

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
NOVEMBER 21, 2013 7:00 P.M.

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Amy Lewis, Chairman; Scott Miller, Trustee; Jim Reed, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:00P.M. and pledge was given.

FISCAL OFFICER/FINANCE:

- Approval of bills in the amount of \$26,047.06. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote 3-0.

RESOLUTION NO. 2013-256

- Approval of payroll in the amount of \$24,795.10. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-257

- Mrs. Miller asked for approval of work session meeting minutes. Since all Trustees had not had a chance to read them this was delayed until later in the meeting.

- Mrs. Miller asked that the bill paying procedure that she prepared be approved. Motion was made by Mrs. Lewis, seconded by Mr. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-258

TRUSTEES BUSINESS:

- Mr. Stock, Township Administrator, spoke regarding a contract in the amount of \$1,850.00 from WS Electronics for 1 year to service the 5 tornado sirens for radio controls only. Dean Fox, Fire Chief believes that 1 more year is needed before they drop to time and materials only. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-259

- Mr. Stock spoke about 1 computer monitor that was overlooked during the disposal of property. He asked that a monitor valued at \$45 be disposed of in the same manner as the previous outdated equipment. The monitor will be donated to Toward Independence, Inc. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-260

- Mr. Stock asked that the full time Fire Fighters pay be approved effective October, 2012, in the amount of \$14.60 per hour, over time rate of \$26.31 per hour and a holiday premium of \$8.71 per hour. Motion was made by Mrs. Lewis and seconded by Mr. Miller. Motion PASSED by a roll call vote of 2-0. Mr. Reed abstained.

RESOLUTION NO. 2013-261

ROAD DEPARTMENT:

- Mr. Stock asked for approval of the Annual Report of Township Roads. Motion was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-262

FIRE DEPARTMENT:

- Chief Fox asked to approve the purchase of additional MARCS radios in an amount not to exceed \$4,000.00. The radio is to be installed in the Township Durango in order to communicate with both departments during an emergency. A motion to purchase additional MARCS radios was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-263

- Chief Fox spoke about a new fire fighter to be hired as a Paid on Call employee for 1 year. Motion was made by Mr. Reed to hire Jason Evans, seconded by Mr. Miller. Motion PASSED by roll call vote 3-0.

RESOLUTION NO. 2013-264

- Chief Beegle asked for a resolution to dispose of an obsolete fire hose. A motion was made by Mr. Miller, seconded by Mr. Reed. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2013-265

TRUSTEES' BUSINESS:

- Mr. Stock spoke about the upcoming residential source water inspection dates.
- Mr. Stock also spoke about the Greene County Library efforts to make books available to children. For the cost of \$25 per year, the Library will make sure a child gets a book of their own each year for 3 years.
- All Trustees now have had the opportunity to review the work session meeting minutes for the November 7, 2013 meeting. A motion was made by Mrs. Lewis, seconded by Mr. Miller to accept the minutes. Motion PASSED by a roll call vote 2-0. Mr. Reed was absent for the meeting and did not vote.

RESOLUTION NO. 2013-266

- Mr. Reed spoke regarding the problem with finding addresses of some township homes that were very hard to find. The Fire Department has had problems locating addresses in emergency situations. Mr. Reed would like to set aside a fund of \$500 for signs to be made for township residents identified as those in need. This would be called the Greene Sign Initiative. Motion was made by Mr. Reed, seconded by Mrs. Lewis. Motion PASSED by a roll call vote 3-0.

RESOLUTION NO. 2013-267

GUESTS:

- Harold Snyder thanked Jim Reed for his service. He congratulated Susan Spradlin and Scott Miller on their election as Township Trustees.
- He asked about a speed study on Route 42. He feels the speed limit is too high and visibility is poor as far as pedestrian traffic in that area. He would like to have a crosswalk and a stop light in that area. Mr. Stock explained the steps involved in requesting a speed study.

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There being no further business, motion was made by Mrs. Lewis and seconded by Mr. Miller to adjourn the meeting at 8:03 p.m. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF
TRUSTEES

Amy Lewis, Chair

Scott Miller

Jim Reed

ATTEST:

Barbara Miller, Fiscal Officer