

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
September 11, 2025      6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Special Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Special Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Jeremy VanDyne, Trustee, Scott Miller Trustee, Absent, Jacqueline Robinson, Fiscal Officer, Absent.

In attendance: Alan Stock; Township Administrator

**ROAD:**

Mr. Stock asked the Trustees to move to approve the Quote from Rau Hensley for Fog Seal for Purcell Rd and to extend the Chip Seal to the work already being done to Bickett to complete Chip Seal from US 42 to Old 35 and create a PO for \$25,997.86 from 2021-330-599-0120.

Mr. Combs moved to approve the Quote from Rau Hensley for Fog Seal for Purcell Rd and to extend the Chip Seal to the work already being done to Bickett to complete Chip Seal from US 42 to Old 35 and create a PO for \$25,997.86 from 2021-330-599-0120. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – Absent Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2025-127**

Mr. Stock asked the Trustees to move to approve the Quote from A&A Safety for \$7,365.00 for line striping for Purcel and Bickett Roads that were chip sealed and create a PO for \$2,865.00 from 2011-330-360-0000 (remainder from BC 117).

Mr. Combs moved to approve the Quote from A&A Safety for \$7,365.00 for line striping for Purcel and Bickett Roads that were chip sealed and create a PO for \$2,865.00 from 2011-330-360-0000 (remainder from BC 117). Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – Absent Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2025-128**

Mr. Stock asked the Trustees to move to create a PO for Valley Asphalt for \$5,000.00 for asphalt for overlay on Bickett Road near bike path crossing closer to Hoop Rd identified in the annual road ride from 2231-330-360-0120.

Mr. Combs moved to create a PO for Valley Asphalt for \$5,000.00 for asphalt for overlay on Bickett Road near bike path crossing closer to Hoop Rd identified in the annual road ride from 2231-330-360-0120. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – Absent Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2025-129**

Mr. Stock asked the Trustees to move to approve the Quote from RD Holder for \$24,250.00 for two portable, 550 gal tanks (one diesel and one unleaded) and create a PO from 2231-330-599-0122.

Mr. Combs moved to approve the Quote from RD Holder for \$24,250.00 for two portable, 550 gal tanks (one diesel and one unleaded) and create a PO from 2231-330-599-0122. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – Absent Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2025-130**

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 6:20 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, – Mr. VanDyne aye, – Mr. Miller – Absent Motion PASSED by roll call of 2-0.

**Xenia Township Board of Trustees**

Date Approved: _____	_____
Resolution # <u>2025-</u> _____	L. Stephen Combs, Chair
Attest:	_____
_____	Scott Miller
Jacqueline Robinson, Fiscal Officer	_____
	Jeremy VanDyne