

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
JANUARY 7, 2016 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:06 p.m. All participated in the Pledge of Allegiance.

**READ FILE:**

GC Public Health PR (2)

**TRUSTEES BUSINESS:**

Mrs. Spradlin officially welcomed Steve Combs as the new Xenia Township Trustee.

**FISCAL OFFICER/ FINANCE:**

Mrs. Spradlin made a motion to approve the payroll as presented, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2016-002**

Mrs. Spradlin made a motion to table six sets of minutes; September 29, 2015 Public Hearing, December 3, 2015 Budget Meeting 1, December 14, 2015 Budget Meeting 2, December 17, 2015 Work Session, December 22, 2015 Budget Meeting 3, and December 29, 2015 Special Meeting, because she was the only sitting Trustee in 2015 present, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2016-003**

Sheila Seiter explained what the Then and Now invoice would include. Mrs. Spradlin made a motion to approve a Then and Now amount of \$1,756.20 in order to pay the Ohio Public Entity Consortium from the appropriate line codes, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-004**

There was a decision to wait to transfer money within a line item.

**TOWNSHIP ADMINISTRATOR:**

Mrs. Spradlin made a motion to accept Mr. Willie Washington’s resignation letter from the Zoning Commission, Mr. Combs seconded. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-005**

Mrs. Spradlin made a motion to present Mr. Washington with a resolution of appreciation for his 31 years of service; she read into the record Resolution #2016-001, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-001**

Mrs. Spradlin spoke about the alternates for the Zoning Commission--Mrs. Donna Randall and Mr. Harold Snyder. She said they are both great candidates for the position. Mrs. Spradlin said the Trustees will make the appointment at the January 14<sup>th</sup> Reorganizational meeting.

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Mr. Stock explained WS Electronics maintenance of the radio portion of the tornado sirens and having a renewal contract to be approved in the amount of \$1,850.00. Mrs. Spradlin said the Township will be checking into other ways to alert the public. The bill for Federal for mechanical maintenance was already paid, and it was suggested to approve the contract for WS Electronics as the two go hand in hand. Mrs. Spradlin made a motion to approve the payment to WS Electronics for their siren radio services in the amount of \$1,850.00, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-006**

Mr. Stock explained the Ohio Department of Administrative Services contract. Mrs. Spradlin made a motion to approve the Ohio Department of Administrative Services contract for cooperative purchases in the amount of \$100.00, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-007**

Mr. Stock explained the Newspapers in Education project. He said the Township donated \$250 in 2015 to help students at Tecumseh Elementary School and the Township was listed as a supporter in multiple newspapers. There was discussion. Mrs. Spradlin made a motion to approve the Dayton Daily News Newspapers in Education project for Tecumseh Elementary in the amount of \$250.00, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-008**

Mr. Stock discussed the 2016 retainer acknowledgement of cost for Wanda Carter. Mrs. Spradlin gave her positive opinion of Wanda Carter, saying that she has been very supportive of Xenia Township. Mrs. Spradlin made a motion to accept the 2016 Retainer Acknowledgement that Wanda Carter can be retained as the Xenia Township annexation attorney, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-009**

**FIRE DEPARTMENT:**

Mr. Stock said they have an opportunity to replace fluorescent lights with LED lighting in the fire bay of Station 51. There was an estimate provided of \$3,715.00 to purchase the lights, for the lift rental and for drywall repair. Mrs. Spradlin made a motion to approve the ceiling repair and the LED lighting to be completed in the amount not to exceed \$3,800.00, Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. Miller- Absent, Mr. Combs- Aye. Motion **PASSED** by roll call of 2-0

**RESOLUTION NO. 2016-010**

Mrs. Seiter asked if the funds for this project would be taken out of the Fire Fund or Road Fund. Mr. Stock responded it should be taken from the Fire Fund.

**UPCOMING MEETINGS:**

Mrs. Spradlin announced the Greene County Township Association meeting will be held on January 12 at 6:30 p.m. at the Beaver Creek Township Firehouse 61.

Mrs. Spradlin announced the dates for all other meeting for January 2016.

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**COMMITTEES:**

Greene County Regional Planning & Coordinating Commission—nothing to report as there was no meeting held in December.

Greene County Combined Health District Council—Mrs. Spradlin reported they meet once a year but they receive monthly reports that go into the Township's Read File.

Water & Wastewater Advisory Committee--Mr. Stock reported that Mr. Pile received the minutes from the last meeting.

Source Water Protection Meeting—No report as Mr. Miller was absent.

**GUESTS:**

Mr. Ron Geyer of 2260 State Route 235 said he was a candidate for County Commissioner and is trying to attend every township, city and village meeting to learn more.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mrs. Spradlin, seconded by Mr. Combs. Roll Call: All voted Aye. Meeting was adjourned at 8:42 p.m.

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Resolution # \_\_\_\_\_

\_\_\_\_\_  
Date Approved \_\_\_\_\_

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Sheila Seiter, Fiscal Officer

XENIA TOWNSHIP BOARD OF TRUSTEES

\_\_\_\_\_  
Susan Spradlin, Chair

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
L. Stephen Combs

MLP