

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JULY 15, 2021**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be held via Zoom with the invitation credentials on the website the day before.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator and Chief Greg Beegle.

FIRE DEPARTMENT:

Chief Beegle had nothing new to report on the Safety Council Report

Chief Beegle reported on the EMS Safety grant that we were awarded in the amount of \$1,200.00. Down a little more than half of expected. Other FDs reporting similar reductions. City of Xenia received the same amount.

Chief Beegle informed the trustees of the PT Firefighters hitting benchmarks, 600 hours: Cory Schrier.

Chief Beegle discussed the Global Report of Fire Apparatus – the department maintains twelve pieces of apparatus. The reports review manpower versus availability and reviewed by number of staffing and usage; costs of maintenance. Trustee Miller would like a chart with current status of all apparatus at any given time.

Chief Beegle asked the trustee to declare 1996 Medic 53 obsolete and dispose of it for the greatest economic advantage for the Township.

After detailed discussion with Chief Beegle - Mr. Combs moved to declare 1996 Medic 53 obsolete and dispose of it for the greatest economic advantage for the Township. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-111

Chief Beegle asked the trustees to create a P.O.to Emergency Reporting for \$6,113.40 from 2282-230-360-0000.

Mr. Combs moved to create a P.O.to Emergency Reporting for \$6,113.40 from 2282-230-360-0000. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-112

ROAD DEPARTMENT:

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Mr. Piled asked the trustees to create a P.O. to Cargill for the remaining salt obligation of 400 tons at 46.23, \$ 18,492.00 from 2021-330-420-0000.

Mr. Miller moved to create a P.O. to Cargill. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-113

Mr. Pile discussed his timeline for full time hire for the road department. Mr. Pile would like to hire his Intern Nicholas Shaw. Mr. Shaw interned last summer with the township and did an excellent job. He has graduated from college and is farming and looking for full-time employment. He does not have his CDL license but is studying to take the test. The road department also takes the Ohio Emergency Vehicle training and are willing to share their knowledge.

Mr. Combs moved to enter into Executive Session at 7:29 p.m. for R.C. 121.22 (G) (1) to consider the employment, dismissal, or compensation of a public employee. Mrs. Spradlin seconded the motion. Those included were all elected officials, Road department supervisor and Administrator.

Mr. Combs advised they exit Executive Session at 7:48 p.m. and resumed the regular meeting.

FISCAL OFFICER:

Ms. Robinson presented the payroll.

Mr. Combs moved to approve the payrolls as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-114

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2021-115

Ms. Robinson presented minutes from trustee meetings: 5.20.21 and 6.03.21; they will be tabled for corrections.

Ms. Robinson presented minutes from the 6.16.21 trustee meeting.

Mr. Miller moved to hire Nick Shaw as a Fulltime Road department employee at \$16.50/hr with a condition of obtaining a CDL in place in 6 months' time frame. Hire date as of 7/12/21. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-116

Mr. Combs moved to accept the minutes from TM 6.16.21. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-117

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the financial snapshot of the township – everything is good, nothing unexpected.

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Mr. Stock informed trustees of the new American Rescue Plan (ARP) funding that the township is eligible. The application process opened August 1. This funding is different than the CARES act, the township has to apply for funding with ARP.

Mr. Stock brought for discussion the general document for demolition. This will be tabled at this time.

Mr. Stock asked the trustees to accept to allow Xenia township administrator to hire a subcontractor to do nuisance mowing without a BWC certificate and still sign the hold harmless agreement and provide certificate of liability insurance.

Mr. Combs moved to allow the Xenia township administrator to hire a subcontractor to do nuisance mowing without a BWC certificate and still sign the hold harmless agreement and provide certificate of liability insurance. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-118

Mr. Stock presented information on contractor – Mr. Luke Miller owner of beyondthecut lawn services, Mr. Miller quoted \$60/hour. Trustee Spradlin asked if there was any relation to Trustee Miller, no relationship.

Mr. Combs moved to allow the Xenia township administrator to enter into an agreement with Mr. Luke Miller of beyondthecut for nuisance mowing at \$60/hr.. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-119

TRUSTEE BUSINESS:

Mr. Miller would like to discuss street addresses at a later meeting and would like both department heads to be in attendance.


Mr. Miller would like to move the 2nd meeting in August from Thursday to Tuesday. Everyone agreed to the change. New meeting date is August 17, 2021 instead of August 19, 2021.


ADJOURNMENT:


Mr. Miller moved to adjourn at 8:22 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Date Approved: 9/2/21

Resolution # 2021-

Attest:

Jacqueline Robinson, Fiscal Officer

Xenia Township Board of Trustees

L. Stephen Combs, Chair


Scott Miller, Trustee


Susan Spradlin, Trustee

