

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
October 5, 2023**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:03 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer. Scott Miller, Trustee; was absent.

In attendance: Alan Stock, Township Administrator

FISCAL OFFICER:

Ms. Robinson Presented the monthly financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-157

Ms. Robinson presented payroll.

Mr. Combs moved to approve payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-158

Ms. Robinson presented Trustee Minutes: Special TM 2023.09.05

Mr. Combs moved to approve Trustee Minutes: Special TM 2023.09.05. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-159

Ms. Robinson presented Trustee Minutes: Special TM 2023.09.14

Mr. Combs moved to approve Trustee Minutes: Special TM 2023.09.14. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-160

FIRE DEPARTMENT:

Chief Beegle was absent, Mr. Stock presented 2023 State of OH EMS grant of \$3,605.36. This brings us to a total over expected budget of \$2,900.00.

Chief Beegle was absent, Mr. Stock presented the Fire incentive pay recipients.

ROAD DEPARTMENT:

Mr. Pile was absent, Mr. Stock asked the Trustees to move to accept the Annual Report of Township Roads for 2023.

Mr. Combs moved to accept the Annual Report of Township Roads for 2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-161

Mr. Pile was absent, Mr. Stock asked the Trustees to move to accept and create a PO at the appropriate time for the estimate for two freon capturing devices of \$12,490.00 as ARPA Project 16, from Automotive Equipment Warehouse.

Mr. VanDyne moved to accept and create a PO at the appropriate time for the estimate for two freon capturing devices of \$12,490.00 as ARPA Project 16, from Automotive Equipment Warehouse. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-162

Mr. Pile was absent, Mr. Stock asked the Trustees to move to accept and create a PO at the appropriate time for the estimate for a vehicle scanning device for \$18,295.00 as ARPA Project 17, from Snap-on.

Mr. VanDyne moved to accept and create a PO at the appropriate time for the estimate for a vehicle scanning device for \$18,295.00 as ARPA Project 17, from Snap-on. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-163

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the Trustees to change the October 19 meeting to October 17. It was agreed to change the date to October 17, 2023.

Mr. Stock presented updates on Wilberforce new dormitories, 551 Brush Row new Wedding Venue, Demented Manor Haunted House on State Route 235, new property values for rental at 125 Fairground from \$19,000.00 to \$56,550.00, and the Well Field Inspection results for Commercial Businesses.

Mr. Stock presented the Final Snapshot.

Mr. Stock asked the Trustees to move to approve Section VI, Miscellaneous, pages 12 through 26 of the new Employee Handbook.

Mr. VanDyne moved to approve Section VI, Miscellaneous, pages 12 through 26 of the new Employee Handbook. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-164

Mr. Stock asked the Trustees to move to release all \$1,307.02 from the National Opioid settlement to date for Xenia Township to the Xenia Township service renderer, Emerge Recovery.

Mr. Combs moved to release all \$1,307.02 from the National Opioid settlement to date for Xenia Township to the Xenia Township service renderer, Emerge Recovery. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-165

Mr. Stock asked the Trustees to move approve a one-time incentive pay for Chief Beegle of \$4,500.00 to be paid out at his discretion.

Mr. Combs moved to approve a one-time incentive pay for Chief Beegle of \$4,500.00 to be paid out at his discretion. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-166

TRUSTEE BUSINESS:

Mr. VanDyne presented a discussion of the Road Budget.

Mr. VanDyne presented a discussion of meetings regarding Finish Line Car and Credit on US 68.

GUESTS:

Mr. Vandyne asked Mr. Urschel when the City of Xenia holds their Work Sessions and Council Sessions. They are held on the second and fourth Thursday of the month at 6:00 PM. They further discussed the upcoming Council election.

ADJOURNMENT:

Mr. Combs moved to adjourn at 7:44 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – ABSENT, Mr. VanDyne – aye. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

ABSENT

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne

