RECORD OF PROCEEDINGS MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING HELD ON: JUNE 10, 2010 6:00 PM

NOTES: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place.

Chair Scott Miller called the meeting to order at 6:05 p.m. with a welcome. Board Members present were John Faulkner Scott Miller, and Jim Reed. Also in attendance were Fiscal Officer Seiter, Zoning Inspector Painter, Public Works Superintendent Shuey, and Fire Chief Meyers. Bryan Smith and Susan & Tim Spradlin were in attendance. See the attached sign in sheet. All participated in the Pledge of Allegiance.

GUESTS:

Painter introduced Bryan Smith as a Central State University student for appointment as a summer intern to assist in the performance of a water/well field study. She explained the position would be part time temporary for the project at \$10 per hour. Faulkner moved to appoint Mr. Smith as discussed. Reed seconded the motion. Resolution No. 2010-130 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Susan Spradlin advised Tim would be in attendance later during the meeting.

MINUTES:

Faulkner moved to approve and dispense with the public reading of the minutes of the regular meeting on May 26, 2010 due to the Trustees reading them prior to the meeting. Reed seconded the motion. Roll Call: Ayes: Miller, Montgomery and Faulkner Motion Carried

Miller requested to table approval of the minutes of the special work session on June 4, 2010 to allow further time to review. Others agreed.

FINANCE: Fiscal Officer Seiter provided the following:

A request for approval of bills and payroll in the amount of \$188,094.33 a copy of the payment registers are attached to these minutes and made a part hereof. Miller moved to approve said payments. Motion seconded by Faulkner. Resolution No. 2010- 131 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

Current fund status reports will be in the correspondence file Monday for Trustee's review.

Faulkner reported on his and Seiter's post audit meeting earlier that week. He advised it was a very good report and commended the Fiscal Officer for her job well done.

ROAD DEPARTMENT: Public Works Superintendent Shuey advised he had no report this meeting.

FIRE DEPARTMENT: Chief Meyers provided the following:

-Request for two month leave of absence from Bob Edingfield due to personal reasons and schedule. Faulkner moved to accept the request. Motion seconded by Miller. Resolution No. 2010-132 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Request for approval of the following educational agreements for paramedic classes: Elizabeth Beam, 4th quarter, \$739.95 Resolution No. 2010-133 Michael Nate Todd, 2nd quarter, \$809.80 Resolution No. 2010-134 Jacob Roop, 2nd quarter, \$809.80 Resolution No. 2010-135 Faulkner moved to approve each agreement individually. Reed seconded the motions. Ayes: Faulkner, Reed and Miller Roll Call Motion Carried -Request for a purchase order for the costs of the classes for the three students for a total of \$2,359.55. Faulkner moved to approve the purchase. Reed seconded the motion. Resolution No. 2010-136 Ayes: Faulkner, Reed and Miller Roll Call Motion Carried

-Request for a purchase order to Ankeney Xenia Truck for repair of medic 51's engine and air condition for up to \$2,000. Miller moved to approve. Faulkner seconded the motion. Resolution No. 2010-137 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Request for a purchase order to Megacity Truck Parts for break parts for engine 52 for up to \$1,500. Labor will be done in house and the truck down a few days. Reed asked if there were maintenance logs on each vehicle. All advised yes, mechanic Seiter maintains detailed files on each piece of equipment. Faulkner moved to approve the purchase. Reed seconded the motion. Resolution No. 2010-138 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried **ZONING:** Inspector Painter provided the following:

Permits issued since May 26: 1419 Hook Road, Ken Strickland, pool

Request for a purchase order to Rumpke for two dumpsters for the annual community cleanup for June 18-28 for up to \$3,000. Reed moved to approve the request. Miller seconded. Resolution No. 2010-139 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried Attendees discuss brochures and distribution. They determined it best to ask the Explorer Post 29 to distribute to approximately 500 homes that were not previously included in the clean up program.

COMMITTEE REPORTS:

Miami Valley Reg. Plan. Com.: Faulkner reported on June 3rd meeting and advised a packet is in the file. ---Technical Advisory Committee: No Report, meeting later in June

Greene Co. Reg. Plan. Coordin. Com.: No Report

District Advisory Council of Health District: No Report

Water & Wastewater Adv. Committee: (quarterly) Met April 28 Next meeting July 28.

Source water: Met June 8: Painter reported Faulkner, Miller and Painter attended as well as representatives from the Xenia City water plant, Greene Co. Sanitary Director, a couple residents and representatives from Mackteck. They discussed well field inspections, monitoring wells and no contaminants. It was a short meeting.

Xenia Economic Growth Corp.: Miller reported on the June 8th meeting. Nothing new.

County Managers and Officials: Miller advised there may be a meeting toward the end of summer. Safety Council: Painter reported on the June 2^{nd} meeting regarding the drug free safety program and

BWC changes. We will need to decide by the end of the year if we want to continue next year. Painter reminded we still need to have the employee continuing education meeting and are waiting on dates from the fire administration. It must be done and submitted by September 1 in order to get the 10% discount. Faulkner, Meyers or Shuey are to attend the July 7th meeting, Meyers and/or Fox will attend the August meeting.

