

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
APRIL 23, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:55 p.m. due to delays in work session and public hearing. The Pledge of Allegiance was held during the public hearing. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

Buckeye Farm News
Greene County Combined Health District 2014 Heat Alert

FISCAL OFFICER/FINANCE:

Mrs. Miller talked about ways to save money on drinking water for the Township Office. Discussion followed about water filters and RO systems. Options will be looked at and brought to next meeting.

Mrs. Spradlin questioned a bill from Xenia Glass for keys. Mr. Stock answered there was only one key for the computer server room at Station 52, so two keys were made—one for each station.

There was discussion about the street lighting contract to be signed before December.

There was a question about mowing receipts not having an amount, and it was answered that the invoice has not yet been received.

Mrs. Spradlin questioned a bill from First Street Recycling. Chief Fox said it saves a lot of money when they can purchase metal parts from recycling places for repairs on Township equipment.

At the last meeting the continuation of the Dickman Directory was discussed and tabled until this meeting. Mrs. Miller suggested purchasing this year's Dickman Directory and in two years we could buy another one. It is \$150 to buy the 2014 directory. To lease it, the cost is \$112. To buy the 2013 directory it is \$47. The decision was made to send the 2013 directory back and discontinue the use.

Mrs. Spradlin asked about the bill from Heifner. This was for parts for the boiler. Mr. Stock explained the process David Shuey went through to check on costs of parts. Mr. Shuey did ask for a discount on the bill. Mr. Shuey is checking into other sources to repair the boiler in the future.

The Dayton Door Sales bill was explained by Chief Fox. It was for the Medic Door at Station 51. The cable broke one week and a spring broke the next week. All has been repaired, including the spring on the other side of the door as it was very old.

Mrs. Spradlin questioned the Fletcher Technology bill. Mr. Stock answered and explained the time spent for password resetting and other technology issues.

A motion was made by Mrs. Lewis to approve the bills as presented recognizing that the Fiscal Officer will get the approval of several bills in question before sending them, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-093

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A motion was made by Mrs. Lewis to approve the payroll as presented, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-094

Mr. Stock gave a public commendation to Mrs. Miller for the smooth direct deposit process. Mrs. Miller stated one person is not on direct deposit and she would like to see everyone on it. She will check with Stephanie Hayden to see if she can mandate it.

A motion was made by Mrs. Lewis to approve the minutes from the March 13, 2013 Emergency Meeting, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-095

A motion was made by Mrs. Lewis to approve the minutes from the March 26, 2013 Work Session, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-096

Mr. Miller made a motion to **rescind Resolution No. 2014-095** as he was absent from this meeting, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-097

A motion was made by Mrs. Lewis to approve the minutes from the March 26, 2013 Trustees' Meeting, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-098

A Motion was made by Mrs. Lewis to approve the minutes from the April 4, 2013 Work Session, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-099

A motion was made by Mrs. Lewis to approve the minutes from the April 4, 2013 Trustees' Meeting, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-100

A Motion was made by Mrs. Lewis to approve the minutes from the November 21, 2013 Work Session, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-101

A Motion was made by Mrs. Lewis to approve the minutes from the December 27, 2013 Special Meeting, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-102

A Motion was made by Mrs. Lewis to approve the minutes from the March 20, 2014 Trustees' Meeting, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-103

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A Motion was made by Mrs. Lewis to approve the minutes from the April 3, 2014 Work Session, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-104

A Motion was made by Mrs. Lewis to approve the minutes from the April 3, 2014 Trustees' Meeting, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-105

Concerning the \$10,000 sale of the Medic Mr. Miller made a motion to deposit the money into the Fire Fund, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0. (The Fire Chief and Administrator will figure out which line item to put the money into.)

RESOLUTION NO. 2014-106

Discussion of funds received from Caesarscreek Township for the fire contract. A past resolution was approved by the Trustees to allocate 100% of the money into one line item. The auditor advised the money should be split 50/50 between two line items. The Trustees will take action on this at the next meeting after they have researched this.

