

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
November 20, 2025 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised on the Xenia Township website within 24 hours of this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:12 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee; Chair, Scott Miller, Trustee, Jeremy VanDyne, Trustee, Jacqueline Robinson, Fiscal Officer, Absent.

In attendance: Alan Stock; Township Administrator, Ronnie Shaw, Acting Road Superintendent, Greg Beegle, Fire Chief.

### FISCAL OFFICER:

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-164**

Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-165**

Mr. Combs moved to accept minutes from Regular Trustees' Meeting November 6, 2025. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-166**

### ROAD DEPARTMENT:

Mr. Shaw presented an update on Bickett Road and Purcell Avenue.

Mr. Shaw presented an update on the safety recall for the boilers at Station 51 and 52.

Mr. Shaw presented that the Road Department is getting the trucks ready for the upcoming snow and ice season.

Mr. Shaw presented a discussion on issues that the Road Department has on their radar within the next four (4) weeks. They also discussed the possibility of sidewalks on Kinsey Road and replacement of a catch basin on Whitestone.

## **TOWNSHIP ADMINISTRATOR**

Mr. Stock presented a notification of National Church Residences (Legacy Campus) is financing upgrades to their facility through the Ohio Housing Finance Agency and is within a one (1) mile radius of the Township.

Mr. Stock presented that Wilberforce University property, 1055 N. Bickett Road, is being considered to be placed on the National Register of Historic Places.

Mr. Stock presented a letter from Kingwood Solar. It is an invitation to one on one or group coffee notification.

Mr. Stock presented a letter from Brian Secor regarding Legislative Priorities.

Mr. Stock presented a discussion of a new web site to become ADA compliant as mandated by the State. They looked at websites to discuss likes and dislikes for the Township website.

Mr. Stock asked the Trustees to move to Create a PO to Greene County in the amount of \$7,534.00 from 1000-110-370-0000 to repay the Grant provided to the Township to work with the GC Regional Planning Commission to create the Township's Land Use Plan, as this contract was terminated by Regional Planning.

Mr. VanDyne asked to place this on hold to speak with the Commissioners first.

### **EXECUTIVE SESSION:**

**MR. COMBS MOVED TO ENTER EXECUTIVE SESSION UNDER 121.22 (G) (4) PREPARING FOR, CONDUCTING, OR REVIEWING NEGOTIATIONS OR BARGAINING SESSIONS WITH PUBLIC EMPLOYEES CONCERNING THEIR COMPENSATION OR OTHER TERMS AND CONDITIONS OF THEIR EMPLOYMENT. MR. VANDYNE SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 3-0.**

**IN ATTENDANCE: ALL ELECTED OFFICIALS, TOWNSHIP ADMINISTRATOR, ALAN STOCK AND CHIEF BEEGLE**

**EXECUTIVE SESSION 7:27 PM TO 8:11 PM**

Mr. Stock asked the Trustees to move to include in the Fire Chief job description the same line that is in the Road Department job description, "Regular attendance of the Xenia Township Board of Trustees meetings-presently conducted semi-monthly", and reinforce that both the Fire Chief and Road Superintendent are required to attend all Regular Trustee Meetings, and Special Trustee Meetings that are specific to their Departments.

Mr. Combs moved to include in the Fire Chief job description the same line that is in the Road Department job description, "Regular attendance of the Xenia Township Board of Trustees meetings-presently conducted semi-monthly", and reinforce that both the Fire Chief and Road Superintendent are required to attend all Regular Trustee Meetings, and Special Trustee Meetings that are specific to their Departments. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-169**

Mr. Stock asked the Trustees to move to approve the Collective Bargaining Agreement between the Township and IAFF Local 5063.

Mr. Combs moved to approve the Collective Bargaining Agreement between the Township and IAFF Local 5063. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-170**

#### **FIRE DEPARTMENT:**

Chief Beegle presented a thank you letter from Cedarville Township FD for mutual aide at a house fire on October 24.

Chief Beegle announced the receiving an EMS Grant for Training and Equipment in the amount of \$2,413.96.

Chief Beegle presented a discussion on the upcoming change to the Department's Medical Director and potential financial factor.

Chief Beegle presented a notification of a Leave of absence for Ben Supplee until Feb 10, 2026 to care for his wife and newborn.

Chief Beegle asked the Trustees to move to accept the resignation of Dakota Collier effective November 17, 2025. He would be eligible for rehire.

Mr. Combs moved to accept the resignation of Dakota Collier effective November 17, 2025. He would be eligible for rehire. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-167**

Chief Beegle asked the Trustees to move to accept the bid proposal and create a PO to Muffler Brothers for a new Jasper engine with a three (3) year warranty for the 2014 Durango Special Services vehicle of \$13,349.24 from 2111-760-750-0000.

Mr. Combs moved to accept the bid proposal and create a PO to Muffler Brothers for a new Jasper engine with a three (3) year warranty for the 2014 Durango Special Services vehicle of \$13,349.24 from 2111-760-750-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2025-168**

#### **TRUSTEES' BUSINESS:**

#### **EXECUTIVE SESSION:**

**MR. VANDYNE MOVED TO ENTER EXECUTIVE SESSION UNDER 121.22 (G) (8) TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR**

**ECONOMIC DEVELOPMENT ASSISTANCE, OR TO NEGOTIATIONS WITH OTHER POLITICAL SUBDIVISIONS RESPECTING REQUESTS FOR ECONOMIC DEVELOPMENT ASSISTANCE. MR. COMBS SECONDED THE MOTION. ROLL CALL: MR. COMBS – AYE, MR. MILLER – AYE, MR. VANDYNE – AYE. MOTION PASSED BY ROLL CALL OF 3-0.**

**IN ATTENDANCE: ALL ELECTED OFFICIALS, TOWNSHIP ADMINISTRATOR, ALAN STOCK AND CHIEF BEEGLE**

**EXECUTIVE SESSION 8:30 PM TO 8:56 PM**

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 8:57 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion PASSED by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

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L. Stephen Combs, Chair

Resolution # 2025-\_\_\_\_\_

Attest:

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Scott Miller

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Jacqueline Robinson, Fiscal Officer

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Jeremy VanDyne