



Fiscal Officer reported the receipt of the semi-annual distribution of estate taxes from the Auditor's Office. Xenia Township received a net distribution check of \$149,990.00 and notice of an additional \$19,261.00 estate tax distribution in the fall.

This concluded the Fiscal Officers report.

**ROAD DEPARTMENT:**

Public Works Superintendent David Shuey reported the following items:

- (1) The annual Trustees road inspection is scheduled for Friday, May 13<sup>th</sup> at 8:00AM. Trustees will visit a Reclamite test site in Amlin Heights.
- (2) The newly acquired Union Road property will be visited during the road inspection and the property next steps will be a work session topic.
- (3) The 2011 Greene County Collective Bid – Road Program results were reported.

Jim Reed moved to accept the bid of Pavement Technology for the Reclamite process at a cost of \$18,946.98. Amy Lewis seconded the motion. Discussion was held.  
Roll call: Ayes: Lewis, Reed & Miller. Motion Passed, resolution #2011-80

Scott Miller moved to accept the bid of John R. Jurgensen, Inc. for the milling and paving of selected roadways at a cost of \$46,559.60. Amy Lewis seconded the motion. Discussion was held.  
Roll call: Ayes: Lewis, Reed & Miller. Motion Passed, resolution #2011-81

Amy Lewis moved to accept the bid of Ray Hensley, Inc. for chip and sealing selected roadways at a cost of \$3,153.60. Jim Reed seconded the motion. Discussion was held.  
Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-82  
Trustees toured the parking lot area between Fire Station #51 and the road department garage and approved the following projects:

Jim Reed moved to approve Piqua Concrete to provide concrete for the apron area at the rear overhead door of station #51, township employees will provide the labor for preparation and installation. The project amount for approval not to exceed \$2,400.00 and to be paid from fire department funds. Amy Lewis seconded the motion. Discussion was held.  
Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-83

Jim Reed moved to accept the bid from John R. Jurgensen, Inc. for paving the parking lot between station #51 and the road department garage at a cost of \$7,068.00 and to be paid from fire department funds at 75% (\$5,301.00) and from the general fund 25% (\$1,767.00). Scott Miller seconded the motion. Discussion was held.  
Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution # 2011-84

This concluded the report of the Public works Superintendent.

**ZONING DEPARTMENT:**

Zoning Administrator Rhonda Painter reported the following:

- (1) Permits issued since April 14<sup>th</sup>.
- (2) Board of Zoning Appeals
- (3) Zoning Commission – text definitions for outdoor amphitheater, drive-in theater and outdoor recreation facilities and Section 700.3 Amendment Limitations for limiting the time for continuances of public hearings.
- (4) The next work session for the Zoning Commission will be May 19<sup>th</sup> at 6:00 PM.
- (5) Ms. Painter has met with Jay Stewart for editing text content and photos of the Xenia Township Land Use Plan.
- (6) Wellfield inspections have been scheduled for May 13<sup>th</sup> with the City of Xenia; property owner notices have been mailed.
- (7) Cruisefest Nationals at Kil-Kare Speedway details including meetings with the Greene County Prosecutor and Common Pleas Court Hearings were updated. Discussion was held.

This concluded the report of the Zoning Administrator.

**FIRE DEPARTMENT:**

Chief Meyers reported the following items by letter or purchase order requests. The Chief was attending a first responders planning meeting at Beavercreek Township Fire Department ref: Cruisefest Nationals at Kil-Kare Speedway, May 6<sup>th</sup> thru 8<sup>th</sup>.

Jim Reed moved to approve the purchase order request to Physio-Control for \$2,266.62 for the annual Cardiac Monitor and AED Maintenance contract. Scott Miller seconded the motion. Discussion was held.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-85

Amy Lewis moved to approve the purchase order request to Detroit Tire for tire replacement on Brush Truck #52. No cost estimate was given. Scott Miller seconded the motion. Discussion was held including the question of shopping around for pricing.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-86

Amy Lewis moved to retire to executive session at 3:15 PM for discussion of a personnel issue as permitted by the ORC 121.22 (g). Scott Miller seconded the motion. Trustees and the Fiscal Officer were invited to attend.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed.

At 3:26 PM Jim Reed moved to return to open meeting. Scott Miller seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed.

Scott Miller moved to accept the recommendation of the Fire Chief to reassign FF/EMT-P Ms Jessica Williams to inactive emergency response status during her pregnancy. Amy Lewis seconded the motion. Discussion was held.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed.