TOWNSHIP ADMINISTRATOR:

Mr. Stock spoke about software that would do back-ups on any changed information on Township computers on a more frequent basis than what the server presently does. The cost is \$610. Mrs. Spradlin felt the cost was too high and said there were cheaper means of back-up, such as docking stations. Mr. Miller said the Township system is more involved than what those could handle. Mr. Stock said with this software we won't have to buy a new hard drive for a long time. Mrs. Spradlin is not impressed with the IT person and has other ideas. She wants to research someone more qualified as she feels the computers are pieced together. Mrs. Spradlin is not happy with the money spent on IT. Mr. Miller asked for Steve Fletcher to attend the next work session. Mrs. Spradlin has several people she would like to have come to a work session. The quote for the \$610 software was tabled.

Mr. Stock asked for approval of an Epson projector for firehouse training for \$1,352.77 from CDWG. Chief Fox suggested that others should pay a part as they will be using it also. A motion was made by Mrs. Lewis to approve the purchase of a projector and ceiling mount for \$1,352.77 from CDWG, seconded by Mr. Miller. An amendment to the prior motion was made by Mrs. Lewis to approve the purchase of a projector and ceiling mount for \$1,352.77 from CDWG with 75% out of fire fund and 25% out of general fund. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-107

Mr. Miller requested another roll call vote for the first motion as amended. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-108

Mr. Stock brought forth a request for the purchase of two desktop Dell computers, one for Fire Station 52 and one for the Road Department, in the amount of \$1,627.72. Mrs. Spradlin said her research showed HP computers had a 1% failure rate. Mr. Miller said the HP computers cost more. Mrs. Spradlin asked how much would be spent in repairs for the Dell computers. A motion was made by Mr. Miller to purchase two computers to replace existing equipment, not to exceed \$1,628, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Nay: Mrs. Spradlin. Motion PASSED by a roll call vote of 2-1.

RESOLUTION NO. 2014-109

A motion was made by Mr. Miller to purchase one laptop computer not to exceed \$1,190 to replace an existing system, seconded by Mrs. Lewis. This system will have more capability to be able to run CAD drawings for the Road Department. Roll Call:

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Ayes: Mr. Miller and Mrs. Lewis. Nay: Mrs. Spradlin. Motion PASSED by a roll call vote of 2-1.

RESOLUTION NO. 2014-111

Rural Entertainment and Hospitality Text Amendment was on the Agenda for a resolution; however, the Public Hearing was continued to May 1 at 6:30 p.m.

TRUSTEES' BUSINESS:

Mr. Miller spoke about doing a symbolic resolution showing Township support for renewal of Issue 1. The following motion was read by Mrs. Lewis:

WHEREAS, *Ohio local communities are in continuing need of support for vital road, bridge, sewer, water and other infrastructure projects, and*

WHEREAS, *Ohio has in place a state program of support for local communities which not only helps to fund infrastructure projects, but also creates large numbers of construction and allied jobs, and*

WHEREAS, *the Ohio State Capital Improvements Program has successfully provided support for more than 11,500 such projects and resulting job creation since its inception in 1987, and*

WHEREAS, *in Greene County approximately 176 projects have received funding in the amount of \$64,385,632 over the years from this program, and*

WHEREAS, *Issue 1 on the May 6, 2014 statewide ballot provides Ohio voters with the opportunity to renew the program by authorizing issuance of \$1.875 billion in capital improvement bonds, and*

WHEREAS, *no new taxes are required to fund repayment of the bonds;*

NOW THEREFORE, BE IT RESOLVED BY THE XENIA TOWNSHIP BOARD OF TRUSTEES that: *The Xenia Township Board of Trustees declares its support for State Issue 1, and urges Ohio voters to cast their votes in support of continuing the infrastructure improvement and job creation Issue 1 will foster; and hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.*

This motion was seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-110

FIRE DEPARTMENT:

Chief Fox asked about disposal of the old mattresses. The Trustees gave him permission to dispose of them at his convenience.

