

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
January 4, 2024**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:05 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Township Administrator

Guests: Ashley Caldwell; Assistant Greene County Prosecutor, Will Urschel; Xenia City Council President.

### **FISCAL OFFICER:**

Ms. Robinson presented the monthly financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-001**

Ms. Robinson presented the payroll.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2024-002**

Ms. Robinson presented Special TM 12.14 2023.

Mr. Combs moved to approve Special TM 12.14 2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

### **RESOLUTION NO. 2024-003**

### **FIRE DEPARTMENT:**

Chief Beegle presented a Brief 2003 Overview of hours, runs, staff, vehicles.

Chief Beegle presented a Letter of Commendation for Bistrek, Fries, Edge, and Eckley.

Chief Beele asked the Trustees to move to accept the resignation of Tyler Castle effective Jan 31. He would be eligible for re-hire.

Mr. Miller moved to accept the resignation of Tyler Castle effective Jan 31. He would be eligible for re-hire. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2024-004**

Chief Beegle presented the incentive pays. Logan Surls (\$500 - earned \$0.83) more per hour worked this year; 1000 Hours - (\$750- earned \$1.58 more per hour worked this year); 1400 hours – TJ Fries, (\$1,000- earned \$2.30 more per hour worked this year).

#### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented an update on Star Ohio. The account is completely finished, and are waiting two to three weeks for deposit amount to be finalized.

Mr. Stock presented an update the gas aggregate contract. They are waiting on contract to switch suppliers, all else is in place.

Mr. Stock asked the Trustees to move to accept the 2023, Addendum Interagency Agreement through 2027 for \$62.50 per year for a total of \$250.00 for change to Cloud based software. Future total VPN access cost to be shared/split by multiple agencies \$6,000.00.

Mr. Combs moved to accept the 2023, Addendum Interagency Agreement through 2027 for \$62.50 per year for a total of \$250.00 for change to Cloud based software. Future total VPN access cost to be shared/split by multiple agencies \$6,000.00. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2024-005**

#### **TRUSTEE:**

Mr. Miller presented an update on the Great Council State Park progress, the lights placed by ODOT on US 68 and Brush Row Road, and possibly having the township place a public park on Brush Row.

#### **GUESTS:**

Will Urschel; Xenia City Council President presented the City will be placing a fire levy on the Spring ballot, are looking to build a new fire department, and that Levi Dean will be running for State Representative, and Sara Mays will be running for Greene County Commissioner.

#### **ADJOURNMENT:**

Mr. Combs moved to adjourn at 6:44 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2024-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

\_\_\_\_\_  
Jeremy VanDyne