

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
MAY 7, 2015 7:00 PM

Note: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustees Meeting advertised on the Xenia Township website within 24 hours of scheduling this meeting.

Mrs. Spradlin called the meeting to order at 7:08 p.m. All participated in the Pledge of Allegiance. Roll Call Barbara Miller, Fiscal Officer; Susan Spradlin, Trustee Chair; Daniel O'Callaghan, Trustee; Scott Miller, Trustee; Alan Stock, Administrator.

**READ FILE:** League of Women Voters, May  
Xenia Planning & Zoning Commission April Minutes

### TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a revised Shared Services Agreement. At the last meeting there was concern about the language for termination of the contract. Stephanie Hayden has looked at it and made some changes. Mrs. Spradlin pointed out two places to add the word "Township".

Mr. Stock reported that Don Harner was resigning from the Board of Zoning Appeals.

Mr. Stock had a conversation with Representative Hackett about the annexation. He said there was talk about getting people together to start supporting a bill for more to be done in an annexation process as it has been reduced to an administrative checklist for townships.

Mr. Stock went to a meeting with WCPOVA, Central State University, Wilberforce University and the City of Xenia regarding the annexation. WCPOVA basically said they did not want to be swallowed up by the City of Xenia. They said the City only plans to annex Central State University but they feel it is only a matter of time before the expansion will happen. He said the plan is a three-phase annexation—up the bike path to get the 5%, 500 acres, going off the spur with two or three parcels to the right and being able to continue on. He said the President of Wilberforce University expressed interest in partnerships. Mr. O'Callaghan asked if they could add to the Executive Session discussion of pending or imminent legal action. Mr. Stock said there will be upcoming public meetings.

Mr. Miller made a motion to accept the resignation of Don Harner from the BZA effective April 15, 2015, congratulate him on many years of service on that board and give him a resolution of appreciation for his service, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

### RESOLUTION NO. 2015-112

### FIRE DEPARTMENT:

Mr. Miller said there was a resolution several years ago that Trustees would cover the cost of inspector classes which he is fine with, but in the future he would like to see a contract where the person commits to staying with the Township for a minimum amount of time. Mr. Miller made a motion to accept the request from Jeff Burrell to take an Inspector Class at Sinclair in the amount of \$396.12, Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Abstain, due to possible conflict of interest, Mr. Miller- Aye. Motion **PASSED** by roll call of 2-0.

### RESOLUTION NO. 2015-113

**XENIA TOWNSHIP TRUSTEE'S  
REGULAR MEETING, MAY 7, 2015**

Chief Fox said that he and Deputy Chief Beegle will be talking to Cory Schrier about paying the bill for the classes he took.

Mr. O'Callaghan made a motion to approve the SOP 200-001, 200-002, 200-003 and 200-004 under the condition that since they are Greene County SOPs the title will be added to the form as requested by Mr. Miller, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-114**

**ROAD DEPARTMENT:**

Mr. O'Callaghan made a motion to approve the purchase for the water softener and iron filter for Stations 51 and 52 with the stipulation to put the filter in first at 52 from Simply Water, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-115**

Mr. O'Callaghan made a motion to approve the purchase and installation of a generator with the quote submitted by Miller Adams for installation and the purchase of generator from Buckeye Power Sales including the optional sound enclosure and permits are included, not to exceed the amount of \$31,000, Mr. Miller seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-116**

A discussion was held about a two-ton jacketed hot mix transporter box and about why it would be good for the Township to have one. Mr. Miller made a motion to approve the purchase from DJ Materials out of Akron, Ohio for a two-ton hot mix transporter box as listed on the quote for a total of \$25,330.50, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-117**

Mr. O'Callaghan made a motion to approve the culvert replacement with hot mix during the week of May 11 in the amount of \$5,062.50 for Hawkins-Schoolhouse Road, Ford Road and Charleton-Mill Road, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-118**

**FISCAL OFFICER/ FINANCE:**

Mr. O'Callaghan made a motion to approve the bills as presented, Mrs. Spradlin seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-119**

Mr. Miller made a motion to approve the payroll as presented, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2015-120**

Mrs. Spradlin said the 2012 minutes will be tabled until Mr. Miller has a chance to listen to the recordings. Mrs. Miller wanted on the record how many times the minutes were presented and how many times they were tabled. Mrs. Spradlin said they have been ready for about eight weeks. She said as discussed in the Work Session Mr. Miller has been out of town and has had several things to read. She said he has not been able to

**XENIA TOWNSHIP TRUSTEE'S  
REGULAR MEETING, MAY 7, 2015**

give a timeframe. Mr. Miller wanted on the record the fact that the minutes are three years old and there is only one seated Trustee left to approve them.

