

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
APRIL 19, 2022**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Road Department Office, 125 Fairground Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings will be offered but quorum can not be met by Zoom.

Chair Steve Combs called the Regular Meeting to order at 6:00pm.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee, absent; and Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator and Jim Pile, Road Department Supervisor and Greg Beegle, Fire Chief.

Guests: Pastor Will Urschell, Xenia City Council member and William Spradlin

FIRE DEPT:

Chief Beegle presented the trustees with the Fire Department's Year in review for 2021; the document is also located in the Trustee's folder on P:\drive. This was a transitional year for the department, longtime fulltime employee, Time Hines retired; Aletha Friesen resigned and Adam Bistrek was hired during the year. Bistrek and Schneider were promoted to Lieutenant. The department purchased/installed the CASCADE System that was secured with a FEMA grant and new vehicle purchase.

The Fire Safety Council meeting – held digitally; update on Bureau of Worker's Compensation.

XT Firefighter's Community Association donated two electric fans to the department. The two fans are portable/battery operated to use for ventilation. The fans retail for approximately \$4,000.00 each and the department is very grateful for the generosity of the Association.

Chief Beegle presented William Timothy Spradlin to the trustees to be considered as Chaplin in a volunteer capacity. John Corcoran is retiring from the position after several years. Mr. Spradlin is a previous XT fire employee, the director of Finally Home Farm, he has studied with the Church of God's Chaplin program and has trained with the Ohio Department of Mental Health with their Peer Recovery Support Program.

Mr. Combs moved to appoint William Timothy Spradlin as Chaplin in a volunteer capacity. Mr. Miller seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-077

The meeting moved to a tour of the Road Garage facility at 6:13pm until 7:27pm

**XENIA TOWNSHIP TRUSTEES
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TOWNSHIP ADMINISTRATOR:

Mr. Stock presented to information on the FLOCK system that the Sheriff department is employing. Beaver creek township is paying for the annual rental of equipment for two camera's and Mr. Stock asked the trustees to pay for one of the cameras. The camera will be located at St. Brigid on Fairground Rd. at a cost of \$2500.00 annually with a three-year commitment.

Mr. Miller moved to pay for a three-year annual funding for FLOCK Camera in (\$2,500.00 per annum) Township at St. Brigid and Fairground Mr. Combs seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-078

Mr. Stock presented a letter of conveyance to set up date for Trustee Public Gearing for the N US 68 ODNR property. Ohio Department of Natural Resources has purchased two parcels and would like to combine them and zoned as B-2. The Public Hearing will be held May 19, 2022 at 6:00pm at the Township Administration Office.

Mr. Stock asked the trustees to create another P.O. to Plank Law in the amount of \$18,000.00 from 1000-110-319-0000. Mr. Stock discussed with the legal firm that we do not have “deep pockets” as they go through this lawsuit.

Mr. Combs moved create another P.O. to Plank Law in the amount of \$18,000.00 from 1000-110-319-0000. Mr. Miller seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-079

Mr. Stock presented the financial snapshot of the township for the first quarter of 2022. Currently the township revenue is \$162k over budget and there is 2.1 million in the bank.

Mr. Stock asked the trustees to adopt May 15-21 EMS Week Proclamation in support of EMS Staff.

Mr. Miller moved adopt May 15-21 EMS Week Proclamation in support of EMS Staff. Mr. Combs seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-080

Mr. Stock discussed the possibility of the township reestablishing the community cleanup days. Community clean-up was last held in 2019 and was 2-weeks over 3 weekends. This discussion will be tabled until next meeting to get input from trustee VanDyne.

Mr. Stock informed the trustees of the XTWP 3g cell phones being donated to Family Violence Prevention Center. These phones are not supported by FCC but can be used for 911; play games, listen to music, etc.

The annual Road Ride is being changed from May 6, 2022 to May 13, 2022 at 7:30am starting at the Road department, 125 Fairground Rd.

Mr. Stock asked the trustee to adopt the provided Resolution which self-certifies micro-purchase threshold to \$50,000.00, which is a “higher threshold consistent with State law”.

Mr. Combs moved to adopt the provided Resolution which self-certifies micro-purchase threshold to \$50,000.00, which is a “higher threshold consistent with State law”. Mr. Miller seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-081

**XENIA TOWNSHIP TRUSTEES
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Mr. Stock asked the trustees to adopt the attached ARPA, federal procurement policies and procedures. OTA advised townships to adopt this resolution in order to spend ARPA funds since they follow federal not state procurement policies. This item is on hold until the next meeting.

FISCAL OFFICER:

Ms. Robinson presented payroll.

Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-082

Ms. Robinson presented bills.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - absent. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-083

Ms. Robinson presented the minutes from March 2, March 16, and April 7, 2022; all minutes will be put on hold until the next meeting to review corrections that were noted by trustees.

TRUSTEES' BUSINESS:

N/A

GUESTS:

Pastor Urschell, Xenia City Council – the Commissioner’s approved donating to EMERGE - \$1million from ARPA monies; they also donated the kitchen equipment from Greenwood Manor to EMERGE.

Mr. Combs moved to adjourn at 8:13 pm. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – absent. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2022-_____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Jeremey VanDyne, Trustee