

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
JANUARY 17, 2013 7:00 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:10 P.M. and pledge to the American Flag was given. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

### FISCAL OFFICER/FINANCE:

- Mrs. Miller discussed the CPA report of hours. She states that the cost will be over the \$2500.00 that was approved previously. A Motion to approve an additional amount not to exceed \$1,000.00 for payment to the CPA was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

#### RESOLUTION NO. 2013-26

- Mrs. Miller discussed that bills cannot be paid until 2012 is closed and the rollover to 2013 is complete.

### ZONING DEPARTMENT:

- Mr. Stock discussed the need for issues with wind turbines, solar panels or alternate forms of energy to be addressed by the Township. Motion was made by Mr. Reed, seconded by Mrs. Lewis to have the Zoning Commission look at updating signage and alternate energy sources. Motion PASSED by a roll call vote of 3-0.

#### RESOLUTION NO. 2013-22

- Mr. Stock discussed the current opening with the BZA. He stated that Joe Mullikin would like to move from alternate to sitting member of the BZA. Motion was made by Mr. Reed, seconded by Mrs. Lewis to appoint Joe Mullikin as full time member of the Board of Zoning Appeals. Motion PASSED by a roll call vote of 3-0.

#### RESOLUTION NO. 2013-23

- Motion to authorize Mr. Stock to start the interview process for Susan Spradlin to be appointed as alternate member of the Board of Zoning Appeals. Motion was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

#### RESOLUTION NO. 2013-24

- Mr. Stock discussed the renewal of the liquor license for Kil-Kare. The Township has received a letter from the Ohio Division of Liquor Control asking if the Township has any issues with the renewal of Kil-Kare's liquor license. Since many improvements have been made and there have been no issues, the Township has no objections. Motion to sign off on the Ohio Division of Liquor Control Form that we do not need to request a hearing was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

#### RESOLUTION NO. 2013-25

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JANUARY 17, 2013**

**ROAD DEPARTMENT:**

- Mr. Stock discussed the renewal of the contract for a storage building that the Road Department uses for storage. The contract is with Mr. Dave Derrick and has not changed. The contract is for \$704.00 per year for the lease of the building and requires that the storage building is maintained, no new structures be built and that there shall be a payment of \$10.00 per yard for any materials used from the pit. The only change on this contract is the date. Motion to approve the contract in the amount of \$704.00 per year was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-27**

**FIRE DEPARTMENT:**

- Chief Fox requested the Captain Cobrunn's pay for his classification be corrected. The correct amount is \$13.89 per hour. Any new person that takes over this job in the future shall receive a starting pay of \$13.34 per hour. Motion to approve was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-28**

- Chief Fox states Katie Aller has requested a change in status from Paid on Call to Part Time Classification. She is a Level 1 paramedic. Motion to approve Katie Aller's change in status to Part Time Paramedic effective January 20, 2013 made by Mr. Miller, and seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-29**

- Chief Fox asked that the Job Descriptions be approved as presented. Motion to approve was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-30**

- Chief Fox would like to extend a conditional offer to Tim Spradlin for Volunteer Status with the Fire Department pending a background check and physical. Chief Fox believes he will be a valuable training asset to the department. Mrs. Lewis believes that these decisions should be left in the hands of Chief Fox. Chief Fox has shown great judgement and leadership in his capacity as Chief. Mr. Miller stated his objections to this appointment. Motion was made to extend a conditional offer of volunteer status to Tim Spradlin by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 2-1 with Mr. Miller voting no.

**RESOLUTION NO. 2013-31**

- Mr. Stock and Chief Fox discussed the possibility of a Med.3000 increase of 0.8%. This issue must be studied further.
- Chief Fox would like a P.O. in order to purchase 5 sets of turn out gear to be purchased within 1 year. New employees are being added. The price is \$1845.00 per set. Motion to approve the purchase of 5 sets of turn out gear for the Fire Department not to exceed \$10,000.00 was made by Mr. Reed, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-32**

- Deputy Chief Beegle discussed the procedures used and effects of recent Fire Department calls involving fatalities. The Employee Assistance Program is available

**XENIA TOWNSHIP TRUSTEES  
REGULAR MEETING, JANUARY 17, 2013**

through Greene Memorial Hospital if any Fire Department members would like to take advantage of this resource.

**TRUSTEES' BUSINESS:**

- The Townships future membership in the MVRPC was discussed. Mr. Reed suggested speaking to Stephen Anderson regarding the benefits and necessity of membership with this organization.
- Mrs. Lewis discussed the information received from Stephanie Hayden regarding the legal agreement between Mr. Meyers and the Township. Motion was made to continue the legal agreement between Darryl Meyers and the Township by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-33**

- Discussion regarding the Township remaining a member of the Xenia Chamber of Commerce. The price for 1 year is \$270.00. Amy Lewis will be the Township Representative, with Alan Stock being the alternate. Chief Fox will be the Township Representative for the Safety Council. Motion to remain a member of the Xenia Chamber of Commerce made by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-34**

- There was a general discussion of the time line for Direct Deposit to begin. Mrs. Miller continues to work toward this goal.

There being no further business, Motion to adjourn was made by Mrs. Lewis, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0. Meeting adjourned at 8:10 pm.

**RESOLUTION NO. 2013-35**

XENIA TOWNSHIP BOARD OF  
TRUSTEES

\_\_\_\_\_  
Resolution Number

\_\_\_\_\_  
Amy Lewis, Chair

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Scott Miller

ATTEST:

\_\_\_\_\_  
Jim Reed

\_\_\_\_\_  
Barbara Miller, Fiscal Officer