

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

WORK SESSION  
JUNE 7, 2012 5:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting place was the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio.

PRESENT: Jim Reed, Chairman; Amy Lewis, Trustee; Scott Miller, Trustee; Alan Stock, Administrator; Barbara Miller, Fiscal Officer

Discussion was held concerning the following topics:

- There was a discussion about the City of Xenia accepted the contract with Central State University. The Trustees decided an offer should be extended to the EMS personnel to apply at Xenia Township if they were interested in working there.
- Barb Miller discussed a person who was interested in working on the Trustees minutes. She would come in and attend the meetings then complete the minutes on her own time. The pay rate was discussed, and it was decided she should attend a meeting to see how it was run and to complete a set of minutes before the Trustees would agree to hire her.
- Alan Stock reviewed the amount of time the Road and Fire Departments have before they have to update their radios since they have to go to narrow band. He said the total cost would be approximately \$5,000. It was requested that Alan Stock discuss this matter with David Shuey since they had several months before a decision has to be made.
- Amy Lewis questioned how the scheduling was going with the Fire Departments in terms of being able to cover all the shifts. Dean Fox stated it was going well. There was a discussion about implementing time clocks. Alan said he was trying to make some serious progress with trying to get the schedule created two months in advance.
- Jim asked for an update on where Stephanie Hayden was with the Kil-Kare Parcel ID error. Alan Stock discussed a packet of information that was presented at the Board of Zoning Appeals meeting, the legal ad that was in the paper, and the resolution that was created and signed. Mr. Stock explained everything had the correct Parcel ID and location, but the resolution was incorrect. Mr. Reed thought it could easily be resolved and that the Board would have to have a meeting to vote and sign the correct resolution.
- There was a discussion about the property between the Kil-Kare property and Dayton-Xenia Road, and if they wanted to do anything on that land they would have to get it rezoned. They discussed the sign on the corner of Dayton-Xenia Road and Hawkins Road and stated that it was grandfathered in and they would not be able to replace it once it falls down. The Trustees discussed the driveway and signage on the front parcel, and requested Alan to look into what processes were done to allow that if any. There was also a conversation about the trailer out front and the other trailers on the Kil-Kare property.
- Amy Lewis stated Bob Geyer explained they had enough approach on both sides of Brush Row Road if they wanted to put in rumble strips. She explained the County did not have the equipment to do the work so Jergens would have to be hired and would approximately cost \$4,800. Alan Stock discussed the solar blinker signs and said it would be about \$1,800.
- An update was given on the four acres adjacent to the Township's property. The Trustees thought Alan Stock should contact David Linkhart next week to see where they stand.
- Dean Fox said they are looking at a 2.4% inflation rate for MED 3000, and the Trustees would need to approve a resolution for the increased rate.
- Alan Stock stated the Tecumseh walk through is June 21<sup>st</sup> at 4:00 p.m.
- Mr. Stock said David Shuey is handling a funeral at Stevenson Cemetery and the Township will be receiving \$300 for the plot and \$300 to open and close. There was a discussion on which account that money should get transferred to.
- There was a discussion about the Township's Mutual Aid Agreement, and

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Stephanie Hayden was not able to find much. Alan Stock stated it was called an Agreement of Cooperation, and said the Township is not legally liable if they cannot go.

- Jim Reed said he had an issue for Dean Fox regarding the fire on Charleton Mill Road and whose jurisdiction it is in. The issue was the property that burned is in Xenia Township but the address is across the street which is in Cedarville's jurisdiction.
- Alan Stock said a meeting time needed to be set up for a public hearing on the Flood Plain. The Trustees determined it will be on June 21<sup>st</sup> at 6:00 p.m.
- There was a discussion about how the policy on taking vacation time is structured. Mr. Stock said he would look at the current policy and would come up with ideas that could be addressed at the next meeting.
- Dean Fox stated the letter to Tim Spradlin was mailed out today.

ADJOURNMENT:

There being no further business, a motion was made by Jim Reed to adjourn the meeting at 6:59 P.M., seconded by Scott Miller. Motion PASSED by a roll call vote of 3-0.

XENIA TOWNSHIP BOARD OF TRUSTEES

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Jim Reed, Chair

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Amy Lewis

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Scott Miller

ATTEST:

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Barbara Miller, Fiscal Officer