

RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
APRIL 3, 2014 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Scott Miller, Chairman; Amy Lewis, Trustee; Susan Spradlin, Trustee; Barbara Miller, Fiscal Officer; Alan Stock, Administrator.

Meeting was called to order at 7:20 p.m. and all participated in the Pledge of Allegiance. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

READ FILE:

- Buckeye Farm News, March
- Greene County Council on Aging
- Greene County Health Commissioner's Report, March

FISCAL OFFICER/FINANCE:

- Request for approval of bills as presented. Mrs. Spradlin had questions about repairs on the snow blowers. Deputy Chief Beegle answered them. Mr. Miller asked about payment of the Dayton Regional Hazmat bill—this is scheduled to be approved tonight. Mrs. Spradlin gave a summary about a lease contract for the Dickman Directory. Mrs. Lewis would like to check with Stephanie Hayden to see if this is still a binding contract. Mrs. Spradlin questioned if there had been an accident because of a bill for a light bulb and bracket for Engine 52--Deputy Chief Beegle there was no accident. A motion was made by Mr. Miller to approve the bills with the exception of the bill for the Dickman Directory as presented. Motion died for lack of a second. Barb Miller talked about the bills being late if not approved tonight. Deputy Chief Beegle will look at the bills for the Fire Department. Scott Miller said they will come back to this topic.

TOWNSHIP ADMINISTRATOR:

- Mr. Stock read the proposed Enterprise Zone Agreement between Xenia Township, Greene County and BEF (Bob Evans Farms) Foods, Inc. Peter Williams, Greene County Department of Development, spoke about the BEF, Inc. plant expansion on Birch Road in Xenia Township. There was an unexpected closure of a plant in Texas in September, and BEF, Inc. had to increase capacity elsewhere and they chose Xenia, Ohio over Hillsdale, Michigan. There will be a 22 person expansion, \$6.1 million facility expansion, and about 60% increase in production of food product at that site. Next door to the plant is Rogasin Institute (a medical research lab) which specializes in research on diabetes. The Institute uses the hog organs since they are very similar to human organs. When BEF renovates they are going to include a lab specifically for Rogasin's testing. A motion was made by Mrs. Lewis to consent to the Agreement by and between the Board of Commissioners of Greene County, Ohio, and BEF Foods, Inc. for the purpose of establishing, expanding, renovating or occupying facilities and hiring new employees and preserving jobs within Enterprise Zone 128C in exchange for specified local tax incentives granted by Greene County, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-075

- There is a request for an Agricultural Easement on 300 acres for Parcel #D11000100020000900 located in Cedarville Township. Part of this parcel (4 acres) crosses the Xenia Township line. A motion was made by Mr. Miller to approve the request for Agricultural Easement for Parcel #D11000100020000900 of which approximately 4 acres falls in Xenia Township, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-076

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, APRIL 3, 2014**

- The Greene Soil and Water Conservation District gave a presentation at the Work Session. They are requesting a Memo of Understanding be signed by Xenia Township--the last agreement was 12 years ago. There is no cost to the Township for their service. A motion was made by Mrs. Lewis to approve a Memo of Understanding between Greene Soil and Water Conservation District and Xenia Township (marked Exhibit A), seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-077

- A motion was made by Mrs. Lewis to accept the resignation of Matthew Carlson from the Xenia Township Fire Department, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-078

- A motion was made by Mrs. Lewis to accept the resignation of Josh Erbaugh from the Xenia Township Fire Department, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-079

- There has been a question about the proper fund to return the money after the \$10,000 sale of 1999/2000 Medic. When it was purchased, the money was taken out of two funds. David Graham, Greene County Auditor, advised putting it in the Fire fund as it was equipment used by the Fire Department. The Fiscal Officer would like to check with the State Auditor's office before doing the receipt for the money. This issue was tabled until the next meeting.

- Xenia Township applied for a \$100,000 LGIF grant for the Fire Department radio system upgrades. The grant request was done last year and the money received this year, and, because the money had to be expended prior to it, money had to be transferred until the grant was received. Now it is necessary to transfer the \$100,000 back into the original place. Mrs. Miller said the transfer was for \$150,000 so the Trustees need to decide what to do about the \$50,000. Chief Fox had already said he will be pay this back at a later date. A motion was made by Mr. Miller to transfer the \$100,000 LGIF money out of Fire back into the General Fund, seconded by Mrs. Lewis. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-080

- A Trustees' Public Hearing date for Rural Entertainment text amendments to the Zoning Resolution was set for April 23 at 6:00 pm.

