

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION  
MARCH 7, 2013**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer and Stephanie Hayden of the Prosecutors Office.

Stephanie Hayden spoke about the Sunshine Laws. She stated that the law only requires that regular meetings be advertised, that special meetings are given a 24 hour notice, and emergency meetings are advertised when practical. Xenia Township utilizes an agenda. If an Executive Session is planned, it should be noted on the agenda. It is not a legal requirement to use an agenda, but Stephanie Hayden believes the use of an agenda is fair to the public and that it keeps the public informed.

Ms. Hayden went over the 7 reasons when it is permissible to go into executive session.

- 1) Personnel matters
- 2) Purchase or sale of real estate thru competitive bidding
- 3) Conferences with an attorney regarding pending litigation
- 4) Collective bargaining
- 5) Matters that are required to be kept confidential under state or federal law
- 6) Details regarding security arrangements
- 7) Matters related to publicly owned or operated hospitals

### **JEDD:**

Mr. Stock spoke to the attorney from Columbus today. His name is John Albers. He specializes in JEDD agreements.

Mrs. Stock has also spoken with Jim Percival from the City of Xenia regarding the JEDD agreement. There was a breakdown of the percentages of revenue that the City and Township could receive.

Mr. Stock also discussed the reduction in water rates that the Township residents may receive with a JEDD agreement. Mr. Reed questions that legality of using county pipes in order to deliver water and then charging a surcharge to Township residents. Mr. Reed does not understand why water rates depend on where a resident lives.

Mrs. Lewis believes that a decision needs to be made soon regarding our participation in JEDD. Negotiations have been going on for more than a year. She is not sure how much longer the City will participate with no results. Mrs. Lewis believes a time line for completion of the agreement should be established.

Mr. Reed stated that he questions the percentage of moneys that the Township would receive if a JEDD is implemented in its current form.

Mrs. Miller asked about the cost for using a different attorney to work on the JEDD agreement when Ms. Hayden is the attorney for Xenia Township. Stephanie Hayden believes that since she does not specialize in this type of law, someone who does specialize in JEDD agreements should be hired. These matters could become very complicated. Ms. Hayden believes that Mr. Albers has handled hundreds of agreements and is a very good choice to handle this matter.

Mr. Stock stated that he feels the City and the Township are very close to an agreement. He believes that barring any issues with other partners, an agreement is close.

Mr. Reed stated that he would like to see all funds generated from Central State and the Wilberforce community remain in that area.

**XENIA TOWNSHIP TRUSTEES  
WORK SESSION, MARCH 7, 2013**

Mr. Reed and Mr. Miller will be meeting with Attorney John Albers Tuesday at 9 am in Columbus. They hope to gain a better understanding of the JEDD in this meeting.

Mrs. Lewis would like to meet Wednesday at 4 pm with Mr. Miller and Mr. Reed to discuss any information that they have after the meeting with Attorney Albers. After a discussion of their findings, Mrs. Lewis would like to establish a possible time line for the completion of the JEDD agreement.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock spoke about the resignation of Sandra Morrison. He also discussed that the Chair has a conflict with budget meeting scheduled for Thursday the 21<sup>st</sup>. It will be rescheduled.

Mr. Stock spoke about the renovations for Station 52. Dave Shuey has estimated how many days it may take to finish the remodel. Mr. Stock also discussed the cost of Workers Comp coverage for our Fire Fighters and others working as volunteers. The cost to cover these volunteers would be \$3.08 per week.

Mr. Reed stated his desire to expedite the remodel of Station 52. He believes that some of the work could be done before the plans are finalized and approved.

David Shuey has prepared an estimate of what needs to be done and the estimated budget for the remodel. This basic plan has been given to Al Kuzma. He will take an informal look at the plan. As a courtesy to the Township, Mr. Kuzma will give us feedback regarding the plans and let us know if they would be acceptable or what changes he would suggest. After any revisions, David Shuey will submit final plans to Al Kuzma for approval.

**ADJOURNMENT:**

There being no further business, Motion to adjourn was made by Mr. Miller, seconded by Mrs. Lewis. All voted AYE. Meeting adjourned at 7:08 pm.

**XENIA TOWNSHIP BOARD OF  
TRUSTEES**

\_\_\_\_\_  
Resolution Number

\_\_\_\_\_  
Jim Reed, Chair

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Amy Lewis, Trustee

ATTEST:

\_\_\_\_\_  
Scott Miller, Trustee

\_\_\_\_\_  
Barbara Miller, Fiscal Officer