This concluded the fire department report.

**TRUSTEES' OLD/UNFINISHED BUSINESS:**

The Emergency Management items (a) Generator and (b) Code Red, Citizen Notification System were moved to a future Trustees' work session.

The City of Xenia has formally responded to the Trustees' letter of concerns and partnering with the City over the wellfield protection request. A future meeting between City of Xenia and Xenia Township Officials has been set for May 10, 2011 at 8:30 AM. Trustees continued discussion about the wellfield protection request.

Scott Miller moved to amend the meeting time for the Trustees regular meeting on the 4<sup>th</sup> Thursday of each month from 2:00 PM to 4:00 PM. The original meeting time was approved at the December, 2010, reorganization meeting. This change is being proposed to better accommodate the work schedules of the Trustees. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-87  
Fiscal Officer Faulkner will send a public notice to the local newspaper advising this approved change.

Community Clean-Up Days will be May 13 thru 22<sup>nd</sup> with dumpsters located in Wilberforce, Station #51 and #52. Recycling containers will be located at Station #51. Jim Reed moved to approve \$3,500. for Rumpke Waste, this is a \$1,000. increase and will provide funds to place and swap-out filled dumpsters. Funds for this project have been budgeted in the 2011 budget. Amy Lewis seconded the motion.

Roll call: Ayes: Lewis, Reed & Miller. Motion passed, resolution #2011-88

**TRUSTEES' NEW BUSINESS:**

Zoning Administrator Rhonda Painter reported her research into insurance liability coverage for community service workers assigned by the courts. Ms. Painter received a letter from the underwriter explaining the township was covered for liability but the community service worker was not covered for medical insurance. Discussion included Reed's question...should the County Prosecutor be consulted and sign off before Xenia Township were to start this activity. He referenced this to the chain gangs of days gone by. Additional discussion from Amy Lewis referenced Greene County Juvenile Court has a program with an adult supervisor available for projects. This topic was for discussion, there were no action item motions.

**UPCOMING MEETING DATES:**

- May 11, Wednesday, 6:00 PM MVRPC Annual Spring Dinner
- May 12, Thursday, 6:00 PM Public Hearing continuation...Adult Business text
- May 12, Thursday, 7:00 PM Trustees Regular Monthly Meeting
- May 13, Friday, 8:00 AM Trustees and Road Supt. Road inspection ride
- May 14, Saturday, 8:30 AM Trustees' work session, public notice has been sent
- May 18, Wednesday, 4:00 PM Trustees' work session, Trustees only
- May 19, Thursday, 6:00 PM Zoning Commission Public Hearing amendments & text
- May 26, Thursday, 4:00 PM Trustees Regular Monthly meeting, note time change
- June 14, Tuesday, 8:00 – 4:00 Greene Co. Combined Health – Table top exercise
- June 18, Saturday, Xenia Twp. hosting "Wills for Heroes" at Station #51
- September 16 – 17<sup>th</sup> Xenia Community Festival

**COMMITTEE REPORTS:**

- .Miami Valley Regional Planning: (John) April meeting cancelled, no agenda items
- .MVRPC Technical Advisory Committee (Scott) out of town
- .Greene Co. Regional Planning Coordinating Committee: (Jim) no meeting
- .District Advisory Council of Health District: no report
- .Water & Wastewater Advisory Committee: (John attended) April 27<sup>th</sup> much discussion about an action item from MVRPV Tech Adv. Com. and the impact on 6119's and county sanitary department.
- .Source water: Meeting scheduled for June 28<sup>th</sup> at 7:00 PM at Station #51
- .Xenia Economic Growth Corp: (Scott) Bits & pieces – Xenia Community School renewal levies, plan to reorganize XEGC into a City of Xenia Department.
- .Xenia Chamber of Commerce: (Rhonda) reported on First Fridays, Business After Hours and planned golf outing.
- .Safety Council: (Rhonda) May 4<sup>th</sup> topic to be Sun Safety

**CORRESPONDENCE:**

**ADJOURN:**

Having completed all the business for this regular meeting, Jim Reed moved to adjourn at 6:45 PM. Amy Lewis seconded the motion and all trustees voted aye.

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Scott Miller, Chairman

\_\_\_\_\_  
Jim Reed

ATTEST: \_\_\_\_\_  
Amy Lewis

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John D. Faulkner, Fiscal Officer