

XENIA TOWNSHIP BOARD OF TRUSTEES
SPECIAL MEETING AGENDA

DECEMBER 21, 2025

8:00 A.M.

Xenia Township will adhere to the inherent principle that all people should be treated with fairness, respect and honesty. Xenia Township in partnership with the community and through the efforts of elected officials, boards and dedicated employees will provide services and public improvements in an efficient, effective and fiscally sound manner in order to preserve and enhance the quality of life within our community.

PLEDGE OF ALLEGIANCE

ROLL CALL

FISCAL OFFICER:

1. Move approve bills as presented, Resolution 2025-181
2. Move approve payroll as presented, Resolution 2025-182
3. Move to approve the minutes of:
 - a. Trustee Regular Meeting of November 20, 2025, Resolution 2025-183
 - b. Trustee Special Meeting of December 3, 2025, Resolution 2025-184

ROADS:

1. Update on Boiler at 52
2. Update on latest snow/ice events
3. Report on advantage in using a seasonal snow plow driver
4. Report on maintenance on Truck 19

EXECUTIVE SESSION 121.22(G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee

TOWNSHIP ADMINISTRATOR

1. Move to approve an hourly raise for non-salaried Road employees by \$_____ effective the next pay period, Resolution 2025-185
2. Move to hire Kohen Liming as a full-time employee for the Road Department at a beginning wage of \$21.00 effective Monday, December 22, 2025. The Township will create a PO from 2031-330-318-0000 and pay up-front costs for the job description requirement of the CDL license. The Administrator is authorized to enter into an employment agreement for repayment and repayment stipulations of the CDL class, Resolution 2025-186
3. Reminder of the changes in meetings for January and February to second and fourth Thursdays.
4. Who would the Trustees like to swear them in on Jan 8 meeting?
5. Receiving the letter of conveyance from the Zoning Commission and setting the day of the Trustee Public Hearing within 30 days.
6. Discussion of the 2026 Annual Budget. Move to accept the 2026 annual budget as presented with the understanding that carryover amounts will be adjusted once 2025 can be booked, Resolution 2025-187

UPCOMING MEETING DATES:

Dec	25		Thursday		Offices Closed/Christmas
Jan	1		Thursday		Offices Closed/New Years
Jan	8		Thursday	6:00 p.m.	Zoning Commission
Jan	8		Thursday	6:00 p.m.	Trustee Meeting/Reorganizational Meeting
Jan	13		Tuesday	6:30 p.m.	GC Township Association
Jan	19		Monday		Offices Closed/MLK
Jan	22		Thursday	6:00 p.m.	Trustee Meeting
Jan	26		Monday	6:00 p.m.	Zoning Commission

ADJOURN: _____ : _____ pm