

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
MARCH 20, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Alan Stock, Administrator.

Meeting was called to order at 7:09 p.m. and all participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

#### READ FILE:

- Greene County Soil and Water Conservation, Spring newsletter
- 2013 Greene County Annual Report
- Grand Opening Invitation Greene Memorial, March 25, 2014, 5:30 p.m., MRI Suite
- Thank you to XTFD from Louis Mendez, Supervisor, Rivers Metal Recycling for training in CPR, AED, first aid

#### FISCAL OFFICER/FINANCE:

- Request for approval of bills as presented. Mrs. Spradlin raised a question on the SnoDepot bill—there was a \$2.00 discrepancy with the receipt. Mrs. Spradlin questioned an invoice for an unemployment claim. Mrs. Spradlin said she would approve the credit card bill charges for OTA as long as they are within the GSA guidelines. These will be checked into. A motion was made by Mrs. Spradlin to approve the bills as presented with exceptions of the workers' comp bill being verified with proof we do or do not owe it, the SnoDepot bill amount matching the receipt, and the credit card bill for OTA complying with GSA approved guidelines—if not, money will be reimbursed to the Township, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2014-065**

- Request for approval of payroll as presented. Motion was made by Mr. Miller to approve payroll, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

**RESOLUTION NO. 2014-066**

- Approval of Meeting Minutes from January 3, 2013 Trustees' Meeting. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

**RESOLUTION NO. 2014-067**

- Approval of Meeting Minutes from January 17, 2013 Work Session. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

**RESOLUTION NO. 2014-068**

- Approval of Meeting Minutes from January 17, 2013 Trustees' Meeting. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

**RESOLUTION NO. 2014-069**

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- Approval of Meeting Minutes from March 6, 2014 Work Session. Motion was made by Mrs. Lewis, seconded by Mr. Miller.  
Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.  
**RESOLUTION NO. 2014-070**
- Approval of Meeting Minutes from March 6, 2014 Trustees' Meeting. Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin.  
Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.  
**RESOLUTION NO. 2014-071**

**TRUSTEES' BUSINESS:**

There will be a special meeting for the JEDD on March 27, 2014 at 8:00 a.m. Trustees will be going into Executive Session at that time.

**TOWNSHIP ADMINISTRATOR:**

- Enterprise Zone—Trustees were given documentation on this. Bob Evans on Birch Road is planning on expanding their plant and bringing in 22 more jobs. They have closed one or two of their plants and plan to relocate that plant either in Xenia or in Michigan. Bob Evans has petitioned the Greene County Commissioners for consideration of an Enterprise Zone. In an Enterprise Zone the Township would give them a 10-year moratorium on a portion of that new tax. The Township receives \$6,448.96 yearly from Bob Evan's taxes. After their improvements are done we could get \$7,875.00. By giving them the moratorium the Township would give them a tax break where it would only receive \$4,016.00 for ten years, then in year eleven the tax would increase to \$7,875.00. This would give Bob Evans ten years to recoup some of the improvement expenses. All other County entities would also have to give them tax breaks. There is a resolution that has been approved by legal counsel as to form which will be reviewed by Trustees.
- Permanent Budget—Early in the year a temporary budget was approved. Now a permanent budget must be approved. Motion was made by Mrs. Spradlin to accept the permanent Budget with the exception that figures from the renovation of Station 52 are proven accurate, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.  
**RESOLUTION NO. 2014-072**
- An Agricultural Easement is being requested through Tecumseh Land Trust on Parcel #D11000100020000900—Tecumseh Land Trust will be invited to speak about this at the next Trustees' Meeting. This was tabled until the next meeting.

**ROAD DEPARTMENT:**

- A motion was made by Mr. Miller to approve a PO to NTE for crack-fill material for 2014, not to exceed \$4,000.00, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.  
**RESOLUTION NO. 2014-073**

**FIRE DEPARTMENT:**

- A request to pay for Elizabeth Beam to attend EMS Instructor training class and the exam at Sinclair for a cost of \$485.00. A motion was made by Mrs. Lewis to approve Instructor training for Elizabeth Beam, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.  
**RESOLUTION NO. 2014-074**

**GUESTS:**

Resident Harold Snyder, 1353 Foust Rd., asked about salt this year. Mr. Stock provided a spreadsheet of the snow season (2013/2014). Around \$56,500.00 was spent for salt, beet juice, etc. Mr. Snyder said his son had a wreck on Brush Row Road

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and he saw the road crew putting down sand instead of salt. Mr. Miller said the County mixed 50/50 salt with grit part way through the winter. Mr. Snyder would like to see Xenia Township have its own salt facility. Mr. Miller answered we buy from County Engineer by collective bidding with his salt barn central to us. The Township would take on liability and cost of putting up salt barn to do otherwise. The Engineer stockpiles over the summer. He never ran out of salt this season.

Tim Spradlin spoke about working with Road Superintendent Roger Moon in 1999 to research getting a salt barn and salt for Xenia Township, but they found: high cost of

building a salt barn, higher cost of salt when not buying in bulk, and close proximity to the County facility for the salt.

Mr. Snyder asked if Township employees were on the time clocks yet. Mr. Miller answered Mrs. Miller has been working on that. Mr. Snyder thinks that should be implemented.

**UPCOMING MEETINGS:**

Special Meeting for JEDD will be held next Thursday, March 27, at 8:00 a.m.  
Work Session and Trustees' Regular Meeting on April 3.  
Second Work Session and Trustees' Regular Meeting have been rescheduled to Wednesday, April 23.

**COMMITTEE REPORTS:**

- Greene County Regional Planning and Coordinating Commission meeting was cancelled.
- Health District Advisory Council—Mrs. Spradlin said they have many things going on. They need new facility or major renovations (they have been offered grant money from Commissioners); can order birth or death certificates on internet; Vital Check allows them to take credit cards now; have contracts with third party providers where they can get reimbursed for some of the services they provide; eliminated pagers; re-negotiated cell phone contract; they are mandated to be accredited by July 1, 2018.
- Chamber of Commerce—It was suggested at the meeting to get word out about the Senior Citizen Levy and voting so Mr. Stock said our website now has Primary Election information for Greene County.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mrs. Lewis, seconded by Mr. Miller. Motion PASSED by a roll call vote of 3-0. Meeting was adjourned at 8:04 p.m.

XENIA TOWNSHIP BOARD OF  
TRUSTEES

\_\_\_\_\_  
Scott Miller, Chair

ATTEST:

\_\_\_\_\_  
Amy Lewis

\_\_\_\_\_  
Barbara Miller, Fiscal Officer

\_\_\_\_\_  
Susan Spradlin

Resolution # \_\_\_\_\_

Date Approved: \_\_\_\_\_