

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
DECEMBER 17, 2015 7:00 PM**

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Susan Spradlin, Chair; Daniel O’Callaghan, Trustee; Scott Miller, Trustee; Sheila Seiter, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:06 p.m. All participated in the Pledge of Allegiance.

READ FILE:

GC Soil & Water, Fall-Winter
League of Women Voters, Jan
Tecumseh Land Fall
City of Bellbrook Newsletter, Dec
GC Public Health PR (2)

FISCAL OFFICER/ FINANCE:

Mrs. Spradlin announced they will hold one bill to obtain the proper documentation and Mr. O’Callaghan will abstain from signing one bill. Mrs. Spradlin made a motion to accept the bills as presented, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-271

Mr. Miller made a motion to accept the payroll as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-272

Mrs. Spradlin made a motion to approve the Special Meeting minutes from November 6, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-273

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from November 19, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-274

Mrs. Spradlin made a motion to approve the Work Session minutes from December 3, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Abstain, absent from meeting, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-275

Mrs. Spradlin made a motion to approve the Regular Meeting minutes from December 3, 2015, Mr. O’Callaghan seconded. Roll Call: Mrs. Spradlin- Abstain, absent from meeting, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-276

Mrs. Spradlin made a motion to approve the adjusted revenue certification for the year-end as presented, Mr. O’ Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O’Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-277

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, DECEMBER 17, 2015**

Mrs. Spradlin made a motion to approve the adjusted appropriations for the year-end as presented, Mr. O' Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-278

Mrs. Spradlin made a motion to approve the adjusted revenue for the EMS Grants 2905 and 2282 as presented, Mr. O' Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-279

Mrs. Spradlin made a motion to approve the adjusted appropriations for the EMS Grants 2905 and 2282 as presented, Mr. O' Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-280

Mrs. Spradlin explained the way the resolution for the Road Levy was supposed to be broken down into two resolutions. Mrs. Spradlin made a motion to approve the wording for the Road Levy as presented and to proceed per State, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-281

FIRE DEPARTMENT:

Mr. O'Callaghan made a motion to declare two cots as surplus and to dispose of them at the highest revenue for the Township, Mr. Miller seconded. Mrs. Spradlin explained why the Fire Department is getting rid of the old cots to purchase new ones. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2015-282

Mrs. Spradlin explained the circumstances for two firefighters to attend a Firefighter II class. Mr. Miller made a motion to approve the request for the tuition for Bryan Simpson and Jessica Williams to take a Firefighter II class through the Greene County Career Center to be held at the New Jasper Fire Station in the amount of \$890.00 per student only after the approval by the Fire Chief and a verification of funds, Mrs. Spradlin seconded. Mrs. Spradlin asked for any further discussion. Chief Fox advised they are waiting on confirmation if the course will have enough participants to be held in January. Mr. O'Callaghan abstained from the discussion as he is an employee of Sinclair Community College and wanted to limit any conflict of interest. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain, conflict of interest with his other employer, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2015-283

ROAD DEPARTMENT:

Mr. Stock reported the Road Department has been doing a lot of tree trimming and road repairs. He said Mr. Pile will work on the ceiling of the fire bay when the weather is too bad to work on the roads. A discussion was held about a line item that was set up specifically for tree trimming and whether or not they want to keep it named for that or change it so the funds can be used for other things within the Township.

TOWNSHIP ADMINISTRATOR:

A discussion was held about Aflac Insurance being offered.

Mr. Stock announced the resignation of Willie Washington from the Zoning Commission. He suggested allowing one of the alternates to have first choice for the position and then to open it up to the public. Mr. Stock explained the process he would follow for finding candidates and the testing of each candidate. Each Trustee gave their opinion.

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, DECEMBER 17, 2015**

Mr. Stock gave an update on the committee of the Road Levy. He said they need to appoint a new chairperson and members for it and asked the Trustees for their opinions. Mrs. Spradlin announced the Road Levy will be on the ballot on March 15, 2016.

Mr. Stock gave information about the fuel oil and propane for the Township Office and Road Garage. He presented information comparing prices from different companies in the area. Mrs. Spradlin said she wants a good watch on this because she does not want another mishap like the previous year and she wants to avoid auto-fills. Mr. Miller asked if it would be possible to have someone at Station 52 to be present for the delivery. Chief Fox said he would need a day or two notice to be able to fulfill that request.

Mrs. Spradlin made a motion to approve the purchase of propane from Duncan Oil not to exceed a total of 1,000 gallons for both Station 51 and 52, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Nay. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2015-284

Mrs. Spradlin made a motion to approve the purchase of fuel oil from Duncan Oil not to exceed a total of 1,000 gallons for both Station 51 and 52, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Nay. Motion **PASSED** by roll call of 2-1.

RESOLUTION NO. 2015-285

Mr. Stock announced the OBWC will be issuing a 2% bonus check for the eligibility for two things; the Safety Council and a reduction in claims severity and frequency.

Mr. Stock announced the Township Office and Station 51 will be closed on Wednesday, December 23 for the shut off of electricity due to the planned upgrades. He announced the Fire Department will operate out of Station 52 for that day and the office will reopen on December 24 at 8:00 a.m. A discussion was held about what will be affected by the power outage.

A discussion was held about the properties on Jasper Road to determine if they should be deemed nuisances. Mr. O'Callaghan said he would feel comfortable declaring the property at 1059 Jasper Road a nuisance but would not feel comfortable declaring the property at 984 Jasper Road a nuisance. Mrs. Spradlin said she thought both properties should be cleaned up without offending the property owner. The Trustees gave Mr. Stock their opinions on how he should proceed with this issue.

A discussion was held to clarify the Xenia Township zoning districts because according to the Greene County GIS, they are different.

TRUSTEES BUSINESS:

Mr. Miller asked for a discussion about the Zoning Fee Schedule. He had a question about the overlay fees and said he would like to discuss those further. Mr. Miller also thought there were other fees to discuss further. A discussion was held on the details of the fee schedules and whether or not the Township has an overlay district. Mr. Stock explained what districts Xenia Township currently has. A discussion was held to determine what would be charged for an overlay district.

GUESTS:

Janis James of North Bickett Road publicly thanked Daniel O'Callaghan for his service to the Xenia Township as a Trustee. Mr. O'Callaghan responded with his appreciation.

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ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Spradlin, seconded by Mr. Miller. Roll Call: All voted Aye. Meeting was adjourned at 9:19 p.m.

Resolution # _____

Date Approved _____

ATTEST:

Sheila Seiter, Fiscal Officer

XENIA TOWNSHIP BOARD OF TRUSTEES

Susan Spradlin, Chair

Daniel O'Callaghan

Scott Miller

MLP