

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
July 17, 2025 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator and Tony Albertini; Deputy Chief

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-096

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-097

FIRE DEPARTMENT:

Deputy Chief, Albertini presented that the Fire Department was awarded a grant from the State of Ohio Division of EMS for \$3,746.44. He stated that this will be used for training and EMS supplies.

Deputy Chief, Albertini presented a Letter of Commendation to District Chief Bistrek. This was from Chief Beegle for his Image Trend and EMS platform transitions work.

Deputy Chief, Albertini presented a Letter of Appreciation from Xenia City. This was for the mutual aid provided to the City for the June 27 fire on Trumble Street.

Deputy Chief, Albertini presented that the new Medic is now in service and that there will be a Blessing of the medic soon.

Deputy Chief, Albertini presented and update on the MDT/LifePac deployment.

Deputy Chief, Albertini presented the 2024 Year in Review.

Deputy Chief, Albertini presented the Incentive and JPR compliance: 600 Hours, Tim Hines-\$500 earned \$0.82 more per hour worked this year; 1000 Hours –, \$750, Nathan Miller- (earned an additional \$1.58 more per hour worked this year).

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a discussion of necessity of hiring two new people for the Road Department. He stated that the listing has been posted on the website, Indeed and with the Greene County Chamber.

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented a discussion the agenda for the upcoming Combined TM Zoning Board meeting. Mr. Stock discussed the July 29 Public Input meeting.

Mr. Stock asked the Trustees to move to create a P.O. to American Rock Salt for \$31,615.00 from 2021-330-420-0000 for 500 ton of salt at \$63.23 a ton.

Mr. Miller moved to create a P.O. to American Rock Salt for \$31,615.00 from 2021-330-420-0000 for 500 ton of salt at \$63.23 a ton. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-098

Mr. Stock asked the Trustees to move to appoint the Township Administrator as the lead negotiator for the upcoming Collective Bargaining Agreement negotiations.

Mr. Combs moved to appoint the Township Administrator as the lead negotiator for the upcoming Collective Bargaining Agreement negotiations. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-099

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1532 US 42 M36-0002-0039-1-0029-00.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1532 US 42 M36-0002-0039-1-0029-00. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-100

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1279 Wilberforce Clifton Rd M36-0002-0027-0-0061-00.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1279 Wilberforce Clifton Rd M36-0002-

0027-0-0061-00. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-101

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1461 US 42 M36-0002-0039-1-0008-00.

Mr. Combs moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 1461 US 42 M36-0002-0039-1-0008-00. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-102

Mr. Stock asked the Trustees to move to create a Resolution Per RC 505.87 for liens under 2M004 Delinquent Weed Mowing for second quarter 2025 totaling \$1,602.00.

Mr. Combs moved to create a Resolution Per RC 505.87 for liens under 2M004 Delinquent Weed Mowing for second quarter 2025 totaling \$1,602.00. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-103

MR. COMBS MOVED TO GO INTO EXECUTIVE SESSION UNDER SECTION 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 3-0. PRESENT IN THE EXECUTIVE SESSION: ALL ELECTED OFFICIALS, AND MR. STOCK

EXECUTIVE SESSION 6:43 PM – 7:32 PM

Mr. VanDyne moved to give Township Administrator a raise to \$75,400 annually to be evaluated in 2026. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-104

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:34 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2025-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne