MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING HELD ON: NOVEMBER 10, 2010 7:00 PM

NOTES: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place.

Chair Scott Miller called the regular meeting to order at 7:00 p.m. with a welcome. Board Members present were John Faulkner Scott Miller, and Jim Reed. Also in attendance were Fiscal Officer Seiter, Zoning Inspector Painter, Public Works Superintendent Shuey, Fire Chief Meyers, Deputy Chief Fox and guest/residents Judy Randall and Nancy McKinney. All participated in the Pledge of Allegiance.

GUESTS:

Judy Randall spoke regarding how the November 3rd zoning public hearing was conducted. She reported the applicant's attorney was allowed to talk, but no residents were allowed to speak. She talked about how unhappy those in attendance were. Faulkner reported on discussions he had with residents. Reed advised he received calls also. Faulkner apologized and stated it was a public meeting and that Chair Paoliello did say they would be heard, but not that night. The hearing was continued to January. Faulkner explained how the Zoning Commission is allowed to run their meetings in their own order, rules of operation. He also confirmed the case will go before the Trustees and assured the residents will be heard then. Faulkner requested the residents let the process take place. Reed asked Painter about the time schedule and asked if there was no time left. Painter explained the hearing is for the applicant and they are paying and given the opportunity to talk. Painter advised the Chair talked at the end about needed more time. Nancy McKinney (at the Trustee's meeting) voiced her concerns about the Chair telling how she voted on the first request and saying "you all know the case." McKinney advised they didn't all know the case as some were new guests and board members. Randall and/or McKinney asked about the alternates roles. Faulkner explained the zoning commissions' attendance process and education. He further talked about the need to feel comfortable with the instrument and the boards. Reed talked about the issue of guidance from the Trustees to the Zoning Commission for residents to get their opportunity to speak. Miller spoke about the situation also. Reed asked how long the meeting lasted. Painter advised less than one hour, from 6 to 6:55 pm. Randall and McKinney advised they wanted to inform the Trustees of the happenings. Reed advised he will be present at the next hearing and will make sure they get to talk. Painter asked Reed if he would then requese himself from the Trustees' portion of the process because the Trustees are to hear the case for the first time when it is brought to them for action. Attendees talked about the process and noted Trustees are not supposed to go to the other boards' hearings and should wait until the action reaches their agenda. Faulkner reminded to allow the system to work and it will.

MINUTES:

Faulkner moved to dispense with the reading of the minutes of the regular meeting on October 14, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes as provided. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Faulkner moved to dispense with the reading of the minutes of the regular meeting on October 28, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes as provided. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Miller moved to dispense with the reading of the minutes of the work session on November 1, 2010 due to the Trustees reading them prior to the meeting. Miller further moved to approved said minutes as provided. Faulkner seconded the motion.

Roll Call: Ayes: Faulkner and Miller

Abstain: Reed due to absence Motion Carried

Faulkner moved to dispense with the reading of the minutes of the work session on November 2, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes with minor changes per discussions. Miller seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

FINANCE: Fiscal Officer Seiter provided the following:

-A request for approval of bills and payroll in the amount of \$52,941.91 a copy of the payment registers are attached to these minutes and made a part hereof. Miller moved to approve said payments. Motion seconded by Faulkner. Resolution No. 2010-232

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Fund status reports will be in the correspondence file Monday for Trustee's review.

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FIRE DEPARTMENT: Chief Meyers provided the following:

-Report and request for a purchase order to Phoenix Safety Outfitters for a replacement helmet shields, gloves, hoods and suspenders for a total of \$4,750. Faulkner moved to approve said request. Motion seconded by Reed. Resolution No. 2010-233

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report and request for a then and now purchase order to Medtronics Physio-Control for the additional costs for monitor/AED agreement services of \$426.90. Miller moved to approve said request. Motion seconded by Reed. Resolution No. 2010- 234

Ayes: Faulkner, Reed and Miller

-Report on hose testing and need to replace hose form 1976 and 1979. Quotes to come for replacements. The new front line hose is ready to go. Discussed state bid option, closed and not released at this time.

-Seiter reported on an outstanding Ankeney Xenia Truck invoice that Burgess was to pay. The township will pay our vendor and re-invoice Burgess for both repairs. Burgess still owes for last repair. New invoices will be sent. Chief reported the medic is fine now.

Inspector Painter provided the following reports: **ZONING:**

902 Yellowstone, Austin Ferguson, chain link fence Permits issued since October 28: Zoning Commission:

- Public hearing on Dec 7. regarding text amendment for adult entertainment at township building
- Public hearing on Nov. 3 continued to January 5th at 6:00 pm at the township building re: rezoning request from Roland Hagler for 658 Hook Road.

ROAD DEPARTMENT: Public Works Superintendent Shuey provided the following:

-Request for approval of the Annual Report of Township Roads for 2010 as requested by the County Engineer and ODOT. Faulkner moved to adopt the document as discussed. Reed seconded the motion. Resolution No. 2010-235

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report on the request to reduce the speed limit on Bickett Road at Wilberforce University. He and Seiter provided a formal resolution in the County Engineer's format. Faulkner moved to as discussed. Reed seconded the motion. Resolution No. 2010-236

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

- -Report on ODOT's road traffic count in the Hook Road areas at US 68 South from 2008 and the townships from the past 6 days. Attendees discussed the report in detail.
- -Report that the electric panel boxes will be replaced that Friday, November 12th. The building will be without power about six hours. Attendees discussed briefly.
- -Request for a purchase order to Burdick for snow plow parts for \$885. Miller moved to approve. Faulkner seconded the motion. Resolution No. 2010- 237 Roll Call

