

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
June 22, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:07 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

FISCAL OFFICER:

Ms. Robinson presented the bills.

Mr. VanDyne moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-110

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-111

Ms. Robinson presented Trustee Minutes: PH Rezone 622 SR 380 TM 2023.06.08.

Mr. Miller moved to approve, with corrections, Trustee Minutes: PH Rezone 622 SR 380 TM 2023.06.08. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-112

Ms. Robinson presented Trustee Minutes: Regular TM 2023.06.08

Mr. Combs moved to approve Trustee Minutes: Regular TM 2023.06.08. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-113

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock asked the Trustees to move to approve pay increase for TJ Fries to the rate of \$15.90 per hour as he successfully completed the certification process for the position of Paramedic. He also completed our internal orientation process.

Mr. Miller moved to approve pay increase for TJ Fries to the rate of \$15.90 per hour as he successfully completed the certification process for the position of Paramedic. He also

completed our internal orientation process. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-114

Chief Beegle was absent, Mr. Stock asked the Trustees to move to approve pay increase for Tyler Castle to the rate of \$15.90 per hour as he successfully completed the certification process for the position of Paramedic. He also completed our internal orientation process.

Mr. Miller moved to approve pay increase for Tyler Castle to the rate of \$15.90 per hour as he successfully completed the certification process for the position of Paramedic. He also completed our internal orientation process. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-115

Chief Beegle was absent, Mr. Stock asked the Trustees to move to approve pay increase for Austin Atkins to the rate of \$15.24 per hour as he has successfully completed the certification process for the position of EMT. He also completed our internal orientation process.

Mr. Miller moved to approve pay increase for Austin Atkins to the rate of \$15.24 per hour as he has successfully completed the certification process for the position of EMT. He also completed our internal orientation process. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-116

Chief Beegle was absent, Mr. Stock asked the Trustees to move to approve the purchase and create a PO for \$6,826.00 from 2111-760-740-1201 to Phoenix Safety Outfitters for Nomex Hood, Short Cuff Structural Fire Gloves, and Short Cuff Rescue gloves.

Mr. Miller moved to approve the purchase and create a PO for \$6,826.00 from 2111-760-740-1201 to Phoenix Safety Outfitters for Nomex Hood, Short Cuff Structural Fire Gloves, and Short Cuff Rescue gloves. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-117

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to accept of the quote and creation of a PO to P&R Communications of \$8,671.80 from 1000-760-730-0000, for the tornado siren's upgrade.

Mr. Combs moved to approve the quote and creation of a PO to P&R Communications of \$8,671.80 from 1000-760-730-0000, for the tornado siren's upgrade. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – abstain, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-118

Mr. Stock asked the Trustees to accept the new Cintas Contract agreement.

Mr. Combs moved to accept the new Cintas Contract agreement. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-119

Mr. Stock presented a discussion on a BZA Solar application that will be presented in the middle to end of July 2023.

Mr. Stock presented the Financial Snapshot. He stated that they are 122K over budget.

Mr. Stock asked the Trustees to set a date to hold a public hearing for the approve the July 2024 Tax Budget. It was agreed to hold the public hearing on July 13, 2023.

Mr. Stock presented a discussion on the Employee Handbook and asked the Trustees to consider a timeline for approving a new Employee Handbook. It was agreed to revisit in August.

Mr. Stock presented a discussion on Greene County’s response concerning the Trustees questions concerning the 911 Dispatch agreement. It was agreed to vote in January 2024.

Mr. Stock presented a discussion the Road Levy.

GUEST:

Stephen Rivet with Land and Liberty Collation. He presented that his company is non-profit, conservative based for renewable energy. He stated that they offer education for renewable energy and offered his assistance in Solar Energy.

TRUSTEE:

Mr. Combs moved to go into EXECUTIVE SESSION, 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

Executive Session from 7:33 PM to 8:04 PM.

ADJOURNMENT:

Mr. Combs moved to adjourn at 8:05 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Scott Miller

Attest:

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne

