

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**SPECIAL MEETING
September 14, 2023 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Steve Combs called the Regular Meeting to order at 6:00 P.M.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Jeremy VanDyne, Trustee; Jacqueline Robinson, Fiscal Officer

In attendance: Alan Stock, Township Administrator

FISCAL OFFICER:

Ms. Robinson presented the bills.

Mr. Combs moved to approve the bills as presented. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-150

Ms. Robinson presented payroll.

Mr. Miller moved to approve payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-151

FIRE:

Chief Beegle was absent, Mr. Stock asked the Trustees to move to appoint Wade Wuebker as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately.

Mr. Combs moved to appoint Wade Wuebker as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-152

Chief Beegle was absent, Mr. Stock asked the Trustees to move to appoint Matt Nozar as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately.

Mr. Combs moved to appoint Matt Nozar as a Part Time, Shifted FFII/EMT at \$15.24, effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-153

Chief Beegle was absent, Mr. Stock asked the Trustees to move to accept the resignation of Austin Adkins effective immediately. He would be eligible for rehire.

Mr. Combs moved to accept the resignation of Austin Adkins effective immediately. He would be eligible for rehire. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-154

TRUSTEE:

Mr. Combs did not have anything to present from the Greene Co. Reg. Plan. Coordination Committee Meeting.

Mr. Miller presented an update on the September MVRPC Meeting regarding the US 68/Brush Row intersection and the pedestrian crossing for the new State Park on US 68.

TOWNSHIP ADMINISTRATOR:

Mr. Stock presented a Safety Council update.

Mr. Stock presented the dates for 2024 OTA.

Mr. Stock presented that he would not be available for the October 19 Trustee Meeting. It was agreed to address this topic at the first meeting in October.

Mr. Stock presented a discussion on the CSU Annexation.

Mr. Stock asked the Trustees to move to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at Nuisance at 768 US 68 S, M36000200341005200.

Mr. Combs moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at Nuisance at 768 US 68 S, M36000200341005200. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2023-155

Mr. Stock presented a discussion with a possible resolution for The Demented Manor, Orchard Lane Events, 2185 SR 235, to approve a Cease-and-Desist Order in conjunction with Xenia Township Fire, Greene County Building Regulations, and the Greene County Prosecutor's Office, if The Demented Manor opens without the proper zoning use and/or Fire Department conditions for appropriate life-safety conditions. This topic was put on hold until a later date.

Mr. Stock asked the Trustees to approve the new Employee Handbook, Section V, Benefits, five pages; Section IV, Working Hours and Leave Policies, Section III, Personnel Procedures, Section VI, Miscellaneous, pages one to 12.

Mr. VanDyne moved to approve the new Employee Handbook, Section V, Benefits, five pages; Section IV, Working Hours and Leave Policies, Section III, Personnel Procedures, Section VI, Miscellaneous, pages one to 12. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – nay, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2023-156

Mr. Combs moved to go into EXECUTIVE SESSION, 121.22 (G) (1) To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. Mr. VanDyne seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne - aye. Motion PASSED by roll call of 2-0.

Executive Session from 8:00 PM to 9:00 PM

ADJOURNMENT:

Mr. Combs moved to adjourn at 9:06 P.M. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mr. VanDyne – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2023-_____

Attest:

Scott Miller

Jacqueline Robinson, Fiscal Officer

Jeremy VanDyne