Ayes: Faulkner, Reed and Miller Motion Carried

-Request for a purchase order to Gledhill for snow plow parts for \$1,267.50. Faulkner moved to approve. Miller seconded the motion. Resolution No. 2010-238

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

- -Request for a purchase order to Lubemaster for maintenance fluids for the road and fire trucks for \$877.24. Miller moved to as requested. Faulkner seconded the motion. Resolution No. 2010- 239 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried
- -Report on use and need of GPS/GIS equipment as previously discussed at a work session. Attendees discussed in detail including funding and use by other departments. Seiter recommended a transfer within the road funds for their share of the costs. Miller moved to approve a transfer of \$5,570.00 (2231 road fund from other 599 to small tools and minor equipment 420.) Faulkner seconded the motion. Resolution Ayes: Faulkner, Reed and Miller No. 2010- 240 Roll Call Miller moved to approve the purchase order to Mapsync-Ohio for \$11,140.00 with half coming out of the road (2231) fund and half out of the general fund. Faulkner seconded the motion. Resolution No. 2010-Ayes: Faulkner, Reed and Miller Roll Call Motion Carried 241
- -Request for approval to confirm Cliff Beegle and Roger Moon as backup snow plow drivers. Trustees agreed.

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OLD/UNFINISHED BUSINESS:

-Painter provided the final report on the administrative office remodel. The corners on the cove base are to be finished soon. We kept within budget and time line. The vendor's follow-up radon test results came back as 2.4 cpi, which is lower than the allowable amount. The State RABCA unit will be brought in November 12th for their independent re-test results. Faulkner expressed his appreciation to the team (staff) on their skills and hard work.

NEW BUSINESS:

-Painter reported on a call she received from Mr. Sheridan regarding the property at Bickett Road and US 35. He was inquiring about the zoning and possible changes due to the owner passing. The property will be going up for sale. Attendees reminded and discussed the land use plan as it relates to that area.

UPCOMING MEETINGS:

-November 13	Fire Tanker sale at Ancil Dodge Auction
-November 15, 8:30 am	Trustees' work session with Xenia City re: well field/source water
-November 17, 8:00 am	Trustees' monthly work session re: personnel policy update, etc.
-November 22, 3:00 pm	Trustees' Regular Meeting moved from Nov. 25 due to Thanksgiving
-December 8	Greene County Township Association Meeting at Sugarcreek, assisted
	by Xenia Twp. and Miami Twp.
-December 13, 7:00 pm	Trustee's public hearing for JEDD for Tecumseh School/Arnovitz area
	(Miller explained reason for reschedule due to 30 day notice for hearing
	instead of 10 as originally thought)

COMMITTEE REPORTS:

Miami Valley Reg. Plan. Com.: Faulkner reported not much activity at last meeting. The rail funds are

being returned.

---Technical Advisory Committee: No report.

Greene Co. Reg. Plan. Coordin. Com.: No Report District Advisory Council of Health District: No Report

Water & Wastewater Adv. Committee: (quarterly, last Wednesday of Month) Next in January

Source water: Next meeting June 28, 2011, 7 pm

Xenia Economic Growth Corp.: Miller reported on the November 9th meeting. City levies, H & A clean up and funding, and a new business in the industrial park was discussed.

County Managers and Officials: No Report

Safety Council: (1st Wednesday per month) Painter reported on the November 3rd meeting. City Fire Chief Jeff Leaming was the speaker regarding business fire safety. Painter advised it was a good reminder and suggested the township staff have in house trainings. i.e.extinguisher use, exit plan (especially during public meetings) and

how staff should respond to emergencies. Shuey to attend Dec. 1st.

OTHER:

Miller recognized the fire staff on a recent mutual aid type call on the Spring Valley bike path. Xenia Township crews were coming through the area and arrived first to provide life saving assistance. Congratulations to the Chief, staff and crews on that call.

CORRESPONDENCE:

- -To Xenia Gazette, Oct. 27, new item notices for Trustees' Nov. 1 work session with/at Kleingers and Nov. 2 with/at CSU regarding economic development; and Nov. 4 work session with Xenia City re: source water/well field protection.
- -To Xenia Gazette, Nov. 4, news item notice of Trustees' Nov. 11th meeting rescheduled to 10th.
- -To Xenia Gazette, Nov. 8, public notice for Dec. 13th public hearing on Tecumseh School area JEDD
- -From Terry Innes, Nov. 4, re: Zoning Commission public hearing on Hagler rezone.
- -From Barb Innes, Nov. 3, re: Zoning Commission public hearing on Hagler rezone.
- -To County Engineer, from Shuey, Nov. 8, request for speed study on Bickett Road.
- -From Co. Pros. Haller, Nov. 2, notice of legal staff coverage contacts.
- -To Asst. Pros. Ellis, from Seiter, Nov. 2, e-mail re: elected officials benefits (life & cost savings)
- -From Susan Spradlin, Oct. 28, regarding public records.
- -From Seiter, Nov. 5, October bank reconciliation, balanced, \$1,770,505.23
- -From Clyde Atley, Nov. 10, receipt for fee for Tug A Truck on Sept. 11
- -To State BMV, from Blackaby, 2008 tax audit findings for recovery with Xenia City approval.
- -From MVRPC, Nov. 4, Executive Committee meeting agenda with prior minutes.
- -From Ohio Twp. Assoc, November Grassroots Clippings newsletter

REGULAR MEETING

MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

ADJOURN: 9:01 pm

There being no further business, Faulkner moved to adjourn. Reed seconded the motion.

Scott W. Miller, Chair

ATTEST:

John D. Faulkner

Sheila J. Seiter, Fiscal Officer

Jim Reed