

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**WORK SESSION  
MARCH 17, 2016**

**5:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

Scott Miller called the Work Session to order at 5:05 p.m. This was a work session advertised on the Xenia Township website within 24 hours of scheduling the meeting.

ROLL CALL: Scott Miller, Trustee Chair; Susan Spradlin, Trustee; Steve Combs, Trustee; Sheila Seiter, Fiscal Officer; and Alan Stock, Administrator.

### **EXECUTIVE SESSION:**

Mr. Miller made a motion to go into Executive Session in accordance with ORC 121.22(G)(4) preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Combs seconded the motion. Roll Call: Mr. Miller-Aye, Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Those in attendance for the Executive Session were Mr. Miller, Mrs. Spradlin, Mr. Combs, Mrs. Seiter, Mr. Stock and Chief Fox when he arrived. Executive Session began at 5:07 p.m.

Mrs. Spradlin made a motion to exit the Executive Session, seconded by Mr. Combs. Roll Call: Mr. Combs-Aye, Mrs. Spradlin-Aye. Motion **PASSED**. Executive Session ended at 6:09 p.m. Mrs. Spradlin explained that Mr. Miller became ill during the Executive Session and had to leave around 5:40 p.m. She said she would chair the remainder of the meeting.

### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock began an overview of the Budget. He provided printed copies. He said final appropriations have been made.

Mr. Stock explained the process of nomination to the District 11 Liaison on April 15. Mrs. Spradlin asked if the subject was mentioned at the Greene County Township Association Meeting. It was not, as there were senators and congressmen present who spoke on local and federal issues. There was discussion about bringing it up at the next Greene County Township Association Meeting.

Mrs. Spradlin had questions about several points on the Memo of Understanding with Sugarcreek Township Fire Department—about it being an exclusive agreement and the statement about it automatically renewing after one year. After speaking with several people she found this is basic terminology and Sugarcreek Township will be giving these to other townships around the County. She thought some of our equipment would be stored at Sugarcreek Township but that was not part of the MOU. Mrs. Spradlin was in favor of the MOU at this time. Mr. Stock asked for this to be added to the regular meeting agenda with Chief Fox and Alan Stock designated as co-signers of the MOU. There is a deadline of March 21 for it.

Mr. Stock provided a list of 2016 Trustee items ranked by importance by each Trustee.

### **FISCAL OFFICER/FINANCE:**

Mrs. Seiter provided bills. Mrs. Spradlin asked Chief Fox if boots would be ordered next for the firefighters who just received new pants. Chief Fox answered the boots are replaced only as needed. The Lowes bill was discussed—it was supplies for the tables in Station 51 and 52. The tables are used bowling alley pieces on top with a ladder and fire hydrant underneath. The Trustees were very pleased with them as they are very sturdy tables and should last a long time. Mrs. Spradlin questioned the Napa bill. Chief Fox said a rear wiper arm broke on Battalion 50 and had to be repaired. The HCST bill for \$80 was discussed—it was for checking for viruses,

**XENIA TOWNSHIP TRUSTEES  
WORK SESSION, MARCH 17, 2016**

updating the anti-virus, and system updates. Mr. Stock said HCST charges 10% less than another company that came in with a quote for the same services. Mrs. Seiter asked if the Township is upgrading to Windows 10. Mr. Stock said it could be a possibility, and he has had input from Dan O'Callaghan. The upgrade is free for a limited time. Mr. Stock will check with HCST about being involved with the upgrade. Mrs. Seiter said she will be getting a new printer which is part of the normal cycle with UAN. Mrs. Spradlin asked about the OPEC bill. Mr. Stock and Mrs. Seiter explained it. Mrs. Seiter found several sets of minutes from public hearings in 2012 that had not been approved. There was discussion. Mr. Miller will be the only one that can approve these. Mrs. Spradlin said there will be two sets of minutes for approval at the regular meeting.

**ZONING DEPARTMENT:**

Mr. Stock provided a Cemetery Fee Structure which showed fees other townships charge. Mr. Stock said some people have been requesting putting cremains on top of a vault of someone who is already buried. They will have to come up with rules for that. He spoke about working with the local chapter of the Daughters of the American Revolution to try for a grant for restoration, identification or education. There was discussion about cemetery tracking software.

Mr. Stock reported Central State University is moving forward with rezoning of the US 42 East property behind Speedway. He said a lot of time has been spent by the Road Department and Greene Soil and Water checking the site.

Mr. Stock said Kil-Kare is planning to ask to rezone the front of their property, from the bike path forward, for storage facilities.

Mr. Stock said there is a possibility of a request for rezoning of property along US 68 South, south of the old Nixon building. A national chain is interested in the property.

Mr. Stock said they met with Ken Middleton from Greene Soil and Water at the Jacoby Road site. Mr. Middleton was very pleased with what had been done so far. Mr. Pile is writing down the plan. Once the homeowner and Tecumseh Land Trust found out the plan, they were satisfied with it. He said Mr. Pile will be talking with Greene County Trails to get their approval in writing. Mr. Middleton said a larger culvert pipe was needed under Jacoby Road, and that would be a project for the Greene County Engineer's Office.

**FIRE DEPARTMENT:**

Chief Fox reported on the Haz-mat incident at the intersection of Old 35, Nash and Federal Roads. He said a trailer came off its hitch and hit a semi, puncturing its fuel tank. The EPA came in for clean-up of the fuel on the road. About 85 gallons of diesel spilled on the roadway. The road was closed until around 6:00 p.m. that evening. The Xenia Township Fire Department was on the scene about 2 ½ hours. Mrs. Spradlin asked if Dayton Regional Haz-mat was called. Chief Fox said to call the EPA it does go through Dayton Regional Haz-mat. Mrs. Spradlin said the EPA can be called without going through Dayton Regional Haz-mat. Each year the Township is asked to pay a fee to Dayton Regional Haz-mat and Mrs. Spradlin said she does not feel they do enough for us to warrant spending the money.

**ROAD DEPARTMENT:**

There was nothing to report at this time.

**ADJOURNMENT:**

A motion was made by Mrs. Spradlin to adjourn the Work Session, seconded by Mr. Combs. Roll Call: Mrs. Spradlin-Aye, Mr. Combs-Aye. Work Session adjourned at 7:00 p.m.

**XENIA TOWNSHIP TRUSTEES  
WORK SESSION, MARCH 17, 2016**

Date Approved: 4-7-16

Resolution # 2016-72

Attest:

Sheila J. Seiter  
Sheila J. Seiter, Fiscal Officer

**Xenia Township Board of Trustees**

[Signature]  
Scott Miller, Chair

[Signature]  
Susan Spradlin

[Signature]  
L. Stephen Combs

slb

