

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
APRIL 2, 2020**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Scott Miller called the Regular Meeting to order at 6:00 p.m.

Chair Scott Miller read a statement as approved by Township Counsel, Greene County Prosecutor's Office: We are holding this Trustee meeting under the guidelines from Governor Mike DeWine and Ohio Attorney General Dave Yost, reducing exposure to the COVID-19 virus. Trustees must meet quorum but may do so by face to face or teleconferencing, or a combination thereof if the public has opportunity to share in the meeting in the same manner. Xenia Township has complied with this teleconferencing method. He further advised the meeting was being recorded.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Susan Spradlin, Trustee; Steve Combs, Trustee; Scott Miller, Trustee Chair; and Greg Beegle.

Mr. Pile was not in attendance. No report.

Chair Miller reminded the meeting was being recorded.

FIRE DEPARTMENT:

Chief Beegle accepted the resignation of FF/EMT Kyle Vincent, Vincent is a valued member of the department and eligible for rehire. Mr. Vincent is joining the Xenia fire department.

Mr. Miller moved to accept the resignation of FF/EMT Kyle Vincent, effective immediately. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-56

Chief Beegle accepted the resignation of FF/EMT Preston Holland. Mr. Holland is a valued member of the department and eligible for rehire. Mr. Holland is joining the Army.

Mr. Miller moved to accept the resignation of FF/EMT Preston Holland effective immediately. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-57

Chief Beegle gave a update on the 2019 FEMA Grant that reimbursed the township for training.

Chair Miller reminded the meeting was being recorded.

FISCAL OFFICER:

Ms. Robinson advised she had given everyone copies of the Monthly Financial Reports.

Ms. Robinson presented the bills. Mrs. Spradlin moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2020-

58

**XENIA TOWNSHIP TRUSTEES
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There was discussion about the Greene County Township Association dues, it was decided to remove the two fire department members as associate members, in order to save money this year.

It was further discussed that during this time the township needs to be conservative in our spending.

Ms. Robinson presented the bi-weekly payroll. Mr. Miller moved to approve the payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-59

Ms. Robinson advised there was one set of minutes to approve from the March 5, 2020 meeting.

Mr. Miller moved to approve the minutes from the regular meeting of March 5, 2020 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-60

Chair Miller reminded the meeting was being recorded.

ADMINISTRATOR:

Mr. Stock was not in attendance; Ms. Robinson spoke on his behalf.

Ms. Robinson requested the approval to renew the annual membership for the Farm Bureau in the amount of \$85.00.

Mr. Miller moved to approve the renewal of the annual membership for the Farm Bureau for \$85.00. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-61

The township cleanup day has been postponed to a later date.

The meeting to review the employee handbook has been postponed.

The expectation is to set a new date for both of these items at the next regular meeting.

Chair Miller reminded the meeting was being recorded.

TRUSTEE BUSINESS:

Mr. Miller stated that there will be zoning meeting this evening at 7:00 p.m.

Mr. Miller reported on a conversation that he had with David Graham's office concerning the appropriations that the township is expected to receive this year. There is a possibility that the property tax due date in July might be postponed until August or September, delay without penalties, or other actions which will result in a delay in monies received from the county in the fall, the payments could be delayed until the next year and there is the possibility that we might not be made whole. Once the state legislature makes their decision we will be notified. The state and county rely heavily on sales tax, but with CoVID-19 restrictions, the sales tax revenue is down. During this time, the township needs to be prudent/conservative in our spending. Training was discussed, the state is holding off on certifications, and we are limiting the number of attendees in group training. It was discussed holding off on big projects that are planned, possibility of delaying the clean-up day this year, being that the grant from the county may not be awarded this year. Chief Beegle and Jim Pile will be asked to discuss with their departments to be conservative with township funds, reduce/eliminate ancillary trips, reduce energy costs across the board, and think about cost-cutting measures. Departments should also be made aware that the townships funds will be tight this year.

Chair Miller reminded the meeting was being recorded.

UPCOMING MEETING DATES:

**XENIA TOWNSHIP TRUSTEES
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None called out. See website for updates due to status as allowed by Governor Mike DeWine.

COMMITTEE REPORTS:

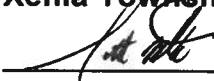
None.

ADJOURNMENT:

Mr. Miller moved to adjourn at 6:37 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____



Scott Miller, Chair

Resolution # 2020-_____



L. Stephen Combs

Attest:



Susan Spradlin

Jacqueline Robinson, Fiscal Officer
jr