

XENIA TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING AGENDA

August 7, 2025

6:00 P.M.
2025-105

Xenia Township will adhere to the inherent principle that all people should be treated with fairness, respect and honesty. Xenia Township in partnership with the community and through the efforts of elected officials, boards and dedicated employees will provide services and public improvements in an efficient, effective and fiscally sound manner in order to preserve and enhance the quality of life within our community.

PLEDGE OF ALLEGIANCE
ROLL CALL

FISCAL OFFICER:

1. Receive monthly financials
2. Move approve bills as presented, Resolution 2025-105
3. Move approve payroll as presented, Resolution 2025-106
4. Approval of Trustee minutes
 - a. Regular Meeting July 3, 2025, Resolution 2025-107
 - b. Regular Meeting July 17, 2025, Resolution 2025-108

FIRE:

1. Run review for Greene County Fair.
2. Lieutenant Promotional Opportunity
3. Stacy Whitby returns from LOA
4. Stephen Holton given medical LOA until Oct 8, 2025
5. Incentive and JPR compliance: 600 Hours, Sam Maver, Jessica Williams, (one more when they complete their JPR requirements)-\$500 earned \$0.82 more per hour worked this year; 1000 Hours –, \$750, Annie Malloy, McKenna Hannah- (earned an additional \$1.58 more per hour worked this year); 1400 hours –, \$1,000 (earned an additional \$2.30 more per hour worked this year).

Executive session 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee

TOWNSHIP ADMINISTRATOR:

1. Financial Snapshot
2. Move to create a PO to Home Town Tire for \$2,767.00 for four new tires for E51 from 2111-220-323-0000, resolution 2025-109
3. Review for whole station back-up generator for Station 52 and combining multiple breaker boxes, turnkey install
 - a. Fairborn Electric did not respond for a quote
 - b. Reddy Electric quoted \$ 53,965.00 Sept 2024
 - i. Warned of generator price increase (\$5,530.00)
 - ii. Breaker combination increase (\$130.00)
 - iii. Will provide generator during switchover work
 - c. Bonham Electric
 - i. Service out for two days
 - ii. Includes battery
 - iii. Residential Kohler Unit 26kw for \$ 22,339.00
 - iv. Commercial Kohler Unit 30RCL for \$12K more at \$34,339.00 plus larger concrete pad.

- v. Move to accept the back-up generator from _____ for \$ _____ and write a PO from 2111-760-740-2013, Resolution 2025-110
4. Review for five window replacements for Station 51
 - a. Xenia Glass and Lock to replace window with full screen
 - i. White vinyl ProVia Endure, double hung \$3,754.00
 - b. Dale Dixon to replace window with half screen
 - i. White vinyl Polaris Thermal Weld Plus (suggested) with half screens \$3,879.94
 - ii. White vinyl Polaris Dyna Weld with half screens \$3,595.19
 - iii. White vinyl Polaris Thermal Weld Plus (suggested) with half screens, wooden frame for insulation, trimmed with aluminum \$4,998.37
 - c. Move to Accept the replacement window bid from _____ for \$ _____ and write a PO from 2111-760-740-2013, resolution 2025-111
5. Move to accept Road Worker Alex Sparks resignation effective Aug 8, 2025. He would be eligible for rehire, Resolution 2025-112
6. Review of Road hire process
 - a. Move to extend a conditional offer of employment to _____ at \$ _____.00 per hour with benefits, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified, Resolution. 2025-113
 - b. Move to extend a conditional offer of employment to _____ at \$ _____.00 per hour with benefits, conditional on results of drug screen, fingerprint FBI/BCI, and physical, effective when employment results are verified, Resolution. 2025-114

TRUSTEES' BUSINESS:

GUESTS

UPCOMING MEETING DATES:

Aug	21		Thursday	6:00 p.m.	Trustee Meeting
Aug	25		Monday	6:00 p.m.	Zoning Commission
Sept	1		Monday		Office Closed, Labor Day
Sept	4		Thursday	6:00 p.m.	Trustee Meeting
Sept	9		Tuesday	6:30 a.m.	Greene County Township Association
Sept	11		Thursday	6:00 p.m.	Zoning Commission
Sept	18		Thursday	6:00 p.m.	Trustee Meeting
Sept	22		Monday	6:00 p.m.	Zoning Commission
Sept	29		Tuesday	6:00 p.m.	Joint TM Zoning Boards Mtg
Oct	2		Thursday	6:00 p.m.	Trustee Meeting
Oct	9		Thursday	6:00 p.m.	Zoning Commission
Oct	14		Tuesday	6:30 a.m.	Greene County Township Association
Oct	16		Thursday	6:00 p.m.	Trustee Meeting
Oct	27		Monday	6:00 p.m.	Zoning Commission

COMMITTEES:

Greene Co. Reg. Plan. Coordination Committee: Steve Combs

Health District Advisory Council (XX, 2025): Jeremy VanDyne

Source Water Protection, biannually (May 26, 2025): Mr. Miller

Inspection For 1 yr. time-of-travel Source Water Protection: May 16, 2025: Alan Stock

Safety Council: 1st Wednesday of month Aug 6: Greg Beegle

ADJOURN: : pm