Chief Fox informed the Trustees that the Durango's exhaust system recently had to be replaced.

GUESTS:

Barb Miller, as a Township resident, spoke about how the Township is spending the taxpayers' money. She warned the Trustees that she will be getting the word out to all the people she knows to come to the meetings and see what is happening.

Gary Carter, Old 35, asked if all computers had quit at the same time. Mr. Miller answered no, they are on a replacement schedule, and there is a plan to purchase new equipment when it reaches a certain age. Mrs. Lewis gave more input to this answer and said this was just a portion of the computers the Township has.

Janis James, Bickett Rd., said she was not concerned with the purchase of equipment as she assumed the Trustees have hired competent staff and the staff is making smart decisions. She is concerned it is 9:20 p.m. and the JEDD resolution has not even been mentioned. Everyone is getting off on tangents and micro-managing is going on. The real business of why the people voted for them is to make the big decisions. It looks like the Trustees don't have confidence in the staff. Consequently, the constituents aren't hearing the important decisions and discussions. That is a disturbance to the residents. Mrs. Lewis agreed and said the JEDD is one of the most important things on

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their plate. They have gone into executive session about it because it is economic development discussions. The Trustees will again go into executive session after the meeting.

Gary Carter talked about the Trustees meeting behind closed doors for 1 ½ hours, then at the regular meeting they have not said anything about the JEDD.

Mrs. Carter spoke about agendas not being put out ahead of time, half put-together agendas, sitting in the audience for three hours and not hearing anything about the JEDD. She said the Board does not look credible, they don't know what is going on, and they aren't prepared. Gary Carter added there is fighting against each other. Mrs. Carter said she is embarrassed for them and she is embarrassed to be a Township resident. She asked how long they had been in office and had they not got it yet? She added the people waiting for the Public Hearing had to wait an hour and no one even came out to tell them when the hearing would be. Mr. Miller answered they did tell the Public Hearing attendees about the delay.

Mrs. Spradlin asked Mr. Stock to put the Personnel Manual on the Agenda and it was not there. Mr. Miller pointed out it was on the Work Session, Trustees Business Item #6. Mrs. Spradlin apologized.

Chief Dean Fox said he was for direct deposit and commended Mrs. Miller for doing a great job.

COMMITTEE REPORTS:

Greene Co. Reg. Plan. Coordination Committee: Susan Spradlin reported Dana Storts gave an update on the community policy committee—they are shutting down some of the sites and want to go through private business; however, the one in Xenia generates so much business they are not going to shut it down. The next tire collection day is May 29 and they have done 30-35 tons at each collection. Regional Planning will be running out of money this year and might be asking townships to donate more money and to come up with ideas to help them. Beavercreek and Fairborn pulled out of Regional Planning. The Commissioners reinterpreted something that gave Regional Planning less money.

No other reports were given.

EXECUTIVE SESSION:

A motion was made by Mrs. Lewis to enter into Executive Session for economic development (JEDD) discussion, seconded by Mr. Miller. Roll Call vote: All voted Aye. Executive Session began at 9:27 p.m.

A motion was made by Mrs. Lewis to exit Executive Session, seconded by Mrs. Spradlin. Roll Call vote: All voted Aye. Executive Session ended at 10:02 p.m.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mrs. Lewis, seconded by Mrs. Spradlin. Roll Call vote: All voted Aye. Meeting was adjourned at 10:04 p.m.

XENIA TOWNSHIP BOARD OF
TRUSTEES

Resolution # _____

Date Approved: _____

Scott Miller, Chair

ATTEST:

Amy Lewis

Barbara Miller, Fiscal Officer

Susan Spradlin