

RECORD OF PROCEEDINGS
MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON: AUGUST 19, 2011

WORK SESSION
8:00 AM

Notes: These minutes are a summary of a work session and are not a word for word account of the discussions which have taken place. The notice for the meeting was sent as a news item to the Xenia Gazette on August 18, 2011 (see attachment).

The Xenia Township Board of Trustees scheduled a special meeting session at the Xenia Township Trustees' Office, 8 Brush Row Road, Xenia, Ohio for 8:00 AM. The meeting was called to order at 8:09 AM by Chairman Scott Miller and the following people were present – Trustees Miller & Lewis, Fiscal Officer John Faulkner, Zoning Administrator/Inspector Rhonda Painter.

The purpose of the meeting was to review the notes and proposals for the Township's general liability insurance and approve a proposal. Vendors had presented proposals during the August 17, 2011 work session for the policy that has an August 19th expiration date.

Several items are outstanding and without answers, Chairman Miller called Larry Johnson from the Hylant Group (8:17 AM) for a 30-day extension of current coverage. Mr. Johnson verbally agreed and will follow with a letter of binding agreement.

Fire Chief Meyers joined the meeting to answer questions regarding the equipment listed on various schedules.

The meeting adjourned at 8:47 AM.

Scott Miller, Chairman

Jim Reed

Attest:

Amy Lewis

John D. Faulkner, Fiscal Officer