

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REORGANIZATIONAL MEETING
DECEMBER 30, 2020 8:00 A.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be held via Zoom with the invitation credentials on the website the day before.

8:00 a.m. Executive Session 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Chair Scott Miller called the Reorganizational Meeting to order at 8:15 a.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Susan Spradlin, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator, and Jacqueline Robinson, Fiscal Officer. Mr. Combs, absent.

FISCAL OFFICER:

Ms. Robinson presented bi-weekly and monthly payrolls. Mr. Miller moved to approve the payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-227

Ms. Robinson presented the bills. Mr. Miller moved to approve the bills. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–absent, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-228

Ms. Robinson requested that the Trustees to approve the Township's ability to request early draws from the County Auditor's Office on the semiannual property tax settlements if the Fiscal Officer and Township Administrator sees an upcoming cash-flow need during 2021.

Mr. Miller moved to approve the Township's ability to request early draws from the County Auditor's Office on the semiannual property tax settlements if the Fiscal Officer and Township Administrator sees an upcoming cash-flow need during 2021. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–absent, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-229

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented information to the trustee concerning the Memorandum of Understanding or MOU from Ohio Department of Natural Resources or ODNR for the 68N logjam project on the Little Miami River. This MOU will allow the township to administer the project. The township will be a pass thru agency; no township funds will be expended for this project. Move to accept MOU from ODNR for the 68N logjam project.

Mr. Miller moved to accept MOU from ODNR for the 68N logjam project on the Little Miami River. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-230

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, December 30, 2020**

Mr. Stock presented information on the annual service agreement with P&R Communication for 2021; P&R did not raise costs for this contract period.

Mr. Miller moved to accept the annual service agreement with P&R Communication for 2021. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-231

Mr. Stock asked the Trustees to accept the 2021 Temporary Budget as presented.

Mr. Miller moved to accept the 2021 Temporary Budget as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-232

TRUSTEE BUSINESS:

Mr. Miller moved to compensate the trustees under the provision of ORC 505.24, are choosing to be paid 200 times daily rate from the General Fund, paid monthly. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-233

Mrs. Spradlin moved to keep committee appointments the same for 2021. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-234

Mrs. Spradlin moved to nominate Steve Combs as Chair of the trustee board. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-235

Mrs. Spradlin moved to nominate Scott Miller as Vice Chair of the trustee board. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-236

Mrs. Spradlin moved to accept Roy Colburn to Zoning Commission new term commencing 1/1/21. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

RESOLUTION NO. 2020-237

ADJOURNMENT:

Mrs. Spradlin moved to adjourn at 8:42 a.m. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – absent, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # 2021-020

Attest:

L. Stephen Combs

Jacqueline Robinson, Fiscal Officer
jr

Susan Spradlin