

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
MAY 05, 2022**

6:15 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings will be offered but quorum can not be met by Zoom.

Chair Steve Combs called the Regular Meeting to order at 6:52pm.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremey VanDyne, Trustee, and Jacqueline Robinson, Fiscal Officer.

In attendance: Alan Stock, Administrator

Guests: N/A

FISCAL OFFICER:

Ms. Robinson presented the monthly financials.

Ms. Robinson presented payroll.

Mr. Combs moved to approve the payroll as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-084

Ms. Robinson presented bills.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-085

Ms. Robinson presented the minutes from March 2, March 16, and April 7, 2022; all three meeting minutes were approved.

Mr. Combs moved to approve the trustee minutes from 3.2.22. Mr. VanDyne seconded the motion. Roll Call: Mrs. Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-086

Mr. Combs moved to approve the trustee minutes from 3.16.22. Mr. Miller seconded the motion. Roll Call: Mrs. Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - abstain. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-087

Mr. Combs moved to approve the trustee minutes from 4.7.22. Mr. Miller seconded the motion. Roll Call: Mrs. Mr. Combs—aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-088

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, MAY 05, 2022**

Ms. Robinson asked to move the July 21, 2022 meeting to Wednesday, July 20, 2022.

TOWNSHIP ADMINISTRATOR:

ROAD DEPARTMENT:

Mr. Stock asked the trustees to create a P.O. to Kalida Truck Equipment for \$10,100.00 for reversing side berm box from 2231-330-599-0000.

Mr. Combs moved to create a P.O. to Kalida Truck Equipment for \$10,100.00 for reversing side berm box from 2231-330-599-0000. Mr. VanDyne seconded the motion. Roll Call: Mrs. Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-089

FIRE DEPT:

The Fire Safety Council meeting – discussed falls, and how to prevent; discussed tethering equipment.

The Fire department received \$10,000.00 Grant award from Ohio Department of Commerce for protective clothing. This will probably be used for turnout gear.

Mr. Stock asked the trustees to create a PO to Rush Truck Centers for \$3,559.46 from 2282-230-323-0130 for M51 repair. M51 needs a fuel pump and new hoses.

Mr. Miller moved to create a PO to Rush Truck Centers for \$3,559.46 from 2282-230-323-0130 for M51 repair. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-090

Mr. Stock asked the trustees to accept Wade Davis' resignation effective May 9, 2022. He is eligible for rehire.

Mr. Combs moved to accept Wade Davis' resignation effective May 9, 2022. Mr. Miller seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2022-091

Meeting was recessed at 7:05pm; return from recess at 7:06pm.

Mr. Stock asked the trustees to accept Luke Niekirk's resignation effective May 23, 2022. He is eligible for rehire.

Mr. Combs moved to accept Luke Niekirk's resignation effective May 9, 2022. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs–aye, Mr. Miller – nay, Mr. VanDyne - absent. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2022-092

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented the financial snapshot of the township. Currently the township revenue is \$163k over budget.

Mr. Stock discussed the possibility of the township reestablishing the community cleanup days. Community clean-up was last held in 2019 and was 2-weeks over 3 weekends. This will be tabled until July to see if there is interest in a Fall Clean-up week.

Mr. Stock discussed the Chamber of Commerce Report (Towne Square update) – the city is moving forward with the Towne Square project. Study was done with demographics of what they want and what they don't want in lifestyle. The existing plaza will get a face-lift; 5/3 Bank will move.

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REGULAR MEETING, MAY 05, 2022**

Mr. Stock gave a snapshot of the PFAS whitepaper PFAS (Per- and polyfluoroalkyl substances) are human-made chemicals that don't break down easily.

TRUSTEES' BUSINESS:

MVRPC Tech committee – N/A

MVRPC – Mr. Miller stated that they are in the process of laying the groundwork for projects; nothing much for Greene County; the 235 Roundabout is sett to start in fall of 2024. Tour De Gem is a leisure bike tour of the region, funds raised for a local non-profit.

Mr. VanDyne asked the administrator to have both department heads to put together their 5-year plan; to include personnel, purchase's; growth plans, and whatever else that may be pertinent to their department.

Mr. Combs spoke about an accident on Union and Innovation Way, that happened May 4, 2022. Mr. Combs and the administrator will write a letter to the participants from the previous meeting concerning the intersection; re-stating their position that something bad could happen at that intersection.

The annual Road Ride is going to be May 23, 2022 at 7:30 am instead of May 13, 2022.

GUESTS:

N/A

Mr. VanDyne moved to adjourn at 7:44 pm. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of
Trustees**

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2022-_____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Jeremey VanDyne, Trustee