

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING
May 20, 2025 8:00 A.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Vice Chair Scott Miller called the Special Meeting to order at 8:10 A.M.

ROLL CALL: Scott Miller, Trustee, Jeremy VanDyne, Trustee, Steve Combs, Trustee Chair, Absent, Jacqueline Robinson, Fiscal Officer, Absent.

FISCAL OFFICER:

Ms. Robinson was absent; Mr. Stock presented the monthly financials.

Ms. Robinson was absent; Mr. Stock asked the Trustees to move to approve bills as presented.

Mr. Miller moved to approve bills as presented. Mr. Van Dyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-059

Ms. Robinson was absent; Mr. Stock asked the Trustees to move to approve payroll as presented.

Mr. Miller moved to approve payroll as presented. Mr. Van Dyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-060

Trustee Minutes for approval was put on hold for later in the meeting.

FIRE:

Chief Beegle presented an appreciation letter from the City of Bellbrook for helping on a structure fire.

Chief Beegle presented that Elizabeth Sheridan has returned from her medical LOA. He stated that there will now be 17 paramedics on the roster.

Chief Beegle asked the Trustees to move to appoint PT FF1 EMT Jackson Miller to a shifted position at \$17.24 p/hr effective immediately.

Mr. Miller moved to appoint PT FF1 EMT Jackson Miller to a shifted position at \$17.24 p/hr effective immediately. Mr. Van Dyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-064

Chief Beegle asked the Trustees to move to appoint PT FF2 EMT Taylor Creech to a shifted position at \$17.24 p/hr effective immediately.

Mr. Miller moved to appoint PT FF2 EMT Taylor Creech to a shifted position at \$17.24 p/hr effective immediately. Mr. Van Dyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-065

Chief Beegle asked the Trustees to move to re-appoint PT FF2 Paramedic Cody Dodson to a shifted position at \$18.49 p/hr effective immediately.

Mr. VanDyne moved to re-appoint PT FF2 Paramedic Cody Dodson to a shifted position at \$18.49 p/hr effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-066

Chief Beegle asked the Trustees to move to approve the quote for Lexipol for training and administrative services for 2025-2026 for \$4,512.40 from, 2282-230-318-0000.

Mr. Miller moved to approve the quote for Lexipol for training and administrative services for 2025-2026 for \$4,512.40 from, 2282-230-318-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-067

Chief Beegle asked the Trustees to move to accept of a gift in memory of Roy “Tank” Colbrunn of a 2017 Equinox to be used within the fire department as a command vehicle. The Township will hold the title, pay for insurance, lights and siren, and maintain it for the life of the car. It is not expected to be replaced at end of useful life.

Mr. VanDyne moved to accept of a gift in memory of Roy “Tank” Colbrunn of a 2017 Equinox to be used within the fire department as a command vehicle. The Township will hold the title, pay for insurance, lights and siren, and maintain it for the life of the car. It is not expected to be replaced at end of useful life. Mr. Miller seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-068

Chief Beegle asked the Trustees to move to approve the purchase of a used, cot loading system from the City of Xenia for \$10,000.00 from 2111-760-740-2013 and creating a PO for the same. He stated that a new cot loading system would cost over \$40,000.00.

Mr. Miller moved to approve the purchase of a used, cot loading system from the City of Xenia for \$10,000.00 from 2111-760-740-2013 and creating a PO for the same. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-069

Chief Beegle asked the Trustees to move to approve the estimate from Danco for graphics for the new Medic for \$3,270.00 from 2282-230-360-0000. He went on to say that this will replace Medic 52 and that there will be a new medic in October 2026.

Mr. Miller moved to approve the estimate from Danco for graphics for the new Medic for \$3,270.00 from 2282-230-360-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-070

Chief Beegle presented the incentive hours: 600 Hours, Adam Bush, McKenna Hannah, Annie Malloy, Nathan Miller, \$500 earned \$0.82 more per hour worked this year.

FISCAL OFFICER:

Ms. Robinson was absent; Mr. Stock asked the Trustees to move to approve Trustee Minutes: Regular April 3, 2025.