Mrs. Spradlin made a motion to approve the Trustee Meeting minutes from April 16, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Abstain as he was absent from the meeting. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2015-121**

Mrs. Spradlin made a motion to approve the Work Session minutes from April 16, 2015, Mr. O'Callaghan seconded. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Abstain as he was absent from the meeting. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2015-122**

**TRUSTEES' BUSINESS:**

Mr. O'Callaghan said the Credit Card Policy was tabled to be reviewed by the next meeting. Mrs. Spradlin said Mr. Miller has asked for a conclusion to this because credit cards are currently expired. Mr. O'Callaghan made a motion to re-issue the credit cards to the Fire Chief, Administrator and Road Superintendent with the understanding there will be additional restrictions on these cards in the near future as soon as the Trustees can get together a new credit card policy. Mrs. Spradlin said there is currently a credit card policy and it needs to add to the motion that the current credit card policy needs to be followed. Mr. O'Callaghan added to his motion: the use of the credit cards must be in conjunction with the current credit card policy. Mrs. Spradlin seconded the motion. Mr. Miller said he did not believe a resolution was needed for this. Roll Call: Mrs. Spradlin- Aye, Mr. O'Callaghan- Aye, Mr. Miller- Nay. Motion **PASSED** by roll call of 2-1.

**RESOLUTION NO. 2015-123**

Mr. O'Callaghan told the public the Trustees were going on the annual Township road ride the next day. He said they are prohibited from conducting official business however he will be bringing the spreadsheet for the Regional Planning Open Space Project in case there are any revisions needed.

**GUESTS:**

Richard Kolozsi asked about microphones. He said he cannot hear several people. Mr. O'Callaghan explained how microphones were giving so much feedback in the Work Session that they had to turn them off. Mrs. Spradlin said the Trustees are working on getting the microphones usable.

**EXECUTIVE SESSION:**

Mrs. Spradlin made a motion to go into an Executive Session for pending or imminent legal action and also for employee hiring, firing, promotion, demotion or compensation of an employee, Mr. O'Callaghan seconded. Roll Call: All voted Aye. Present were the Trustees, Fiscal Officer, Township Administrator, Fire Chief and Deputy Chief. The Executive Session began at 7:56 p.m.

Mrs. Spradlin made a motion to exit the Executive Session, Mr. O'Callaghan seconded. All voted Aye. Executive Session ended at 8:43 p.m.

Mr. Miller made a motion to adopt the firefighters' schedule as presented by the Fire Chief. This was informational and did not need a resolution. Mr. Miller withdrew his motion.

**COMMITTEES:**

Greene County Regional Planning and Coordinating Commission—Mr. O'Callaghan reported they unanimously opted to stay as a Regional Planning Committee instead of a County Planning Committee.

**XENIA TOWNSHIP TRUSTEE'S  
REGULAR MEETING, MAY 7, 2015**

Health District Advisory Council—meets once a year. Mrs. Spradlin said they are going to print emails from the Health Department and put them in the Read File.

Water & Wastewater Advisory Committee—Jim Pile attended the meeting on the last Wednesday of the month. Mr. Pile had been dismissed from the meeting earlier.

Source Water Protection—the meeting will be in June.

Inspection for the one year time-of-travel Water Protection—inspection of residential will take place May 29, 2015.

Chamber of Commerce—Mr. Stock said there was a review of the annual dinner. He said Deny Morrison spoke about the levy.

Safety Council—Chief Fox reported it was on healthy eating and all the bad ingredients that is being put in our food. He learned it is not healthy to eat raspberry flavors. They were told to stop drinking milk because of the growth hormones--It is better to drink organic milk or almond milk.

**ADJOURNMENT:**

There being no further business, a motion to adjourn was made by Mrs. Spradlin, and seconded by Mr. O'Callaghan. Roll Call vote: All voted Aye. Meeting was adjourned at 8:51 p.m.

_____	XENIA TOWNSHIP BOARD OF TRUSTEES
Resolution # _____	_____
_____	Susan Spradlin, Chair
Date Approved _____	_____
ATTEST:	Daniel O'Callaghan
_____	_____
Barbara Miller, Fiscal Officer	Scott Miller

mlp