RECORD OF PROCEEDINGS

MINUTES OF THE XENIA TOWNSHIP TRUSTEES: REGULAR MEETING HELD ON: SEPTEMBER 23, 2010 7:00 PM

NOTES: These minutes are a summary of the township business meeting and are not a word for word account of the discussions which took place.

Chair Scott Miller called the regular meeting to order at 7:00 p.m. with a welcome. Board Members present were John Faulkner Scott Miller, and Jim Reed. Also in attendance were Fiscal Officer Seiter, Zoning/Office Manger Painter, Public Works Superintendent Shuey, Fire Chief Meyers and Deputy Chief Fox. There were two guests: Larry Johnson and Andy Frank. All participated in the Pledge of Allegiance.

GUESTS:

Larry Johnson, President of Swartzel Affiliated Insurance presented Xenia Township the ??????? award on behalf of The Ohio Plan for the township's property and casualty insurance due to their excellent lose experience and to thank Xenia Township for helping to make The Ohio Plan what it is. The Board of Trustees accepted. Seiter noted the great work provided by Rhonda Painter that made the award possible. Mr. Johnson provided the annual insurance renewal packet and spoke briefly about it.

Andy Frank of Frank Gates/Avizent provided a detailed report of a Group Retrospective Rating Program. Avizent is the third party administrator of the workers compensation program. Mr. Frank provided several handout reports. Some of the features are as follows: This is the 2nd year of this new program and it is used in 40 states. This plan is for townships not in a group program. We are 1 out of 30 chosen out of 120. It is a 2010 base rate reduction of 43% for regular employees and 53% for volunteers. If we are in this program, we cannot get other discounts. The last four years determines the next year's rate. Pay with reimbursements to come. We would be locked in for 3 years with a 1 year commitment (i.e. 2011 at full cost) The payroll period covered is 2011 to be paid in 2012 with potential checks back in April 2013, 2014 and 2015 or there may be a slight chance we may owe if the whole group does not do ok. There are multiple adjustments, up to 3. There is a new deadline for joining of October 29th.

Other general workers comp. notes: Our large claim was in 2006 and this is the last year our premiums are to be affected by it. The Bureau looks at the total dollar amount of the claims not the number of claims. We should qualify for regular group next year, rate year 2012 payroll.

Miller asked several questions about the workings of workers compensation in general for governments. Trustees thanked Mr. Frank for his time and advised they would further review and advise.

MINUTES:

Faulkner moved to dispense with the reading of the minutes of the regular meeting on August 26, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes as provided. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

Miller advised he had not had a chance to review the minutes of the regular meeting of September 9, 2010 and requested they be tabled to the next meeting. Others agreed.

Faulkner moved to dispense with the reading of the minutes of the work session on September 15, 2010 due to the Trustees reading them prior to the meeting. Faulkner further moved to approved said minutes as provided. Reed seconded the motion.

Roll Call: Ayes: Faulkner, Reed and Miller Motion Carried

FINANCE: Fiscal Officer Seiter provided the following:

-A request for approval of bills and payroll in the amount of \$63,373.45 a copy of the payment registers are attached to these minutes and made a part hereof. Faulkner moved to approve said payments. Motion seconded by Reed. Resolution No. 2010-203

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Current fund status reports are in the correspondence file for Trustee's review.

ZONING: Inspector Painter provided the following:

Permits issued since September 9:

- 2650 St. Rt. 235, Chris Everhart, wire fence
- 119 Outerview Circle, Michael Floyd, chain link fence
- 558 Dayton-Xenia Road, Dayton Ave. Church, tent
- Fairgrounds Road, Greene County Agricultural Society, 5 tents

Zoning Commission: work session on October 7 regarding sexually oriented businesses text amendment.

Miller questioned the political sign regulations for 30 days prior to the election. Painter advised the zoning aspect is for on private properties and the right-of-way is up to road safety. After a brief discussion, Trustees requested Painter check with the County Prosecutor's Office and report back.

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FIRE DEPARTMENT: Deputy Chief Fox provided the following:

-Report and then and now purchase order to Breathing Air (Subaquatics) for the annual maintenance for 2011 of the SCBA air packs for \$704. Faulkner moved to approve said request. Motion seconded by Miller. Resolution No. 2010- 204

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Notice of resignation from Benjamin Valiton effective October 1, due to taking a job in Washington DC. Meyer noted he started in 2004 as a volunteer. Today is his last day. Chief to send a letter of appreciation. Faulkner moved to approve the request. Reed seconded. Resolution No. 2010- 205 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Chief Meyers advised he just received a message that the Xenia City Council approved, at their current meeting, a committee to work on a joint fire district with the Township. Meyers voiced his concern over not being aware of this and asked about the Board of Trustees creating a committee also as the City Council said they (Trustees) were doing. Reed noted the upcoming levies and the Council's desire to talk. Miller noted some prior Council requests entering into discussions and it does not mean any changes at this time. Reed said Council plans to have both Chief's, two Council, and two Trustees at the table. Chief said the Council said one Trustee. Miller said he was not aware of agenda tonight. Reed said he was aware about 10 minutes before he came tonight. Seiter stated their timing is interesting and it is not the Township's responsibility to rescue the City due to their funding problems.

Faulkner moved to go into executive session for the purpose of contract negotiations with Xenia City regarding fire. Reed seconded the motion. All staff in attendance was permitted to be included.

