

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

**REGULAR MEETING
August 21, 2025 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator, Tony Albertini; Deputy Chief and Adam Bistrick; Battalion Chief

Guests:

Shadrick Adams, Greene County Environmental Health Director.

Mr. Adams stated that the Health Department will be placing a .8 Mill renewal levy on the November ballot. He went on to present a discussion on the Health Department accomplishments. The Health Department with the joint efforts of the National Guard, completed Guard Crae where they treated 1,100 people at no cost. They also launched a mosquito drone to apply mosquito spray in locations that are nor accessible by foot. The Health Department also has three programs, other than WIC, for mothers and children. The Health Department has issued 3,000 food inspection and 2,700 plumbing permits. They next discussed the process of placements for septic systems and for Mr. Adams to talk with the Zoning Commission about it.

FISCAL OFFICER:

Ms. Robinson presented that the National Opioid Settlement check for \$867.42 came in.

Ms. Robinson asked the Trustees to move to accept 2026 Tax Budget Schedule of Levis authorized along with the estimated revenue and valuation for the subdivision of \$1,342,081.06.

Mr. Miller moved to accept 2026 Tax Budget Schedule of Levis authorized along with the estimated revenue and valuation for the subdivision of \$1,342,081.06. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-115

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-116

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-117

Ms. Robinson asked the Trustees to move to approve Trustee minutes, Regular Meeting Aug 7, 2025.

Mr. Combs moved to Trustee minutes, Regular Meeting Aug 7, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-118

FIRE:

Battalion Chief, Bistrek presented a congratulations for Chief Beegle on receiving his Ohio Township Association Leadership Academy 1 (OTALA)-01 level certification.

Battalion Chief, Bistrek presented that three (3) Officers are going through the Clark State College Fire and Emergency Services Instructor course. The cost is be \$570.99 per person and will be reimbursed through our State Grant. Battalion Chief Adam Bistrek, Lieutenant Michael Whitby, and Lieutenant Jessica Williams.

Battalion Chief, Bistrek presented a thank you note from a family member we served who's loved one passed away.

Battalion Chief, Bistrek presented that Stephen Holton given medical LOA until Oct 8, 2025.

Battalion Chief, Bistrek presented that Chief Beegle will be on vacation September 3 through September 14.

Battalion Chief, Bistrek asked the Trustees to move to accept the Quote from FSS for the annual testing of SCBA's and create a PO for \$2,660.00 from 2282-230-360-0000.

Mr. Combs moved to accept the Quote from FSS for the annual testing of SCBA's and create a PO for \$2,660.00 from 2282-230-360-0000. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Abstain, Mr. VanDyne – aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2025-119

Battalion Chief, Bistrek asked the Trustees to move to accept the resignation of PT LT Joe Mahaffey effective August 31, 2025. He would be eligible for rehire.

Mr. Combs moved to resignation of PT LT Joe Mahaffey effective August 31, 2025. He would be eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-120

Battalion Chief, Bistrek presented the incentive and JPR compliance for this pay period: 600 Hours, Daryle Williams, -\$500 earned \$0.82 more per hour worked this year.

TOWNSHIP ADMINISTRATOR:

Mr. Stock Presented the Financial Snapshot.

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 768 US 68 M36-0002-0034-1-0052-00.

Mr. VanDyne moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris at: 768 US 68 M36-0002-0034-1-0052-00. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-121

FIRE DEPARTMENT:

Deputy Chief, Albertini presented a discussion of purchasing a new Fire Engine. He stated that the Fire Department would like to replace Engine 51, 18 years old and Tanker 51, 25 years old, with one (1) engine. He stated that he has received three (3) quotes from Spencer, Sutphen and Pierce. He went on to say that combining the two trucks into one would reduce insurance and maintenance cost. Deputy Chief, Albertini stated that Tanker 51 limits what can be done fighting fire and that the new truck would have a pump, tank and rescue tools. He went on to discuss the aspects of the trucks that they received quotes for. Deputy Chief, Albertini concluded by saying that it doesn't make sense to maintain three (3) engines with mutual aid. It was agreed that Deputy Chief, Albertini and Trustee Miller will make a trip to Michigan to see the truck.

Deputy Chief, Albertini asked the Trustees to move to approve the purchase of a 2026 Spencer Tanker/Engine Combine for \$815,000 to FSS; first payment of \$315000 due 1year from signing; 2nd payment due upon truck completion dependent upon trip to vendor with Albertini & Miller.

Mr. VanDyne moved to to approve the purchase of a 2026 Spencer Tanker/Engine Combine for \$815,000 to FSS; first payment of \$315000 due 1year from signing; 2nd payment due upon truck completion dependent upon trip to vendor with Albertini & Miller. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2025-122

EXECUTIVE SESSION:

**MR. COMBS MOVED TO ENTER EXECUTIVE SESSION UNDER 121.22 (G) (1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 3-0. IN ATTENDANCE: ALL ELECTED OFFICIALS AND TOWNSHIP ADMINISTRATOR, ALAN STOCK
EXECUTIVE SESSION 7:34 PM TO 7:56 PM**

TRUSTEE BUSINESS:

Mr. VanDyne asked for Mr. Stock to speak with the Prosecutor to see what can be done to enforce the cleanup of the nuisance property located at 768 US 68.

Mr. Miller stated that he would like to attend a conference in September, it was agreed that Mr. Miller will attend that conference and the Township will pay for the expenses of the hotel.

ADJOURNMENT:

Mr. Miller moved to adjourn at 8:10 P.M. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

Xenia Township Board of Trustees

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|-------------------------------------|-------------------------|
| Date Approved: _____ | _____ |
| | L. Stephen Combs, Chair |
| Resolution # <u>2025-</u> _____ | |
| Attest: | _____ |
| | Scott Miller |
| _____ | _____ |
| Jacqueline Robinson, Fiscal Officer | Jeremy VanDyne |