

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
June 8, 2023**

**6:45 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:45 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

### **FISCAL OFFICER:**

Ms. Robinson presented the monthly financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-100**

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-101**

Ms. Robinson presented Trustee Minutes: Regular TM 05.18.2023.

Mr. VanDyne moved to approve Trustee Minutes: Regular TM 05.18.2023. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-102**

### **FIRE DEPARTMENT:**

Chief Beegle was absent, Mr. Stock presented the 2022 Fire Grant Award from State Fire Marshall of \$2,337.04 to reimburse Township for Firefighter 2 training for Josh Halverson and Cody Dodson.

Chief Beegle was absent, Mr. Stock asked the Trustees to Move to declare obsolete turn out gear found in attachment to be disposed of at the discretion of the Fire Chief and Township Administrator.

Mr. VanDyne moved to declare obsolete turn out gear found in attachment to be disposed of at the discretion of the Fire Chief and Township Administrator. Mr. Combs seconded

the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-103**

Chief Beegle was absent, Mr. Stock asked the Trustees to Move to accept estimate and create a PO from Heritage Fire Equipment for E51 in the amount of \$9,000.00 from 2282-230-323-0130.

Mr. Combs moved to accept estimate and create a PO from Heritage Fire Equipment for E51 in the amount of \$9,000.00 from 2282-230-323-0130. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-104**

Chief Beegle was absent, Mr. Stock presented the 600-hour milestone: Cope, Hines J, Hines, T, Hollingsworth, Schneider, and Sorenson.

**TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented Xenia Area Chamber of Commerce, Report, he stated that they would off for summer until September.

Mr. Stock presented the financial snapshot.

Mr. Stock presented an update on the contract for City/County Dispatch agreement.

Mr. Stock asked the Trustee to move to accept the contract with the City agreement regarding Fairground coverage.

It was agreed to table this motion to gather more information.

Mr. Stock asked the Trustees to move to declare 2005 Dodge Durango obsolete and dispose of it for the greatest economic advantage for the Township ; when the new vehicle comes in.

Mr. Combs moved to declare 2005 Dodge Durango obsolete and dispose of it for the greatest economic advantage for the Township ; when the new vehicle comes in. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-105**

Mr. Stock asked the Trustees to move to declare 2007 Chevy Suburban obsolete and dispose of it for the greatest economic advantage for the Township.

Mr. Combs moved to declare 2007 Chevy Suburban obsolete and dispose of it for the greatest economic advantage for the Township. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-106**

Mr. Stock presented that the obsolete vehicles will be sold through Innovative Machine Solutions.

Mr. Stock asked the Trustees to move to accept and create a PO for the annual iWorQ contract for \$4,600.00 to be split evenly between the three (3) Departments, 1000-110, 2031-330, and 2282-230 will the last common digits of 319-9999.

Mr. Miller moved to accept and create a PO for the annual iWorQ contract for \$4,600.00 to be split evenly between the three (3) Departments, 1000-110, 2031-330, and 2282-

230 will the last common digits of 319-9999. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-107**

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1098 Stevenson Road, M36000200280016100.

Mr. Miller moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1098 Stevenson Road, M36000200280016100. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-108**

Mr. Stock asked the Trustees to move to declare 1115 US 42 E, M36000200280000100 & M36000200280000200 for five (5) day abatement/mitigation for noxious weeds, specifically Poison Hemlock and Wild Parsnips under, Ohio Revised Code 5579.05.

Mr. Miller moved to declare 1115 US 42 E, M36000200280000100 & M36000200280000200 for five (5) day abatement/mitigation for noxious weeds, specifically Poison Hemlock and Wild Parsnips under, Ohio Revised Code 5579.05. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-109**

Mr. Stock presented that a letter would be sent for five (5) day abatement to 1513 US 42, M36000200391002800 for mitigation for noxious weeds, specifically Poison Hemlock and Wild Parsnips under, Ohio Revised Code 5579.05.

Mr. Stock presented a discussion to revisit the Employee Handbook.

Mr. Stock presented a discussion on the Road Levy.

**TRUSTEE BUSINESS:**

Mr. Miller presented a discussion on the MVRPC Meeting.

Mr. Miller presented a discussion on the Speed limit on US 68 S.

Mr. Miller presented a discussion on Engine Break sign US 68 S.

**ADJOURNMENT:**

Mr. Combs moved to adjourn at 8:24 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2023-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

\_\_\_\_\_  
Jeremy VanDyne