

## **RECORD OF PROCEEDINGS**

### **MINUTES OF THE XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
September 4, 2025 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:01 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock; Township Administrator, and Tony Albertini; Deputy Chief

#### **Guests:**

Will Urschel, Xenia City Mayor and Neelia Jackson, 1168 Wilberforce-Clifton Road, Wilberforce, Ohio.

#### **FISCAL OFFICER:**

Ms. Robinson presented the monthly financials.

Ms. Robinson presented the STAR transfers.

Ms. Robinson asked the Trustees to move to approve bills as presented.

Mr. Combs moved to approve bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2025-123**

Ms. Robinson asked the Trustees to move to approve payroll as presented.

Mr. Miller moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2025-124**

#### **FIRE DEPARTMENT:**

Deputy Chief, Albertini presented that Chief Beegle will be on vacation Sept 3 through Sept 14.

Deputy Chief, Albertini asked the Trustees to move to approve the Quote from Imagine Trend for our EMS/Fire Reporting and create a PO for \$6,945.75.00 from 2282-230-360-0000.

Mr. Miller moved to approve the Quote from Imagine Trend for our EMS/Fire Reporting and create a PO for \$6,945.75.00 from 2282-230-360-0000. Mr. Vandyne seconded the

motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2025-125**

Deputy Chief, Albertini asked the Trustees to move to approve the Quote from P&R for our Radio Maintenance for 2026 and create a PO in Jan 2026 for \$6,156.00.00 from 2282-230-360-0000.

Mr. VanDyne moved to approve the Quote from P&R for our Radio Maintenance for 2026 and create a PO in Jan 2026 for \$6,156.00.00 from 2282-230-360-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

#### **RESOLUTION NO. 2025-126**

Deputy Chief, Albertini updated the Trustees on the new Engine. He stated that the chassis should be completed in December 2026 and that the truck should be completed May 2027.

#### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the Financial Snapshot.

Mr. Stock presented that he is in the process of reviewing our physical insurance and risk management plan through The Ohio Plan.

#### **GUEST:**

Will Urschel, Xenia City Mayor, stated that the City is looking into obtaining a grant for pedestrians/bike safe lanes in the city. He stated that there needs to be a safety plan in place and that MVRPC is making a tri county plan that they hope to be able to use. He went on to say that there is also a Safe School grant that they are looking into. He stated that they would like to talk with the School Board to see where the areas of concern are.

Mr. Urschel went on to say that the City considered moving Station 2 to the West, but that they need more coverage in the North. He went on to say that he would like to collaborate with Xenia Township to service the North end of town.

Mr. Urschel then stated that the City is looking to have a meeting with the Director of Mental Health for continued care.

Mr. Vandyne stated that the Township needs legal help with zoning enforcement, he went on to say that the Township has been asking for help for over three years. Mr. Urschel stated that he would talk to the prosecutor.

Mr. Urschel stated that Central State University had been notified that their water would be turned off of non-payment. He stated that they did pay their bill. He went on to say that the City will not renew their water contract that end December 31, without Central State having a plan for servicing the water tower and lines. He went on to say that Central State has had over 6,000 false fire alarms. Mr. Urschel stated that the Trustees for Central State has a petition for annexation, but that they want police services and for the City to take over their water and sewer infrastructure. The City has not agreed to this. Ms. Jackson asked if Central State is charged for false alarms, Mr. Urschel stated that they are not allowed to charge them. Ms. Robinson asked if the State can mandate water services, Mr. Urschel stated that the City can not be mandated to provide

services. He went on to say that the City has received a grant to monitor the water tower and for a complete assessment of their water system.

Mr. Urschel stated that the City is considering terminating their contract with Greene Central that is set to expire at the end of 2026. He went on to say that most of the calls taken are for Green County Services and that the City does not have a seat on the Board. he went on to say that the Board dictates the rates and that there is no representation from the City.

Mr. Urschel stated that the City will be placing an Income Levy on the ballot for Streets. They then discussed the proposed issue to remove property taxes.

Ms. Jackson asked if there was a plan to resurface Wilberforce-Clifton Road. It was explained to Ms. Jackson that Wilberforce-Clifton Road is a Greene County maintained road. She went on to ask about adding street lighting to other areas of Wilberforce. The process of adding more lighting was explained to her.

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 7:26 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest: _____	_____
_____	Scott Miller
Jacqueline Robinson, Fiscal Officer	_____
	Jeremy VanDyne