

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION
SEPTEMBER 17 2015 5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Susan Spradlin welcomed everyone and called the work session to order at 5:00 p.m.

Roll Call: Susan Spradlin, Trustee Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; and Sheryl Blackaby, Secretary sitting in for the Administrator.

ROAD DEPT:

Jim Pile spoke about American Grave Groomers Restoration. The company has been in business for about twenty (20) years. The owner, Bob Reed, came from Florida to check out Stevenson Cemetery. American Grave Groomers sells franchises and the two people who run it in this area actually worked with Bob Reed for several years before starting a franchise. References of their work were provided to the Trustees. Mr. Pile said there are basically three jobs he wants to focus on: plaques on the two pillars at the entry, the Cedarcliff stone and the Stevenson memorial stone. He requested the Trustees approve a contract with American Grave Groomers for \$2,165 to do these projects. Mr. O'Callaghan said this cleared up the confusion at the last meeting about the amount of time they have been in business. Mr. Miller asked if they would be doing these jobs this fall. Mr. Pile said yes, weather permitting. Mrs. Spradlin asked if there was a contract in writing. Mr. Pile answered there was a written proposal among the information given to the Trustees. Mr. Miller asked if they were working as a franchise under the main company. Mr. Pile answered yes. He said one of the Road Department employees will be with them the whole time and to keep the cost down they will be using some of the Township's equipment.

Mrs. Spradlin asked Mr. Pile if they obtained an intern from the work program spoken about at previous meetings. Mr. Pile said no one was available who was able to pick up fifty (50) pounds. He hopes to get someone from the program next year.

Mr. Pile said they have been looking into a trailer heavy enough to carry their backhoe. He called three (3) companies and two (2) responded—Trail King and Hudson. Both of the companies are local. Mr. Pile said this is not the replacement for the trailer that was stolen. He said he plans to do more piping and this kind of trailer could haul the pipe. Deputy Chief Beegle said it would also be useful for the Fire Department when they need Road Department equipment at an emergency scene. The trailer would need to be hauled by the CDL trucks. Mr. Pile said the trailer they have now is a 6' x 9' utility trailer to haul the roller. Mr. O'Callaghan asked if there was a place to store a new trailer. Mr. Pile said no. Mr. Miller stated he would like to see a list of all capital items the Road Department wants to purchase within the next 3-5 years.

Mr. Pile said the propane tanks were set and hooked up. They are scheduled to be filled the next day. The fuel line to the generator was not yet put in as they do not know where the hook up to the generator will be until it comes. Mrs. Spradlin had concerns about the propane tank by the Road Department being secured in case of flooding. Mr. Pile said they had straightened and leveled the blocks before placing the tank.

Mr. Pile said Rumpke plans to remove the dumpsters at Station 52. He believes they will wait until the end of the month for billing purposes. The Road Department will pick up trash from Station 52 and bring it to the dumpster at Station 51. There will no longer be a bill for trash pickup at Station 52 which will save around \$1,100 a year.

FIRE DEPT:

Deputy Chief Beegle verified fire hose is not listed on the State bidding process. He said they received a quote from Warren Fire which was approximately \$400 more than Vogelpohl for the same amount of fire hose. He requested approval of fire hose replacement from Vogelpohl in the amount of \$3,350.40.

**XENIA TOWNSHIP TRUSTEES
WORK SESSION, SEPTEMBER 17, 2015**

Chief Fox reported his fuel bill was missing for this month and several people saw him with it so he wrote a receipt to put in with the bills.

EXECUTIVE SESSION:

Mrs. Spradlin made a motion to go into Executive Session in accordance with ORC Section 121.22.G.4 preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. O'Callaghan seconded the motion. Roll Call: Mrs. Spradlin-Aye, Mr. Miller-Aye, Mr. O'Callaghan-Aye. Motion PASSED. Those in attendance in the Executive Session were Mrs. Spradlin, Mr. O'Callaghan, Mr. Miller, Chief Fox, Deputy Chief Beegle and Stephanie Hayden (Greene County Prosecutor's Office). Executive Session began at 5:24 p.m.

Mr. Miller made a motion to exit the Executive Session, seconded by Mr. O'Callaghan. Roll Call: Mrs. Spradlin-Aye, Mr. Miller-Aye, Mr. O'Callaghan-Aye. Motion PASSED. Executive Session ended at 5:52 p.m.

TRUSTEES' BUSINESS:

Mr. Miller said he would like the department heads to give the Trustees a "wish list" of 3-5 years of capital expenses, not just vehicles but all equipment. He said this would help them budget more effectively. Mrs. Spradlin said the Trustees should compile a "wish list" too. Mr. O'Callaghan said a perfect example was the need of a salt bin this year—luckily the need changed but it could occur again next year. There was discussion about future possibilities for the Road Department.

The Greene County Regional Planning and Coordinating Commission proposed amendments to the bylaws were discussed. The Trustees were in agreement with the amendments.

Mrs. Spradlin said someone had called her about signs placed on roads with a lot of trucks in an effort to save the roads and decrease the traffic. She wanted to talk to the Bath Township Trustees for their input about signs like this. She said in the new House Bills there are new limits on truck weight. Routzong Road seems to have been damaged by Cemex truck traffic, especially the "S" turns. Mr. Stock and Mr. Pile met with Cemex who agreed to pay \$5,000 for repairs on the road. The Trustees want to check with Bob Geyer about placing "weight limit" signs and "no through trucks" signs on certain roads.

Mrs. Spradlin said she has received many calls about what to do about extremely high water bills. Mr. O'Callaghan said the City of Xenia is building a new city hall building and raised everyone's utility bills (around 28%) to raise the money. Mrs. Spradlin said she would like to work out something with Central State. Mr. Miller said the only way it could be done as a township is as a 6119 District. He said they had looked at that before and it is a very lengthy discussion they could have at another time. The Trustees said not much can be done about the high water bills except by referendum of the residents of the City.

Mr. Miller asked that on-street parking be placed on the next agenda.

The Trustees recently received the new Drug Free Workplace Policy and will review it.

Discussion was held concerning an upcoming meeting with the Greene County Auditor regarding the Budget.

FISCAL OFFICER:

Bills--Mr. O'Callaghan said the Township is being billed for another installment for the Union Road project and asked what is being done now. He asked for the bill to be set aside until they find out more information. Mrs. Spradlin said several bills were waiting on receipts.

**XENIA TOWNSHIP TRUSTEES
WORK SESSION, SEPTEMBER 17, 2015**

Mr. Miller asked Deputy Chief Beegle to check on how many cylinders of oxygen they use in a year. He said at FDIC there was equipment you could use to get every ounce out of the cylinders. Deputy Chief Beegle said they have cut their cost a lot by getting them on an "as needed" basis.

Mrs. Spradlin said there will be several sets of minutes to approve at the regular meeting.

TRUSTEES' BUSINESS cont.:

Mr. Miller asked to brainstorm a few minutes about Trustees' wishes. Some of the topics discussed were: new Road Department facility, heating and cooling unit at the Township Office, ceiling repair in Township Office and properties to sell.

ADJOURNMENT:

Mrs. Spradlin made a motion to adjourn the Work Session, seconded by Mr. O'Callaghan. All voted Aye. The Work Session adjourned at 6:30 p.m.

XENIA TOWNSHIP BOARD OF TRUSTEES

Resolution #

Date Approved

Susan Spradlin, Chair

ATTEST:

Daniel O'Callaghan

Barbara Miller, Fiscal Officer

Scott Miller

slb