

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

WORK SESSION
SEPTEMBER 6, 2012 5:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer

Discussion was held concerning the following topics:

- Mrs. Miller stated she went with Frank Gates again for the Bureau of Worker's Compensation.
- Barb Miller said she stayed with the same people for the medical and hazard insurance and she discussed the changes to the insurance.
- Mrs. Miller gave an update regarding the budget. She explained the County wanted to see the last three years in UAN.
- Mr. Stock stated the re-keying has been completed and he has distributed the new keys. He said he will be the key keeper. There was a discussion about the Trustees passing a resolution about holding the person's last paycheck until the key is returned or a percentage of the paycheck would go towards the cost of rekeying the buildings.
- Alan Stock stated the asphaltting is ongoing, and it is one third complete.
- Mr. Stock said the phone system work has been completed, and Sheryl is handling the passwords for the phones.
- Alan Stock stated Greg Beegle did a great job on the AED training.
- There was a discussion about per diem allowable motor travel rates. The Trustees thought they could make a decision on this during the regular meeting.
- Mr. Stock gave an update on the possible County land bank. He explained what the purpose of a land bank was, and said the County is looking into it but is not close to making a decision.
- Alan Stock said a date and a time needs to be established for the social gathering for the three full-time firefighter/paramedics to do their oath/certificate.
- Mr. Stock said Mr. Geyer is looking into other options at the intersection of Brush Row Road and Stevenson Road.
- There was a discussion about seeking a lower speed limit on Stone Road. Dave Shuey said he would talk to Ron Woods at the County and requested it be added to an agenda in approximately a month.
- The Trustees discussed putting a proposal back to the City regarding the JEDD. It was determined they would let Stephanie Hayden work with Ron Lewis from Xenia City to see about coming to a mutual agreement.
- There was a discussion about when the agendas need to be advertised in the paper.
- Mrs. Miller said she is compiling job descriptions for every person that is employed and asked the Trustees to review them and make any necessary changes. She explained the Fire Department has already reviewed the descriptions, and the Trustees have to accept them.
- Mr. Reed questioned why there was a topic on the agenda that was voted on and passed at the last meeting. He said tonight was probably not a good night to discuss it because there would be a lot of persons present at the regular meeting. Mrs. Miller questioned why an outdoor portable decimal meter was necessary. Mrs. Lewis suggested putting it on as a topic of discussion at the next work session.
- There was a discussion about allowing the public to speak tonight at the regular meeting and how long they will be permitted to speak regarding the concerns about Kil-Kare Incorporated.

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ADJOURNMENT:

There being no further business, a motion was made by Scott Miller to adjourn the meeting at 6:30 p.m., seconded by Amy Lewis. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF TRUSTEES

Jim Reed, Chair

Amy Lewis

Scott Miller

ATTEST:

Barbara Miller, Fiscal Officer