EXECUTIVE SESSION: 8:35 pm

RETURN TO REGULAR SESSION: 8:40 pm

Faulkner moved to adjourn the executive session and return to regular session. Reed seconded the motion.

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Note: no further discussion on this topic

ROAD DEPARTMENT: Public Works Superintendent Shuey reported the following:

-Request for a purchase order to Hartley Oil for \$668 for vehicle maintenance oils to be split between road and fire funds. Faulkner moved to approve the request. Reed seconded. Resolution No. 2010- 206 Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Request for a then and now purchase order to International Fuel Systems for rebuilt injector pump for the Bomford arm mower tractor for \$1,356.76. Miller moved to approve the request. Faulkner seconded the motion. Resolution No. 2010- 207

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried Shuey advised Keith Bullen will help install the pump. The labor costs should be under \$500 so no purchase order is needed.

-Report and purchase order request to Mumma Asphalt for parking lot sealing and striping up to \$3,060. After a brief discussion, Faulkner moved to approve the request and to fund it using general fund monies. Motion seconded by Reed. Resolution No. 2010- 208

Roll Call Ayes: Faulkner, Reed and Miller Motion Carried

-Report on need and options of two fire safe storage cabinets for chemicals and paint type supplies. The costs could be up to \$4,000 per Shuey's quotes. Seiter advised a transfer would be needed due to the items being unbudgeted. Reed and Miller talked about having contacts for possible used or new cabinets at a much lower cost. Subject tabled.

-Report on status of agreement with Southwest Landmark for lock in of propane pricing and tank confirmation. Shuey advised he wants to hold off on signing the agreement until all conditions have been met. He is confirming the tanks are ours. The tanks may be Ohio Gas' based on their style. They are around 30 years old and full. So, we need to use the fuel before any possible moving. Landmark will switch out the old out of date regulators, etc. Chief Meyers agreed we should get new and have them strapped down. Action on the agreement tabled.

OLD/UNFINISHED BUSINESS:

-Seiter provided quotes on blinds from Lowes and compared to Xenia Glass, for the large front window. Lowes is half the price, but didn't get customer service to ask about installation. Attendees discussed the quotes and lack of need for the blind compared to the cost and agreed to table it indefinitely.

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-Wilberforce Hickman Road property sales: Painter gave a status report on the Hickman lots sale. She also recommended putting the Coleman lots on Craig's List on line as one listing. Trustees agreed. The next option would be to involve a realtor in order to get the Coleman lots sold.

NEW BUSINESS:

-Seiter reported on a Debris Management Plan received from Greene County EMA. There is a County plan and one that should be adopted by each local jurisdiction. Having the plan is place assures approval of FEMA funding in the event of an emergency event. After a brief conversation, Trustees requested Shuey review and tabled to next meeting. Miller reminded about the table top exercise with Greene County EMA and requested possible meeting times around November 1st. Tuesdays and Thursdays are not good. He will check with Ms. Anders and get back with us.

-Seiter reported on an offer by DP&L Energy, a sister company to DP&L, for 25% reduction in the commercial generation portion of the electric bills for those using less that 100kW. The offer is a result of being members of the Xenia Chamber of Commerce. The review meeting was September 15th and she signed all three township accounts up for the reductions effective September 21 through December 2012.

UPCOMING MEETINGS:

-October 5, 6:30 pm Greene County Twp. Assoc. Meeting at Grinnel Mill -October 12, 13 or 14? SWAT Meeting re: source water protection area

-October 14, 7:00 pm Trustees' Regular Meeting

-October 20, 8:00 am Trustees' Monthly Work Session Re: Fire goals, object. & budget needs.

COMMITTEE REPORTS:

Miami Valley Reg. Plan. Com.: No report.

---Technical Advisory Committee: No report. Greene Co. Reg. Plan. Coordin. Com.: No Report District Advisory Council of Health District: No Report

Water & Wastewater Adv. Committee: (quarterly, last Wednesday of Month) Next October 27

Source water: Next meeting October 26. Xenia Economic Growth Corp.: No Report County Managers and Officials: No Report

Safety Council: (1st Wednesday per month) Painter reported on the September 1 meeting re: work place violence. I.e. dismissals, methods, co-worker and family relationships. Faulkner will attend the annual meeting in October.

CORRESPONDENCE IN FILE:

- -From Seiter: Sept. 23 reports: Cash Summary by Fund, Revenue Status, and Appropriation.
- -From Radon testing facility, spring/summer report of radon test in admin. and chief's office.
- -To Xenia Gazette, from Seiter, Sept. 13, public notice for sale of 1985 tanker fire truck. And, proof of publications on Sept. 18, 25 and Oct. 2.
- -To and From Painter with representatives of the Port Authorities, Sept. 13 & 14, re: our piece of the World Trade Center artifact for a township garden.
- -From Faulker, from Xenia City, draft JEDD-1 contract for Tecumseh school area.
- -From Ohio Public Entity consortium, Aug. 26, offer for AFLAC insurance. Note: received after presentation from Frank Harmon for other programs.
- -From Anthem, Sept. 1, enrollment notices re: health care reform.
- -From Ohio Plan, Summer 2010 Newsletter
- -From Alfac Robin Houck, Sept. 23, program packets. Note: 3rd offer– still no full time employee interest

ADJOURN: 9:20 pm

There being no further business, Faulkner moved to adjourn. Reed seconded the motion.

	SCOTT W. MILLER, CHAIR
ATTEST:	JOHN D. FAULKNER
SHEILA J. SEITER, FISCAL OFFICER	JIM REED