

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
March 16, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:12 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee, Trustee; Jeremy VanDyne, Absent, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator, Greg Beegle, Fire Chief

FIRE DEPARTMENT:

Chief Beegle presented the 2022 Year in Review. He stated that the run volume was up by 54 calls from 2021-2022. He also stated that the incentive program has been successful.

Chief Beegle asked the Trustees to accept the quote and create a PO from Phoenix Safety Outfitters for four sets of turn out gear for \$13,788.00 from 2111-760-740-1201.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-055

FISCAL OFFICER:

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-056

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-057

Ms. Robinson presented Trustee Minutes: Regular TM 03.02.2023.

Mr. Combs moved to approve Trustee Minutes: Regular TM 03.02.2023 with noted corrections. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-058

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the Financial Snapshot. He stated that they are 57,000 over budget.

Mr. Stock presented the Annexation petition of 1164 Stevenson Road.

Mr. Stock presented the City of Xenia's Highland development.

Mr. Stock asked the Trustees to accept the copier proposal from BEC for the five (5) year buyout program for a Sharp BP-50C31 copier at \$229.00 monthly, copy allowance included.

Mr. Combs moved to accept the copier proposal from BEC for the five (5) year buyout program for a Sharp BP-50C31 copier at \$229.00 monthly, copy allowance included. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-059

Mr. Stock asked the Trustees to accept Sedgwick as our TPO for BWC claims from Jan 1, 2024 until Dec 31, 2024 for \$2,010.00 to be distributed to the three Department by percentage of their payroll amounts.

Mr. Combs moved to accept Sedgwick as our TPO for BWC claims from Jan 1, 2024 until Dec 31, 2024 for \$2,010.00 to be distributed to the three Department by percentage of their payroll amounts. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-060

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-360-0000 for contracted services to Spray Tight for \$9,476.00, for removal of old insulation.

Mr. Combs moved to accept the following ARPA estimates and create a PO for same: from 2272-190-360-0000 for contracted services to Spray Tight for \$9,476.00, for removal of old insulation. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-061

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to EJ Prescott for \$8,977.63 for Stormwater Catch Basin.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to EJ Prescott for \$8,977.63 for Stormwater Catch Basin. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-062

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Hanes GEO for \$15,558.92 for Stormwater pipe.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Hanes GEO for \$15,558.92 for Stormwater pipe. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-063

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Martin Marietta for \$17,580.34 for Stormwater Aggregate and Fill.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Martin Marietta for \$17,580.34 for Stormwater Aggregate and Fill. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-064

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Phillips for \$1,692.00 for Stormwater Aggregate and Fill.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Phillips for \$1,692.00 for Stormwater Aggregate and Fill. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-065

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Valley Asphalt for \$6,000.00 for Stormwater Aggregate and Fill.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Valley Asphalt for \$6,000.00 for Stormwater Aggregate and Fill. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-066

Mr. Stock asked the Trustees to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Alro Steel, Dayton for \$1,397.50 for Stormwater Metals for Fabrication.

Mr. Miller moved to accept the following ARPA estimates and create a PO for same: from 2272-190-420-0000 for operating supplies to Alro Steel, Dayton for \$1,397.50 for Stormwater Metals for Fabrication. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - Absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-0667

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:40P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – Absent. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne