

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JULY 2, 2020**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Scott Miller called the Regular Meeting to order at 6:00 p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Jacqueline Robinson, Fiscal Officer; Steve Combs, Trustee; Scott Miller, Trustee Chair; Alan Stock, Township Administrator. Trustree Susan Spradlin, absent.

We are holding this Trustee meeting under the guidelines from Governor Mike DeWine and Ohio Attorney General Dave Yost, reducing exposure to the COVID-19 virus. Trustees must meet quorum but may do so by face to face or teleconferencing, or a combination thereof IF the public has opportunity to share in the meeting in the same manner. Xenia Township has complied with this teleconferencing method. This meeting is being recorded.

FISCAL OFFICER:

Ms. Robinson advised she had given everyone copies of the Monthly Financial Reports.

Ms. Robinson presented the bills. Mr. Miller moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin—absent, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-100

Ms. Robinson presented the bi-weekly payroll. Mr. Combs moved to approve the payroll as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-101

Ms. Robinson advised the trustees of the receipt of monies related to the CARES Act and would like to open a savings account in order to segregate the funds from operating funds, unused funds and interest are to be returned to government. Opening a savings, account will help with tracking.

Mr. Miller moved to approve a Commercial Savings Account at Security National Bank with the same signature names to be able to track separate interest amounts for receiving money from HB481. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller – aye. Motion PASSED by roll call 2-0.

RESOLUTION NO. 2020-102

Ms. Robinson advised the trustees that there were two sets of minutes to approve; June 4, 2020 and June 18, 2020.

Mr. Miller moved to approve the minutes from the regular meeting of June 4, 20 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-103

Mr. Combs moved to approve the minutes from the regular meeting of June 18, 20 as presented. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-104

As a reminder this meeting is being recorded

ADMINISTRATOR:

Mr. Stock requested that the use of funds from HB 481 to be used for testing for COVID-19 for all township employees and elected officials. There are two type of tests currently available – the finger prick can be done^{[1][SS2]} at the township and tests for antigens, to see if you have had in the last three months. Blood test is instantaneous, while the nasal swab tells if you have the disease. The fire department/medics can not do the nasal swab test, currently there is a lack of testing supplies, tests and time lag for results. Chief Beegle was not present but is researching testing options. In prior meeting, Trustee Spradlin mentioned testing needs to be optional. Attachments.

Mr. Combs moved to approve optional COVID-19 testing for all Township employees and elected officials, expensed to funds from HB481. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-105

Mr. Stock discussed the ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse and other debris – see attached. Mr. Stock presented information on the property at 1068 Hillcrest Dr. and asked the trustees to present the a motion to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, at 1086 Hillcrest Dr. Attachments

Mr. Miller moved to accept the motion as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller. Motion PASSED by roll call of 2-0.

RESOLUTION NO. 2020-106

Mr. Stock advised the trustees of a potential nuisance 1017 Jasper Rd – attachment. Mr. Stock also discussed that there are two-scheduled nuisance mowing. Six addresses are in the process of exceeding 12 inches of growth. One is a State of Ohio property. Letters have been sent, if not returned will bring to next Trustee meeting. If letters are returned, ad will be placed in newspaper and then bring to Trustee for resolution.

Mr. Stock provided update on Indigent burial and provided ORC 9.15 Burial or cremation of body at expense of township or Municipal Corporation. Attachments.

Mr. Stock presented Letter of Commendation for June 28th medic response call. Attachment

Mr. Stock presented Road Levy Language for a first read to start discussion for ballot language if necessary. This agenda item will be discussed at next meeting when Trustee Spradlin will attend. Attachment

Mr. Stock stated that Wade Davis, Amanda Everett, and Brian Miller have reached milestone, 600 hours for \$500 bonus.

ROAD DEPARTMENT:

Mr. Stock stated that there were three trees down on Richard Dr. due to a storm and it took three days of cutting/collecting debris.

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JULY 2, 2020**

ADJOURNMENT:

Mr. Combs moved to adjourn at 6:43 p.m. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – absent, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 2-0.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # 2020-_____

Attest:

L. Stephen Combs

Jacqueline Robinson, Fiscal Officer
jr

Susan Spradlin