

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
JULY 3, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:04 p.m. All participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

#### READ FILE:

Regional Planning 2014  
League of Women's Voters, July  
Toward Independence thank you  
Xenia Planning/Zoning, July  
Greene County Council on Aging

#### FISCAL OFFICER/ FINANCE:

Motion was made to accept the bills as presented. Mrs. Lewis made the motion, Mrs. Spradlin seconded the motion. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call vote of 3-0.

#### RESOLUTION NO. 2014-159

Motion was made to accept the payroll as presented. Mrs. Lewis made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2014-160

Mr. Miller made a motion to establish a Cemetery Fund for Xenia Township with line item 2041-410-323-0000 for repairs and maintenance, second line item 2041-410-360-0000 for Contracted Services and third line item 2041-410-730-0000 for Improvement of Sights. Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2014-161

Mr. Miller made a motion to transfer the amount of \$48,500 between the three line items under the Cemetery Fund. From the line item 1000-410-323-0000, \$35K will be transferred to the Repairs and Maintenance account, \$11.5K will be transferred to the Contracted Services account and the last \$2K will be transferred to the Improvement of Sites account. Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2014-162

A motion was made to accept the Regular Meeting minutes from June 20, 2013. Mrs. Lewis made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Abstain. Motion PASSED by roll call of 2-0.

#### RESOLUTION NO. 2014-163

A motion was made to accept the Regular Meeting minutes from June 5, 2014. Mrs. Lewis made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2014-164

A motion was made to accept the Work Session Meeting minutes from June 5, 2014. Mrs. Spradlin made the motion, Mrs. Lewis seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

#### RESOLUTION NO. 2014-165

A motion was made to accept the Regular Meeting minutes from June 19, 2014. Mrs. Spradlin made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Abstain, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-166**

A motion was made to accept the Work Session Meeting minutes from June 19, 2014. Mrs. Spradlin made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Abstain, Mrs. Spradlin- Aye. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-167**

A motion was made to accept the Work Session Meeting minutes from June 20, 2013. Mrs. Lewis made the motion, Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Abstain. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2014-170**

**TOWNSHIP ADMINISTRATOR:**

Mrs. Lewis made a motion to accept the Frank Gates Contract in the amount of \$2,115.00, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-168**

Mr. Miller made a motion to approve the amended budget for 2014 as presented with the additional changes that have been voted on recently concerning the transfers from the General Fund to the Cemetery Fund. Mrs. Lewis seconded. Mrs. Spradlin asked for extra time to look over the numbers herself to make sure everything balances out. Motion was postponed to the next meeting. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Abstain, Mrs. Spradlin- Nay. Motion FAILED by roll call of 1-2.

**ROAD DEPARTMENT:**

Mr. Stock asked for the approval and signing of the document authorizing David Shuey to prepare and submit the application for the OPWC. Mr. Miller made the motion, Mrs. Lewis seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-171**

**ZONING DEPARTMENT:**

A Motion was made to declare the property of Tony & Melanie Woods at 270 Kinsey Road, parcel #M36000100141000100, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-172**

A Motion was made to declare the property of George & Brenda Balint at 1333 E. Main St, parcel #M36000200301007700, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-173**

A Motion was made to declare the property of Walter Jones Jr. at 1221 Turner Place, parcel #M36000200280007100, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-174**

A Motion was made to declare the property at 1159 Simpson Dr., parcel #M36000200270014100, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-175**

A Motion was made to declare the property of Lee Lamar Earnhart at 1073 Union Rd., parcel #M36000200320002900, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-176**

A Motion was made to declare the property of George & Tiffany Fletcher at 1556 Wilberforce Switch Rd., parcel #M36000200391002100, a nuisance so we can proceed with mowing. Mrs. Lewis seconded. Roll Call: Mrs. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-177**

**TRUSTEES' BUSINESS:**

Mr. Miller made an announcement that for the purpose of the next meeting for Trustees' Business to request that the Zoning Commission reopen the case of the CEMEX properties that were applied for originally for mining and to make sure the public is made aware.

**FIRE DEPARTMENT:**

There were two grants that were received. Deputy Chief Beegle said that they have applied for a reimbursement from the state of Ohio for training. They had Fire Fighter and Inspection training last year for various employees. He turned in the request to Ohio through the Grant and Reimbursement process and was notified on April 23 that they received \$2,623. 49 in reimbursements. On June 23, they were rewarded an EMS Grant for \$3,250.

Deputy Chief Beegle asked for a resolution to renew their emergency reporting software for \$5,256.00. The system is used to maintain and keep the responses submitted to the State of Ohio Fire Marshal's Office and to the Division of EMS. Mrs. Lewis made the motion, Mrs. Spradlin seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by a roll call of 3-0.

**RESOLUTION NO. 2014-178**

A motion was made to accept the resignation of Alex Wallace by Mrs. Lewis, seconded by Mr. Miller seconded. Roll Call: Mr. Miller- Aye, Mrs. Lewis- Aye, Mrs. Spradlin- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-179**

Chief Fox said their EMS personnel take training and summer classes that they pay for themselves and get reimbursed by the Township. Some personnel had overpaid. James Terrell was one who had overpaid and is awaiting his reimbursement. For good faith, the Township agreed to pay back the total amount of \$599.26 plus an additional \$20 for the discrepancy and time involved, totaling \$619.26. Mr. Miller made the motion, Mrs. Lewis seconded. Roll Call: Mr. Miller- Aye, Mrs. Spradlin- Aye, Mrs. Lewis- Aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2014-180**

**COMMITTEE REPORTS:**

Mrs. Spradlin said the Greene County Regional Planning Committee meeting on June 24<sup>th</sup> was cancelled.

**ADJOURN:**

There being no further business, a motion was made for the adjournment of the meeting by Mrs. Lewis, seconded by Mrs. Spradlin. Roll Call: Mr. Miller- aye; Mrs. Lewis- aye; Mrs. Spradlin- aye. Meeting adjourned at 8:01 p.m.

|   |                                  |
|---|----------------------------------|
| Resolution # _____                      | XENIA TOWNSHIP BOARD OF TRUSTEES |
| Date Approved: _____                    | _____<br>Scott Miller, Chair     |
| ATTEST:                                 | _____<br>Amy Lewis               |
| _____<br>Barbara Miller, Fiscal Officer | _____<br>Susan Spradlin          |