

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING  
May 11, 2023**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:04 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator, One Guest, Melissa Walters, 831 Birch Road

### **FISCAL OFFICER:**

Ms. Robinson presented the Monthly Financials.

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-087**

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-088**

Ms. Robinson presented Trustee Minutes: Special TM 04.20.2023.

Mr. Combs moved to approve Trustee Minutes: Special TM 04.20.2023. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

### **RESOLUTION NO. 2023-089**

### **TOWNSHIP ADMINISTRATOR:**

Mr. Stock presented the passing of BZA Chair 2009-2023, Ed Jacobson, a celebration of life will be sometime in the summer.

Mr. Stock presented that Chris Stout (12/31/2024) will be ending his official Zoning Commission membership but will continue to attending meetings. No replacement in the pipeline.

Mr. Stock presented the need to place the Fire renewal level (2020-2024) on ballot sometime in 2024 to keep receiving funds in 2025.

Mr. Stock presented that the Carpets cleaned 51/Trustee Offices next Wednesday, May 17 and 52 Thursday, May 18.

Mr. Stock presented the Safety Council Report for Chief Beegle.

Mr. Stock asked the Trustees to approve Aidan Kolbe move from alternate BZA member to full member to fill the unexpired term of Ed Jacobson (12/31/2024).

Mr. Combs moves to approve Aidan Kolbe be moved from alternate BZA member to full member to fill the unexpired term of Ed Jacobson (12/31/2024). Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-090**

Mr. Stock asked the Trustees to declare 1227 Wilberforce-Clifton M36000200270007800 a public nuisance by tall weeds.

Mr. Combs moved to declare 1227 Wilberforce-Clifton M36000200270007800 a public nuisance by tall weeds. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-091**

Mr. Stock asked the Trustees to approve the 2023 pavement Markings program through Greene County Engineer.

Mr. Miller moved to approve the 2023 pavement Markings program through Greene County Engineer. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-092**

Mr. Stock presented the July Tax Budget parameters.

Mr. Stock presented a vacant land forfeiture on Hawkins Road. He stated that \$17,956.76 is owed in back taxes.

Mr. Stock presented a discussion on the City/County Dispatch agreement.

Mr. Stock presented a discussion on the City's agreement regarding Fairground coverage.

Mr. Stock presented the Finical Snapshot.

Mr. Stock presented a discussion on purchasing a 2023 Durango from Key Chrysler to replace 2007 FD Suburban.

**Guest:**

Melissa Walters, 831 Birch Road, asked the Trustees to help alleviate the flooding and sink hole problems that occurs on Birch Road and her property. It was agreed to have a meeting with Mr. Pile and Mr. Stock, Monday, May 15, onsite to discuss options.

**ROAD DEPARTMENT:**

Mr. Pile was absent, Mr. Stock asked the Trustees to set a date for the Annual Road Ride. It was agreed to hold the Annual Road Ride on Friday, June 2.

Mr. Pile was absent, Mr. Stock asked the Trustees to create a PO to Valley Asphalt for \$3,840 from 2021-330-599-0120 for four trucks of asphalt for chip seal prep (Routzong and Snively).

Mr. Miller moves to PO to Valley Asphalt for \$3,840 from 2021-330-599-0120 for four trucks of asphalt for chip seal prep (Routzong and Snively). Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

**RESOLUTION NO. 2023-093**

**TRUSTEE BUSINESS:**

The Trustees discussed topics for the upcoming Joint Board Meeting, it was agreed to wait until the next Trustee Meeting for discussion.

Mr. Miller discussed the topics of the MVRPC Meeting he attended.

Mr. Miller discussed the failed Road Levy. It was agreed to request a recount of votes with the Board of Elections and to revisit the discussion at the next Trustee Meeting.

**Mr. Miller moved to enter into Executive Session 121.22 (G) (8) To consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.**

**Executive Session 8:08 PM - 8:20 PM**

**ADJOURNMENT:**

Mr. Miller moved to adjourn at 8:21 P.M. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
L. Stephen Combs, Chair

Resolution # 2023-\_\_\_\_\_

Attest:

\_\_\_\_\_  
Scott Miller

\_\_\_\_\_  
Jacqueline Robinson, Fiscal Officer

\_\_\_\_\_  
Jeremy VanDyne

