

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON: FEBRUARY 2, 2012**

**REGULAR MEETING
7:00 pm**

NOTE: These minutes are a summary of the meeting and are not a word for word account of the discussion. The proceedings were electronically recorded on tape, but limited by the quality of the recording equipment. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a regularly scheduled meeting on a date established during the reorganization meeting. No additional notices were given.

Jim Reed called the meeting to order at 7:15 pm. All participated in the Pledge of Allegiance.

PRESENT: Amy Lewis, Trustee; Scott Miller, Trustee; Jim Reed, Trustee; John Faulkner, Fiscal Officer; David Shuey, Public Works Superintendent; Daryl Meyers, Fire Chief; Dean Fox, Captain; Stephanie Hayden, Prosecutor's Office

GUESTS: Carrie Smith, Barb Miller

MINUTES:

Work Session—January 16: Minutes are not ready and were tabled.

Regular Meeting—January 26: A draft of the minutes is ready but they are not ready for approval, therefore the minutes were tabled.

FISCAL OFFICER/FINANCE: John Faulkner

Faulkner asked the Trustees to sign the checks that are ready tonight. Checks for Payroll Taxes will be done tomorrow and Faulkner asked the Trustees to please be available to sign those checks. Reed asked about planning for the year and the temporary budget and if there is anything Faulkner can do to help out and make it easier for incoming Fiscal Officer Barb Miller. Faulkner said that the appropriations are always for 90 days and has nothing to do with his term ending. Faulkner then said that he has expressed to Barb Miller that he is here to help and answer any questions, he then asked if she would be willing to give him her address and phone number. Barb said that she will get that information to him.

Faulkner asked for approval of payroll of \$56,865.77 and bills of \$69,457.32 from January 1 through January 31 for a total of \$126,323.09. Miller moved to approve bills and payroll. Lewis seconded. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.
RESOLUTION #2012-036.

ROAD DEPARTMENT: David Shuey

Reed asked Shuey to update on the situation with the property owner next door. Shuey explained that in the last month or more people have been stealing scrap metal from the property next door and the property owner now wants to put up a fence. There has always been a verbal agreement with the previous owner that the Township can use that property to get access to the property in the back and if a fence were to be put up there would be no way to access the back. Reed asked David to work on getting an agreement together with the property owner or just keep aware if she is serious about putting up a fence.

Miller moved the Xenia Township Trustees retire to Executive Session to conference with their attorney, on this day February 2, 2012, at 7:21 pm. This is an exception to the Open Meeting Act as permitted by the ORC 121.22 (G). Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. Those in attendance include Trustees Amy Lewis, Scott Miller, and Jim Reed; John Faulkner, Fiscal Officer; David Shuey, Public Works Superintendent; Daryl Meyers, Fire Chief; Dean Fox, Captain; Stephanie Hayden, Prosecutor's Office; Carrie Smith, and Barb Miller.

Miller moved to return to regular session at 7:25 pm. Reed seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0.

ZONING DEPARTMENT: Rhonda Painter

Rhonda Painter was not present. Reed said the information for the Martin Marietta rezoning request was given to each Trustee. Faulkner said that Painter is having a jump drive made from the cassette tape of the meeting for each Trustee and will have that for them soon.

The Board of Zoning Appeals will have a public hearing on February 22 at 7:30 pm for a Conditional Use and Expansion of Non-conforming Uses request from Kil-Kare. The Zoning Commission will have a work session on February 8 at 6:00 pm. The joint meeting of the Boards is scheduled for March 1 at 6:00 pm.

FIRE DEPARTMENT: Chief Daryl Meyers

Chief Meyers has no report for this evening.

TRUSTEES NEW BUSINESS:

Reed moved Xenia Township reimburse meals while at conferences up to the Federal standard per diem rate for meals with original receipts. As per the policy manual gratuity is included in the reimbursement but alcohol and appetizers are not. Reed said if an appetizer is used as a meal it will be up to the discretion of the Board to decide. Lewis seconded the motion. Roll call vote: Lewis-Aye; Miller-Aye; Reed-Aye. Motion passed 3-0. **RESOLUTION #2012-037.**

Reed asked Stephanie Hayden about the Township paying for training for incoming Fiscal Officer Barb Miller. Hayden spoke to someone from the State Auditors office and it was confirmed that the Township can pay for the incoming Fiscal Officer to attend the Ohio Township Association conference. There was a discussion of the conference and how she would get registered.

Reed said that there is a “watch dog” website that reports that the Township property has a leaking underground fuel oil storage tank. Reed thinks this should be looked into. Faulkner suggested changing from fuel oil to propane heat for the building. The Trustees will ask David Shuey to look into this.

UPCOMING MEETING DATES:

February 8-10, 2012	OTA 2012 Winter Conference
February 11, 2012, 12:00-2:00 pm	GCCC Open House, Ag Research Lab, Brush Row
February 23, 2012, 7:00 pm	Regular Meeting
February 25, 2012	Chamber Awards Dinner
April 25, 2012	MVRPC Annual Spring Dinner, WPAFB

COMMITTEE REPORTS:

Miami Valley Regional Planning:	Please RSVP for the April 25 dinner
Tech Advisory:	No report
Greene Co Regional Planning Committee:	No report
District Advisory Council of Health Dist:	No report
Water & Wastewater Advisory Committee:	No report
Source Water (1-2 per year):	No report
Safety Council:	No report
Chamber of Commerce:	Next meeting February 21, 8:00 am

ADJOURNMENT:

Having completed all of the regular business, Lewis moved to adjourn at 7:59 pm. Miller seconded the motion, all Trustees voted aye and the meeting adjourned.

Jim Reed, Chairman

Amy Lewis, Trustee

Scott Miller, Trustee

ATTEST:

John Faulkner, Fiscal Officer

ccs