

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
OCTOBER 17, 2013 7:05 PM.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chairman; Jim Reed, Trustee; Scott Miller, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator

Chief Fox made a presentation to Dale Harris who will be leaving the Fire Department after thirteen years. Chief Fox expressed his appreciation and thanks for his many years of service.

Mrs. Lewis spoke about the items in the read file. Mr. Stock read an invitation to the retirement reception of Dr. Hardaway. He mentioned that he did RSVP for the Township.

### FISCAL OFFICER:

- Motion to approve bills in the amount of \$16,261.09 was made by Mr. Miller, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

### RESOLUTION NO. 2013-234

- Motion to approve payroll in the amount of \$30,717.49 was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

### RESOLUTION NO. 2013-235

- Motion to approve Minutes from the Special Meeting of September 26, 2013 was made by Mrs. Lewis, seconded by Mr. Reed. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

### RESOLUTION NO. 2013-236

### ZONING DEPARTMENT:

- Motion to declare 1287 Brush Row Road a nuisance for the purpose of mowing was made by Mr. Miller, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

### RESOLUTION NO. 2013-237

### TOWNSHIP ADMINISTRATOR:

- Motion to renew contract with Hylant Group for property and liability insurance in the amount of \$31,107.00 was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

### RESOLUTION NO. 2013-238

- Motion to approve H.R. Butler as third party vendor for payroll in an amount not to exceed \$5,905.64 contingent upon the Fiscal Officer's test drive of the program was made by Mr. Reed, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-No; Mr. Reed-Aye. Motion PASSED by a roll call vote of 2-1.

### RESOLUTION NO. 2013-239

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- Motion to extend Ohio Insurance Service coverage for a period of three months in order to get on a calendar year schedule instead of a fiscal year schedule was made by Mrs. Lewis, seconded by Mr. Reed. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-240**

- Motion to change coverage to VSP Vision Plan 4 instead of Blue View Vision at an annual savings of \$253.08 was made by Mr. Reed, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-241**

**ROAD DEPARTMENT:**

Mr. Stock spoke about the Charlton Mill Road Covered Bridge Ribbon Cutting Ceremony. It will be held Friday, October 18, at 10 am.

**FIRE DEPARTMENT:**

- Motion to accept the resignation of Lt. Ron Shaw who will remain as POC Fire Fighter at the reduced rate of pay of \$11.71 instead of \$12.41 per hour was made by Mr. Miller, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-242**

- Motion to accept the resignation of Dale Harris was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-243**

- Motion to update Med 3000 rates for 2014 by 1% in order to be in line with the Medicare rate was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-244**

- Motion to reinstate Bryan Simpson as part-time Fire Fighter/EMT-B at a rate of \$11.71 per hour was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-245**

- Motion to approve purchase of tires for Medic 52 in an amount not to exceed \$2,600.00 was made by Mr. Miller, seconded by Mrs. Lewis. Roll Call: Mrs. Lewis-Aye; Mr. Miller-Aye; Mr. Reed-Aye. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2013-246**

**GUESTS:**

Harold Snyder spoke about the use of time clocks for Township employees. He believes employees should be clocking in and out. He feels this would make the Fiscal Officer's job easier.

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Mr. Snyder also had some questions about the CSU safety inspections. Mr. Snyder believes that the Township should be doing these inspections. Mr. Reed stated that CSU had accepted a bid for services from the City of Xenia.

Jan Smolinski spoke about the League of Women Voters Candidate Forum that he would like to host at the Xenia Township Office. Stephanie Hayden stated that she sees nothing wrong with using the Township Office for this meeting as long as it remains bipartisan. The event will be scheduled for Thursday. Janis James will moderate the event which will be open to the public.

Mr. Stock talked about the appreciation of the 1960-66 CSU track team for the two signs to be placed on Wilberforce Switch Road commemorating their accomplishments. They greatly appreciated the Resolution made by Xenia Township in honor of Coach Youngblade.

There being no further business, Mrs. Lewis made a motion to adjourn, seconded by Mr. Reed. All vote AYE. Meeting adjourned at 8:07 pm.

XENIA TOWNSHIP BOARD OF TRUSTEES

\_\_\_\_\_  
Resolution Number

\_\_\_\_\_  
Amy Lewis, Chair

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Scott Miller, Trustee

ATTEST:

\_\_\_\_\_  
Jim Reed, Trustee

\_\_\_\_\_  
Barbara Miller, Fiscal Officer