

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION  
December 1, 2016                      5:33 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Chair Scott Miller called the meeting to order at 5:34 p.m. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

ROLL CALL: Scott Miller, Trustee Chair; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; and Alan Stock, Township Administrator. Trustee Susan Spradlin was absent.

Mr. Miller moved to go into Executive Session for 121.22(G)(1), To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion PASSED by a roll call of 2-0. The following were included: all elected officials, and Township Administrator.

Mr. Miller advised they exited Executive Session at 7:04 p.m.

**ADJOURNMENT:**

Mr. Miller moved to adjourn, Mr. Combs Seconded. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion PASSED by a roll call of 2-0. The work session was adjourned at 7:04 p.m.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_

Scott Miller, Chair

Resolution # \_\_\_\_\_

Attest:

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Susan Spradlin

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Sheila J. Seiter, Fiscal Officer

\_\_\_\_\_

L. Stephen Combs

MEH