OLD/UNFINISHED BUSINESS:

Seiter provided a resolution for approval to dispose of numerous surplus pieces of township property, by means of donation or trash disposal. Said items have little no value per the ORC regulations. Attached to the resolution are pages with the detailed information for each item. After detailed discussions on the process and several items, Faulkner moved to adopt the resolution to dispose of the obsolete property by donation or trash as outlined in the resolution. Reed seconded the motion. Resolution No. 2010-140 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried Seiter and Reed will assure the items are properly claimed or disposed of.

Seiter provided a draft resolution for disposal the 1985 tanker truck by public bid sale or auction per Miller's request. Attendees discussed method and timing of sale and decided it best to hold off until the new truck has been received and near being placed in service as to prevent being short one tanker.

Seiter provided a draft resolution, as required by the State Auditor, to set a minimum limit for items to be placed on inventory and general inventory process guidelines. Attendees discussed limit amounts and including language to cover items with serial and model numbers. Tabled for amendment to the draft.

Wilberforce Township properties (4) clean up status and plan for sale: Shuey reported on the crews removing the debris, mowing and spraying for poison ivy. Reed advised the art work for the signs are done, confirmed size, etc. The property owner on Hickman between the two lots is prepared to make an offer. The Board will await an offer in writing.

Miller asked Chief Meyers if there has been any discussions with Xenia City Fire (regarding changes due to their levy failing and recent station closing.) Meyers advised no, operate as usual and the City is handling it on their own.

NEW BUSINESS: NONE

UPCOMING MEETINGS:

-June 16, 8:00 am	Monthly Work Session Re: Personnel Hand Book and employee raises
-June 24, 6:00 pm	Board of Trustees' Regular Meeting
-July 1, Noon	Land Use Planning Meeting
-July 8, 6:00 pm	Board of Trustees' Regular Meeting

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CORRESPONDENCE IN FILE:

-From Gr. Co. Prosecutor, June 7, re: Pay to Play Certificates, confidential.

-From and to Jason Glenn and Painter, June 8, re: properties on Hickman Road for sale.

-From Swartzel Affiliated, June 1, e-mail regarding flood insurance unavailable at this time. And, May 20 phone call report of need for employees only in township owned vehicles (except medics.)

-To Xenia Gazette, June 1, public notice of monthly work session & regular meeting changes for summer -To Xenia Gazette, June 2, news item notice of work session on June 4.

-To Xenia Gazette, June 2, news item notice of work session on June 4. -To Xenia Gazette, June 7, news item notice of work session on June 10.

-10 Xema Gazette, June 7, news item notice of work session on June 10.

-From and to Andy Frank of Frank Gates/BWC and Painter, May 24, re: drug free program changes.

-From Mike Edwards, May 15, quotes for tile in kitchen and ladies restroom. Restroom fixed by J & J. -From Anthem, April and May, health care changes newsletters.

-From Seiter, May bank reconciliation, balanced \$1,838,087.46

-To Reddy Electric, June 2, invoice for road dept. services from accident on May 17, \$449.41

-To Clyde Atley, June 2, invoice for fire dept. services for tug a truck on May 22, \$438.00

-From Ohio Dept. of Tax, May 28, final determination on parcels (10) to become tax exempt for r-o-w along Krepps Road due to upgrades.

-From Caesarscreek Twp. June 10, payment for 1st and 2nd quarter invoices for 2010 Fire/EMS services.

-From Painter, May 25th Zoning Commission meeting minutes for joint work session with Trustees.

-From Ohio EPA, May 24, copy of notice of biosolids on fields by Xenia City.

-From Heidi Fought of OTA, May 21, Legislative alert and info updates.

GUESTS:

Tim Spradlin advised he heard he had been accused of putting a group together to go against the levy. He advised he did not and voted yes for the levy that he started and continues to support. He also reminded that he met with Meyers a month ago and was asked for a couple weeks and has yet to hear anything. Spradlin advised he would like to be on the next agenda and will contact Seiter to review files. Meyers advised he was waiting on an opinion from the prosecutor. Spradlin ask since when is a prosecutor's opinion needed to hire someone, commented on the Trustees handling of Meyers actions and left the meeting abruptly.

Dean Fox advised he was in attendance to pay back his debt for the EMT-B class in 2007 he did not complete per the agreement. He provided Seiter with the \$610 cash payment for the total amount due. Thus the agreement is fulfilled. (Copies in personnel file) Attendees briefly discussed other outstanding agreements by several current employees.

7:39 pm Miller moved to go into Executive Session to discuss un-full-filled employee educational contracts. Faulkner seconded the motion. All voted aye. Seiter, Meyers and Fox were included.

8:56 pm Returned to regular session. Miller moved. Reed seconded. All voted aye.

ADJOURN: 8:57 pm

There being no further business, Miller moved to adjourn. Reed seconded the motion.

SCOTT W. MILLER, CHAIR

ATTEST:

JOHN D. FAULKNER

SHEILA J. SEITER, FISCAL OFFICER

JIM REED