

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JUNE 18, 2020**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Scott Miller called the Regular Meeting to order at 6:00p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Susan Spradlin by conference call, Trustee; Steve Combs, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator; Chief Beegle and Jim Pile by conference call.

FIRE DEPARTMENT:

Chief Beegle presented information and showed public appreciation to Greene County Public Health department for their donations of PPE for the Township fire department. Total of donation \$4,959.00; see attachment for detail listing.

Chief Beegle made notice of an Announcement of Posting for Lieutenant Promotion. Tim Hines stepped down leaving a void in the department. This is an internal job posting, the deadline is 06/30/2020 with the intent of having someone onboard the first week in August.

Chief Beegle presented the resignation of PT FF2/EMT Ryan Harper, effective June 18, 2020. Mr. Harper is eligible for rehire.

Mr. Miller moved accept the resignation of PT FF/Paramedic, Bradford Hunter, eligible for rehire effective June 14, 2020. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-94

Chief Beegle presented the change in status of Brian Miller to PT FF2/EMTA effective 06/14/2020, with a decrease in pay to \$13.90.

Mrs. Spradlin moved accept the change in status of Brian Miller to PT FF2/EMTA, effective June 14, 2020. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-95

Chief Beegle informed the trustees that Joe Mahaffey reached the milestone this past pay of 600 hours for \$500 bonus. The June payout will be Joe Mahaffey, Adam Bistrek, Shawn Richter & Carl Schneider.

ROAD DEPARTMENT:

Mr. Stock presented the maintenance records of the tractor/mower is called "Roger's mower". This information included Time/Costs since 2018; fleet replacement schedule and quotes on potential replacement. Jim has gingerly nursed this mower/tractor along for the past few years, trying to save funds for the township; he has also started the quote process. Mr. Miller was concerned about the condition of the mower when they were mowing near his home. The township will look to replace this mower in the winter/spring, OTA conference will be a good place to look for deals. (Attachments)

Mr. Miller discussed a conversation that he had with Danny Bingham, trustee, New Jasper Township concerning Cooper Rd. They would like the two townships to share the mowing

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JUNE 18, 2020**

of this road, possibly on an alternating mowing cycle. Mr. Pile commented that they had mowed this road in the past two weeks and will contact New Jasper to inform them and that the alternating schedule will not be a problem.

Mr. Miller discussed roadway conditions on Henville Road. Mr. Pile is looking into options for this road: 1) Complete gravel – this will require continue maintenance of the gravel, 2) Redefine ditch line to direct water away from road. There is a waterway towards the turnaround running down the road. It would require piping the water and redefining the ditch line. Mr. Miller timing of piping/redefining this year. Mr. Pile would like to try for this year, needs to coordinate with other townships for use of their equipment. There has not been any complaints from homeowners as to the condition of the road; Mr. Pile will gather more information to present at a later meeting.

FISCAL OFFICER:

Ms. Robinson presented the bills. Mr. Miller moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-96

Ms. Robinson presented the bi-weekly payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-97

Ms. Robinson advised there was one set of minutes to approve, from June 4, 2020. Mr. Combs pointed out some errors/corrections to the minutes. Fiscal officer will make corrections and represent at the next meeting.

ADMINISTRATOR:

Mr. Stock presented information on HB 481CARES Act Local Government Funding – (attachment), and requested a Resolution to accept these funds. The bill is still waiting on Governor DeWine’s signature and possibly could allow up to \$106,000 of funding for allowable COVID-19 expenses. This funding estimate is roughly the equivalent of the 2019 Local Government funding. David Graham’s office provided information about the distribution of the CARES Act along with information provided from the Ohio Township Association. The language for the Resolution was also provided by the auditor’s office – see attached.

Mr. Miller moved to approve the resolution as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-98

Mr. Stock requested the trustees approve COVID-19 testing for all Township employees and elected officials to be expended from the HB 48 CAES Act funding. Chief Beegle explained that it is a blood test, not a nasal swab, from a physician in Yellow Springs. He stated that currently this is the best test on the market and that no test is 100% accurate. Once the governor has signed the bill and the funding received, the testing will be optional for employees and elected officials, but no motion was passed at this time.

Mr. Stock presented information on the various Gas and Electric suppliers – Aspen and ISG and the various rate information that they provide. These suppliers both supply Vectren and DP&L. The administrator and fiscal officer would prefer to lock in rate for 36 months with only one supplier instead of various suppliers and requesting a Resolution for this action. After discussion and review of material provided, the trustees decided to move forward with Aspen.

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JUNE 18, 2020**

Mrs. Spradlin moved to accept the provided rates from Aspen for electricity and natural gas and enter into a contract for a fixed rate for 36 months. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2020-99

Mr. Stock presented information on the financial outlook of the township. Currently we are roughly \$21,255.34 above expected revenue. We do not know what the effect of COVID-19 will have on our 2nd half property tax evaluations. (Attachments).

TRUSTEE BUSINESS:

Mrs. Spradlin discussed the nuisance mowing resolution that was passed and asked for an update on the properties that were not included in the resolution. There was discussion about that the township searching for debris and properties that need mowing when and not wait on complaints. Mr. Stock mentioned that the previous properties that have been nuisances in the past and may need to be re-addressed with a new resolution. He spoke about the time that it takes once a property has a complaint and the process it takes prior to mowing and declaring property a nuisance.

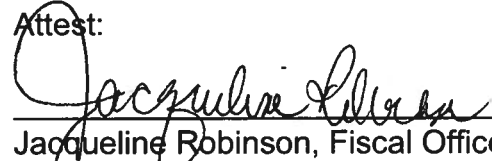
Mr. Miller discussed the fees involved and the reimbursement that the township receives from a burial/cremation. The township recently had an indigent burial – the Headstone/cremation fees were \$1064 and \$239, respectively. Mr. Stock sent this information to the state for reimbursement from the Indigent burial fund that the state has. When DeWine was elected Governor, he set aside \$1.4 million on a first come/first serve basis to cover the costs of plots.

ADJOURNMENT:

Mr. Miller moved to adjourn at 7:43 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Date Approved: 4/12/20

Resolution # 2020- 100

Attest:

Jacqueline Robinson, Fiscal Officer

jr

Xenia Township Board of Trustees



Scott Miller, Chair



L. Stephen Combs

Susan Spradlin