FIRE DEPARTMENT:

- There was a request for replacement mattresses for Station 51. Chief Fox requested the money to come out of the renovation line item. A motion was made by Mrs. Lewis to purchase four new mattresses plus \$45 delivery charge from Mattress Factory for Station 51 for a total of \$1,555.92, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-081

FISCAL OFFICER/FINANCE (cont.):

- Deputy Chief Beegle reported on several bills in question earlier in the meeting. A motion was made by Mrs. Lewis to approve the bills as presented with the exception of the bill for the Dickman Directory and the bill for Grainger for the drop cord until Chief Fox can check on it, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call of 3-0.

RESOLUTION NO. 2014-082

**XENIA TOWNSHIP TRUSTEE'S
REGULAR MEETING, APRIL 3, 2014**

- Request for approval of payroll as presented. Motion was made by Mrs. Lewis to approve payroll, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-083

- Approval of Meeting Minutes from February 7, 2013 Work Session. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-084

- Approval of Meeting Minutes from February 7, 2013 Trustees' Meeting. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-085

- Approval of Meeting Minutes from March 7, 2013 Work Session. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-086

- Approval of Meeting Minutes from March 7, 2013 Trustees' Meeting. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-087

- Approval of Meeting Minutes from March 7, 2013 Public Hearing for Flood Plain. Motion was made by Mrs. Lewis, seconded by Mr. Miller. Roll Call: Ayes: Mr. Miller and Mrs. Lewis. Abstain: Mrs. Spradlin (not in office as Trustee at that time). Motion PASSED by a roll call vote of 2-0.

RESOLUTION NO. 2014-088

- Approval of Meeting Minutes from March 20, 2014 Work Session. Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-089

- A revision was requested on minutes for March 20, 2014 Trustees' Meeting—they will reflect Mrs. Spradlin's approval of the credit card bill charges for OTA as long as they were within GSA guidelines, otherwise money is to be returned to the Township. These minutes will be tabled until next meeting.

- Approval of Meeting Minutes from March 27, 2014 Special Meeting. Motion was made by Mrs. Lewis, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-090

UPCOMING MEETINGS:

The next meetings have been moved from Thursday, April 17, to Wednesday, April 23—Work Session at 5:00 pm, Public Hearing 6:00 pm and Trustees' Meeting at 7:00 pm.

COMMITTEE REPORTS:

- No Committee Reports to be given.

TRUSTEES' BUSINESS:

- A mowing estimate for Station 51 and Station 52 was received from Sam VanHoose, VanHoose Lawn Maintenance, for a two-year contract for \$40.00 per mowing, per station and \$65.00 per hour for nuisance mowing. This was the only estimate received. VanHoose Lawn Maintenance has done it for the last two years and has done a very professional job. A motion was made by Mrs. Lewis to accept Exhibit B for mowing services, seconded by Mrs. Spradlin. Roll Call: Ayes: Mr. Miller, Mrs. Lewis and Mrs. Spradlin. Motion PASSED by a roll call vote of 3-0.

RESOLUTION NO. 2014-091

EXECUTIVE SESSION:

- A motion was made by Mr. Miller to enter Executive Session for economic development (JEDD) discussion, seconded by Mrs. Lewis. Roll Call vote: All voted Aye. Executive Session began at 8:21 p.m.
- A motion was made by Mrs. Lewis to exit Executive Session, seconded by Mr. Miller. Roll Call vote: All voted Aye. Executive Session ended at 9:30 p.m.
- A motion was made by Mrs. Spradlin to enter Executive Session for personnel disciplinary actions and she requested Barb Miller to be included, seconded by Mrs. Lewis. Roll Call vote: All voted Aye. Executive Session began at 9:31 p.m.
- A motion was made by Mrs. Lewis to exit Executive Session, seconded by Mr. Miller. Roll Call vote: All voted Aye. Executive Session ended at 10:03 p.m.

ADJOURNMENT:

There being no further business, a motion to adjourn was made by Mr. Miller, seconded by Mrs. Lewis. Motion PASSED by a roll call vote of 3-0. Meeting was adjourned at 10:04 p.m.

XENIA TOWNSHIP BOARD OF
TRUSTEES

Scott Miller, Chair

ATTEST:

Amy Lewis

Barbara Miller, Fiscal Officer

Susan Spradlin

Resolution # _____

Date Approved: _____