

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING
HELD ON: JANUARY 13, 2011 7:00 PM**

FINANCE: Fiscal Officer Seiter provided the following requests:

Approval of a then and now purchase order to JO Harner’s for December 15 for \$3.63 for road items from an invoice not being received in time for year end processing. Miller moved to approve. Faulkner seconded the motion. Resolution No. 2011-1

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Approval of a then and now purchase order to Trupointe for January 4 for \$747.56 for auto fill of new propane tank for administrative office. Shuey reported on the installation of the new tank and move of the old tank to the road garage area to finish using. Disposal is yet to be determined. Trupointe (old Landmark) owns the new tank at no charge for us to use. Miller moved to approve. Faulkner seconded the motion. Resolution No. 2011-2

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Approval of a then and now purchase order to Greene County Commissioners for the 4th quarter 911 dispatch services for \$3,222.22 due to the invoice not being received in time for year end processing. Faulkner moved to approve. Reed seconded the motion. Resolution No. 2011-3

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Approval of a retroactive transfer/supplemental appropriation to the road OPERS line item from repairs for \$1,227.68 for December 31, 2010 to meet the last payroll due to over time. These were unforeseen amounts when the previous transfer was needed. See attached report. Faulkner moved to approve said request. Reed seconded the motion. Resolution No. 2011-4

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Approval of bills in the amount of \$24,310.24 a copy of the payment register is attached to these minutes and made a part hereof. Miller moved to approve said payments. Motion seconded by Reed. Resolution No. 2011-5

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Reports in the correspondence file: 2010 Annual Financial Report and Certificate of Sources Available and Balances.

ROAD DEPARTMENT: Public Works Superintendent Shuey provided the following:

Report on soil borings test on the Union Road property. The final report should be in next week. Our road crews cleared a path for the tests. It was a seven hour project.

Report on activities for the last snow fall. Crews worked from Tuesday 8:30 am through Thursday noon, non stop. Reported on benefits of use of the new pre-wetting systems.

Miller requested a report on the GPS-Mapsync system. Shuey advised it came in last Friday, but he has not had time to work with it.

ZONING: Inspector Painter provided the following report:

Permits issued: None, first application has been received for the year for a house.

Zoning Commission:

-Public hearing on January 6, 2011 regarding text amendment for adult entertainment continued to February 3rd.

-Commission is forwarding the following to the Trustees: 1) proposed language text amendment for community center buildings and 2) rezoning request from Roland Hagler for 658 Hook Road from E-Rural Residential Estate to B-2 Neighborhood Business, Commission recommends denial. Trustees set their hearings for Tuesday, February 1st starting at 7:00 pm for both items.

-Trustees set a joint work session with both zoning boards for Tuesday, February 22, 7:00 pm.

OLD/UNFINISHED BUSINESS:

Seiter provided the completed form for the annual renewal of the Volunteer Fire Fighter’s Dependents Fund board appointments. Faulkner moved to confirm the appointments of the board. Motion seconded by Reed. Resolution No. 2011-6

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

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COMMITTEE REPORTS:

Miami Valley Reg. Plan. Com.: Faulkner advised he put a profile in the correspondence file and the "Complete Streets" program barely passed.
--Technical Advisory Committee: Miller advised the next meeting is at the end of the month.
Greene Co. Reg. Plan. Coordin. Com.: No Report
District Advisory Council of Health District: No Report
Water & Wastewater Adv. Committee: (quarterly, last Wednesday of Month) Next on January 26
Source water: Next meeting June 28, 2011
Xenia Economic Growth Corp.: Miller reported on Tuesday meeting. Phil Houston is retiring from County Dept. of Development. Report on school board changes. Summit Academy looking at old Social Security building space on Dayton Avenue.
County Managers and Officials: No Report
Safety Council: (1st Wednesday per month) January 5: report to come next meeting

CORRESPONDENCE:

- From Willie Washington on behalf of WCPOVA, to Road/Shuey, Dec. 29, c: Trustees: follow up letter regarding the speed limit on North Bickett Road.
- From Seiter, Jan 5, copy of receipt for payment of damaged road signs by an insurance company.
- From Painter, 2010 Zoning Permit Annual Report
- Between Xenia Gazette and Seiter, Dec. 7 and 12, request and proof of publication of 2011 schedule of Trustees' meetings and completion and availability of 2010 Annual Financial Report.
- From Seiter, 2010 Annual Financial Report, annual Certificate of total amount from all sources available for expenditures, and balances for 2010 into 2011; & year end total figures reports of cash summary by fund and appropriation status dated 12/31/2010.
- From Seiter, Dec. 31, bank reconciliation, balanced \$1,621,500.22
- To County Recorder, from Seiter, January 10, annual certification of zoning resolution.
- From MVRPC, on Jan. 6, from Faulkner, info packet from Executive Board meeting, agendas, reports and notes.
- From Ohio Ins. Services, Dec. 21, just checking in letter and info. on health care reform.
- From Anthem Health, Dec. 2010, info. re: health care reform.

ADJOURN: 9:45 pm

There being no further business, Reed moved to adjourn. Faulkner seconded the motion.

Scott W. Miller, Chair

ATTEST:

John D. Faulkner

Sheila J. Seiter, Fiscal Officer

Jim Reed