

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REORGANIZATIONAL MEETING
DECEMBER 22, 2014 8:00 A.M.**

Scott Miller called the Reorganizational Meeting to order at 8:06 a.m. at the Xenia Township Office at 8 Brush Row Road. Present were Scott Miller, Chairman; Susan Spradlin, Trustee; Dan O'Callaghan, Trustee; Barbara Miller, Fiscal Officer; Township Administrator Alan Stock; and Fire Chief Dean Fox.

All in attendance participated in the Pledge of Allegiance.

BOARD APPOINTMENT:

Scott Miller moved to appoint Dan O'Callaghan as Chair for 2015. Motion died for lack of a second.

Dan O'Callaghan moved to nominate Susan Spradlin as the Chair for 2015. Susan Spradlin seconded. Roll Call: Mr. Miller-Nay, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2014-305

Dan O'Callaghan moved to appoint Scott Miller as Vice Chair. Motion died for lack of a second.

Susan Spradlin moved to appoint Dan O'Callaghan as Vice Chair. Scott Miller seconded. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-306

MEETINGS:

Trustees and staff discussed the date and times for the 2015 regular Board of Trustees meetings. Dan O'Callaghan moved to hold the regular meetings on the 1st and 3rd Thursdays of each month at 7:00 pm and work sessions the same evenings at 5:00 pm. Motion seconded by Susan Spradlin. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-307

HOLIDAY SCHEDULE:

Full-time staff provided the 2015 Holiday schedule. The Fire Department had a few differences. After review, Scott Miller moved to approve the request as provided. Motion died for lack of a second.

After further discussion, Dan O'Callaghan moved to adopt the Fire Holiday schedule for the entire Township and this was seconded by Susan Spradlin. Roll Call: Mr. Miller-Nay, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2014-308

After Barb Miller noticed July 4, 2015 was a Saturday, further discussion ensued whereas Dan O'Callaghan amended his motion to say ONLY Admin and Road could celebrate July 4th on Friday, July 3, instead of Saturday. Seconded by Susan Spradlin. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-309

COMMITTEE APPOINTMENTS:

Trustees discussed the committee appointments for 2015. Dan O'Callaghan moved to make the following committee appointments for 2015.

Chamber of Commerce:

Rep. Alan Stock

Alt. Susan Spradlin

Chamber Safety Committee:

Rep. Dean Fox

Alt. Alan Stock

**XENIA TOWNSHIP TRUSTEES'
REORGANIZATIONAL MEETING, DECEMBER 22, 2014**

Combined Health District: (District Advisory Council)	Rep. Susan Spradlin	Alt. Dan O'Callaghan
Greene County Regional PCC:	Rep. Dan O'Callaghan	Alt. Scott Miller
Greene Co. Communications (911):	Rep. Dean Fox, Greg Beegle	
Public Records Retention:	Rep. Chair, Fiscal Officer w/help of Secretary	
Source Water:	Rep. Scott Miller	Alt. Alan Stock
Xenia Economic Department Board:	Rep. Scott Miller	Alt. Alan Stock
Water/Wastewater Advisory:	Rep. Road Super	Alt. Alan Stock

Motion was seconded by Scott Miller. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-310

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND (VFFDF):

Dan O'Callaghan moved to appoint the five individuals as provided on the State Fire Marshal's form to the VFFDF Board to service one-year terms commencing on January 1, 2015. Kenneth Penewit, Christopher Seiter, Elizabeth Beam, Roy Colbrunn, Ronnie Shaw. Officers will be voted upon by members. Motion was seconded by Scott Miller. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-311

ZONING BOARDS:

Alan Stock commended both Boards for their diligence and careful deliberations. He recognized the following sitting members and recommended that Philip "Ed" Jacobson be appointed to the BZA and Mr. Kent Harbison to the Zoning Commission for an additional, usual five (5) years. Scott Miller moved to appoint Mr. Jacobson and Mr. Harbison until December 31, 2019 and to pay both Zoning Board Members at a rate of \$20.00 per meeting attended (same as in 2014) payable in December at the end of the year. A member could still wish to be an unpaid volunteer. Motion was seconded by Susan Spradlin. Discussion. Mrs. Spradlin questioned if there were any other applicants interested in filling these positions. Mr. Stock answered no. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-312

TAX SETTLEMENT DRAWS:

Scott Miller requested a resolution be approved providing for Township ability to request early draws from the County Auditor's Office on the semi-annual property tax settlements if the Board sees an upcoming need during 2015. Dan O'Callaghan seconded the motion. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-313

TRAVEL AND MILEAGE REIMBURSEMENT:

Scott Miller moved to reimburse Township elected officials and employees for mileage expenses in private vehicles for approved Township business under ORC guidelines at the IRS approved rate per mile as it may be at the time the expense is incurred. Dan O'Callaghan seconded. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-314

Dan O'Callaghan moved to reimburse Township elected officials and employees per diem for approved Township business under ORC guidelines. GSA rates by region will apply for meals, expenses, and hotels. Motion seconded by Scott Miller. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Nay, Mr. O'Callaghan-Aye. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2014-315

STATE AND NATIONAL CONVENTION AND CONFERENCES:

Dan O'Callaghan moved to allow for expenses for elected officials and Township employees to attend State and National Conventions and Conferences pre-approved by the Trustees on an event basis and for the same to be paid from the appropriate Fund. Motion seconded by Scott Miller. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-316

BENEFITS:

After much discussion about medical insurance cost increases and employee contribution levels, the Trustees agreed to initially continue 2014 employee contribution levels and establish a subcommittee to re-evaluate costs, copays and contribution levels during the first half of 2015. Scott Miller moved to provide, if needed, life, health (including the Health Reimbursement Account), vision and dental insurance to all full-time Township employees and elected officials, letting it be known that contribution levels may change with advanced notice during 2015. Dan O'Callaghan seconded the motion. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-317

ELECTED OFFICIAL COMPENSATION:

Dan O'Callaghan moved to pay the Trustees and Fiscal Officer according to the statute (ORC 505.24 and 507.09) including the cost of living increases approved by the General Assembly in 2000. Susan Spradlin seconded the motion. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Aye, Mr. O'Callaghan Aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2014-318

SEASONAL ROAD DRIVER:

Scott Miller moved to allow the Road Superintendent to hire temporary/seasonal road drivers as employees at a rate neither to exceed \$15.00 per hour nor to exceed yearly budgetary amounts. Dan O'Callaghan seconded the motion. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Nay, Mr. O'Callaghan Aye. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2014-319

TOWNSHIP ADMINISTRATOR DIVISION OF COMPENSATION

Scott Miller moved to have the Administrator's compensation be split 70% to the General 1000 Fund, 20% to an appropriate Fire Fund, and 10% to an appropriate Road Fund. Dan O'Callaghan seconded the motion. Roll Call: Mr. Miller-Aye, Mrs. Spradlin-Nay, Mr. O'Callaghan Aye. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2014-320

ADJOURNMENT:

Dan O'Callaghan moved to adjourn the meeting, Scott Miller seconded the motion. All voted aye. Meeting adjourned at 10:11 a.m.

Resolution # _____

XENIA TOWNSHIP BOARD OF TRUSTEES

Date Approved: _____

Scott Miller, Chair

ATTEST:

Susan Spradlin

Barbara Miller, Fiscal Officer

Daniel O'Callaghan

**XENIA TOWNSHIP TRUSTEES'
REORGANIZATIONAL MEETING, DECEMBER 22, 2014**

ads