

RECORD OF PROCEEDINGS

**MINUTES OF THE XENIA TOWNSHIP TRUSTEES:
HELD ON:**

**REGULAR MEETING
JULY 8, 2010 6:00 PM**

8:32 pm Miller moved to go into Executive Session to discuss pay raises. Faulkner seconded the motion. All voted aye. Seiter was included.

9:06 pm Returned to regular session. Faulkner moved. Miller seconded. All voted aye. Miller moved to approve pay raises (to all full time and part time permanent employees,) short of the elected officials, at a rate of 1.75%. He further moved for the quarterly POC to be effective July 1, 2010 and the biweekly effective July 11, 2010. Reed seconded the motion. Resolution No. 2010-164

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

NEW BUSINESS:

Trustees discussed a proposed agreement and purchase order to Kleingers & Associates for scope of work and fees for drafting the north and south land use planning areas at \$10,450 each for a total up to \$21,000. The request was tabled to review further and include Painter.

UPCOMING MEETINGS:

- July 14, 8:00 am Monthly Work Session Re: Employee Personnel Policy
- July 22, 6:00 pm Board of Trustees' Regular Meeting
- July 26, 3:40 pm 2011 Tax Budget Hearing before the Budget Commission

CORRESPONDENCE IN FILE:

- From Montgomery Insurance & Investments, June 28, request to quote on twp. liability coverage.
- From Ohio Dept. of Public Safety, July 1, notice of EMS grant award of \$4,450 for training and equipment for July 2010 thru June 2011.
- From Faulkner, June and July, e-mail correspondence with Prosecutor Miller re: JEDD with Xenia City for the Tecumseh School property.
- From and to Ohio Ins. Services and Painter, June 25, regarding insurance coverage for adult children.
- From Chief Meyers, June 30, copy of minutes from 6/17/10 chief's meeting re: communications issues.
- From County Budget Commission, June 30, notice of hearing schedule, Twp. 8:30 am (moved to 3:40)
- To Xenia Gazette, June 24, public notice of July 8th Fiscal Officer and Trustees' tax budget hearing.
- From Seiter, July 3, June bank reconciliation, balanced, \$1,716,498.28
- From State Auditor's Office, June 28, notice of a UAN hardware surcharge holiday extension – cost savings.

ADJOURN: 9:52 pm

There being no further business, Faulkner moved to adjourn. Reed seconded the motion.

SCOTT W. MILLER, CHAIR

ATTEST:

JOHN D. FAULKNER

SHEILA J. SEITER, FISCAL OFFICER

JIM REED