Mr. Miller moved to approve Trustee Minutes: Regular April 3, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-061

Ms. Robinson was absent; Mr. Stock asked the Trustees to move to approve Trustee Minutes: Regular April 17, 2025.

Mr. Miller moved to approve Trustee Minutes: Regular April 17, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-062

Ms. Robinson was absent; Mr. Stock asked the Trustees to move to approve Trustee Minutes: Special April 29, 2025.

Mr. Miller moved to approve Trustee Minutes: Special April 29, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-063

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented that the City of Xenia Water Division purchased a Haz Mat Spill Kit for Xenia Township.

Mr. Stock presented a discussion on setting a new date for the annual road ride. It was agreed to discuss this at the next meeting when all Trustees were present.

Mr. Stock presented a discussion on the Residential Well Field inspection that was held on May 2, 2025. He stated that they did not find any violations.

Mr. Stock presented a discussion on the Township newsletter. He stated that the first letter took 44 hours, costing approximately \$1,600.00, the second was 33 hours, costing

approximately \$1,000.00, and the third has cost \$335.00 so far. Mr. Stock stated that the Zoning Commission will be sending out post cards for the Land Use Plan public meetings.

Break: 8:43 AM to 8:48 AM

It was discussed to put a thank you on the website to thank the residents for their support on the Road Renewal Levy. It was agreed to discuss topics for the third newsletter in the next Trustee meeting and for it to go out later in June.

Mr. Stock present the dates for the Public Input meetings for the Land Use Plan.

June 12 at Station 51

June 30 at Station 52

July 22 at the Road Garage

Mr. Stock present ed the Financial Snapshot. It was agreed to discuss this at the next meeting.

Mr. Stock asked the Trustees to move to purchase a Flock camera through the Sheriff's Office to place on the Greene County Sherriff's system from the General Fund for no more than \$3,000.00. It was discussed that there needs to be more signage notice for the roundabout. It was agreed that there should be maybe more than one flock camera.

Mr. Miller moved to approve the purchase a Flock camera through the Sheriff's Office to place on the Greene County Sherriff's system from the General Fund for no more than \$6,000.00. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-071

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, at: 936 Hook Rd, Xenia, M36000200342000600.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, at: 936 Hook Rd, Xenia, M36000200342000600. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-072

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1175 Turner PL, Wilberforce, M36000200280006600.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1175 Turner PL, Wilberforce, M36000200280006600. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-073

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1217 Wilberforce-Clifton Rd, Wilberforce, M36000200270007900.

Mr. VanDyne moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1217 Wilberforce-Clifton Rd, Wilberforce, M36000200270007900. Mr. Miller seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-074

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1304 Wilberforce-Clifton Rd, Wilberforce, M36000200270006400.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1304 Wilberforce-Clifton Rd, Wilberforce, M36000200270006400. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-075

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or corner of Shorter and Brush Row Rd PO Box 1001, Wilberforce, M36000200270011100, and M36000200270006800.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or corner of Shorter and Brush Row Rd PO Box 1001, Wilberforce, M36000200270011100, and M36000200270006800. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-076

Mr. Stock asked the Trustees to move to accept Sedgwick group/retro.

Mr. Miller moved to accept Sedgwick group/retro. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-077

Mr. Stock asked the Trustees to move to accept the Resolution to accept Credit Cards as payment and to use Park National Bank's solution, Evalon to accept Credit cards.

Both were put on hold for the next meeting.

TRUSTEES’ BUSINESS:

Mr. Miller presented a discussion of finding options for backup of internet so the Township will have phones when the internet goes out.

Mr. Miller asked for an update on the clogged culvert pipe on Hook Road. Mr. Stock stated that ODNR gives permits to clean streams and that Mr. Pile and Ms. Goff are in discussion on how to fix this situation. It was also stated that this was the first known flood in over 30 years.

ADJOURNMENT:

Mr. VanDyne moved to adjourn at 9:18 A.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – Absent, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest:	_____
_____	Scott Miller
Jacqueline Robinson, Fiscal Officer	_____
	Jeremy VanDyne

