

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

REGULAR MEETING
April 3, 2025 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator

Guest: Dustin Miller, 950 Hook Road, Xenia, Ohio.

GUEST:

Mr. Miller stated that his family has lived on Hook Road for two generations and that he has concerns with a couple properties on the road. He stated that the first one has recently sold, so he is hoping that the new owners clean it up. The property does not have water or electricity and has had squatters living in it. The property located at 936 Hook Road has the porch caved in, numerous dogs, boats and garage doors on the property that is a nuisance.

Mr. Stock stated that the homeowner has been sent a letter to clean up and that Greene County Building Regulations has “red tagged” the property because of the porch. He went on to say that the boats are not considered a nuisance as they are in the rear of the home. Mr. Stock went on to explain the process of declaring a boat a nuisance. It was stated that the township has very little power to enforce other than liens for debris and tall weeds.

FISCAL OFFICER:

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-045

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Combs moved to approve payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-046

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Meeting March 6, 2025.

Mr. Miller moved to approve Township minutes: Trustee's Meeting March 6, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-047

Ms. Robinson asked the Trustees to move to approve Township minutes: Trustee's Meeting March 20, 2025.

Mr. Miller moved to approve Township minutes: Trustee's Meeting March 20, 2025. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-048

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock asked the Trustees to move to accept the annual Radio contract for 2025 from P&R Communication and create a PO for \$5,808.00 from 2282-230-360-0000.

Mr. Combs moved to accept the annual Radio contract for 2025 from P&R Communication and create a PO for \$5,808.00 from 2282-230-360-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-049

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a discussion on the Land Use Plan. He stated that they will choose 10-15 people to be on the committee. He went onto say that the dates for the committee meetings will be April 21, May 8, June 12 and July 10, and that he will be meeting with Miami Valley Regional Planning next week.

Mr. Stock presented a discussion on the Liquor Application for a Liquor License at Side-Out located at 1395 42 S. he stated that the owners are very compliant with Zoning and that they plan to have food vendors as this will be a family atmosphere and not a bar atmosphere place.

Mr. Stock presented a discussion on the release of Xenia Township Records from Wright State University. He stated that the goal is to digitize the records at Green County Archives.

Mr. Stock presented the final draft newsletter Volume 1 Issue 1. It was discussed to use percentages for the tax amounts, add details of the assessed totals, and to add pictures.

Mr. Stock presented a discussion on the Township First draw without rollbacks/Financial Snapshot. He stated that General, Road and Fire all have an overage, and that they are still waiting for the EMS.

Mr. Stock asked the Trustees to move to accept the attached cell phone reimbursement policy.

Mr. Combs moved to accept the attached cell phone reimbursement policy. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-050

Mr. Stock asked the Trustees to move to apply the cell phone reimbursement to three (3) road crew, and Fire command staff.

Mr. Combs moved to apply the cell phone reimbursement to three (3) road crew, and Fire command staff. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-051

Mr. Stock asked the Trustees to move to accept rates for electric and natural gas.

This was put on hold for more information.

Mr. Stock asked the Trustees to move to accept the replacement of the overhead door estimate with door opener for Station 51 from Oaks Door Service for \$6190.00 from 2282-760-740-0000.

MR. COMBS CALLED FOR A BREAK TO LOOK AT THE DOOR.

BREAK 7:40-7:44 PM

Mr. Combs moved to accept the replacement of the overhead door estimate with door opener for Station 51 from Oaks Door Service for \$6190.00 from 2282-760-740-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-052

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:53 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest:	_____
_____	Scott Miller
Jacqueline Robinson, Fiscal Officer	_____
	Jeremy VanDyne