

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JUNE 03, 2021**

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be held via Zoom with the invitation credentials on the website the day before.

Mr. Combs moved to enter into Executive Session at 5:04 p.m. for R.C. 121.22 (G) (1) to consider the employment, dismissal, or compensation of a public employee. Mrs. Spradlin seconded the motion. Those included were all elected officials.

Mr. Combs advised they exit Executive Session at 6:31 p.m. and resumed the regular meeting.

Chair Steve Combs called the Regular Meeting to order at 6:33 p.m.

All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; Jacqueline Robinson, Fiscal Officer; Alan Stock, Administrator, and Chief Greg Beegle. Jim Pile, Road Dept. Supervisor was remote accessed.

FIRE DEPARTMENT:

Chief Beegle informed the trustees if a Commendation received for Beam Elizabeth, Beam Garrett, Beam Wade, Adam Bistrek, Neikirk, Luke. Responded to a motorcycle accident on 35W bound. This is a mix of senior and newer employees.

Chief Beegle informed the trustees that Jessica Williams will return from LOA and has signed up for paramedic in multiple very much needed shifts.

Chief Beegle asked the trustees to approve resignation of PT FF Ben Jones effective immediately, eligible for rehire

Mr. Combs moved to approve resignation of Ben Jones effective immediately, eligible for rehire. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-084

Chief Beegle informed the trustees of the fire department employees that are eligible for the incentive milestone \$500.00 for 600 hours: Brian Miller, Amanda Everett, Cory Schneider, Shawn Richter, Luke Neikirk.

Chief Beegle gave an update on the GC Safety Council meeting. They presented information on hiring people with disabilities, especially since Greene, Inc. has closed. There are benefits provided from the Bureau of Worker's Compensation.

FISCAL OFFICER

Ms. Robinson presented the monthly financial report.

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Ms. Robinson, asked the trustees to accept supplemental certificate of the total amount from all sources available for expenditures and balances, for sale of Union Rd. property and Fire Safety Grant.

Mr. Combs moved to accept supplemental certificate of the total amount from all sources available for expenditures and balances, for sale of property and Fire Safety Grant. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2021-085

Ms. Robinson, asked the trustees to accept Supplemental Appropriations for newly certified revenue.

Mr. Miller moved to accept Supplemental Appropriations for newly certified revenue. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2021-086

Ms. Robinson presented the bills.

Mr. Miller moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0

RESOLUTION NO. 2021-087

Ms. Robinson presented the bi-weekly and monthly payroll.

Mr. Combs moved to approve the payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-088

Ms. Robinson asked the trustees to consider changing the next meeting date; it was agreed that the next meeting will be moved to Wednesday, June 16, 2021 instead of Thursday, June 17, 2021.

ADMINISTRATOR:

Mr. Stock presented a financial snapshot. The township is over budgeted projections for the first half of the year.

Mr. Stock informed the trustees that he and Mr. Pile are researching availability of Road Department replacement vehicles.

Mr. Stock presented the July “fuzzy” Tax budget. Due to Covid-19, this is a “memo budget” presented to the Auditor’s office for the 2nd year in a row. Mr. Stock asked the trustees to review in hope to present a motion at the next meeting.

Mr. Stock informed the trustee’s that David Graham’s office is preparing for sale for delinquent taxes, but has not set a date for the sale.

Mr. Stock presented the trustees with the updated CDC COVID Guidelines. Mr. Stock will check with prosecutor’s office, to determine what language to use for meetings and if township is allowed to proceed with ZOOM meeting structure.

Mr. Stock asked the trustees to create a Purchase Order to Breathing Air Systems for \$41,493.58 for Cascade System from 2111-760-740-1202.

Mr. Miller moved to create a Purchase Order to Breathing Air Systems for \$41,493.58 for Cascade System from 2111-760-740-1202. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-089

Mr. Stock asked the trustees to create a Purchase Order to Breathing Air Systems for \$4,149.75 for Cascade System three (3) year maintenance agreement from 2111-220-360-0000.

Mr. Combs moved to create a Purchase Order to Breathing Air Systems for 4,149.75 for Cascade System three (3) year maintenance agreement from 2111-220-360-0000. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-090

Mr. Stock presented information on nuisance properties in the township and asked for motions to be created.

Mr. Combs moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1287 Wilberforce Clifton Rd, M36000200270007100. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-091

Mr. Combs moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 1333 + E Main St, M36000200301007800. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-092

Mr. Combs moved to abate Nuisance under ORC 505.87 Abatement, control, or removal of vegetation, garbage, refuse, or other debris, (Nuisance mowing) at: 655 Eavey St, M360002003100058001333. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-093

Mr. Stock asked the trustees to approve an expenditure for a portion of a sidewalk on Bickett Road, at Wilberforce University, in the amount of \$5,000. Wilberforce is having a sidewalk installed from the Multiplex Center to US 42, this will be a safety improvement. Previously the township purchased the street lights and Wilberforce maintains the lights. The Purchase order will be to Complete Solutions for \$5,000 from 1000.130.360.0000.

Mr. Combs moved to create a Purchase order to Complete Solutions for \$5,000 from 1000.130.360.0000. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-094

Mr. Stock presented information the annual alcoholic beverage establishments review within XTWP and asked if there were any concerns. There are no issues at this time.

Mr. Stock presented information on hiring a company to do title searches on all township properties. This is an outcome of the sale of the Union Rd. property where a lien was found. Mr. Stock is working to have the monies refunded that were found to be owed

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during the sale, since the township had previously been informed that there were no outstanding liens on the previous bond.

ROAD DEPARTMENT:

No update from the Road department

TRUSTEE BUSINESS:

Source water protection meeting – Discussion of cleaning the well fields and the ability to have CAD designs and flat maps of the wellfields in the County for first responders. This will help protect the source water in the county.

Greene Co. Reg. Plan. Coordination Committee – Discussed zoning changes to tenant and migrant farming in the county.

Discussion for XTWP Trustee nomination for 3-year term Ohio Public Works Commission – District 11 Integrating Committee. Mr. Miller has served for 3 terms; represents 8 counties; there are 3 township representatives on the board.

Mr. Combs moved to give the Township administrator a 3% salary increase, effective May 31, 2021. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2021-095

ADJOURNMENT:

Mr. Combs moved to adjourn at 8:25 p.m. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # 2021-_____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer
jr

Susan Spradlin, Trustee