

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
NOVEMBER 18, 2021 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Beginning in January, all Trustee Meetings will be offered to the public via Zoom with the invitation credentials on the website the day before. Zoom meetings are offered but quorum cannot be met by Zoom.

Chair Steve Combs called the Trustee Meeting to order at 6:00p.m.
All participated in the Pledge of Allegiance.

ROLL CALL: Steve Combs, Trustee Chair; Scott Miller, Trustee; Susan Spradlin, Trustee; and Jacqueline Robinson, Fiscal Officer.

In attendance: Township Administrator; Alan Stock

FIRE DEPARTMENT:

Capt. Logan Surls did a presentation on a Fire Burn training evolution. This evolution was held October 9, 2021. Property located on Dayton-Xenia Rd., donated by Martin Marietta; Lowes and River Metal Recycling also donated supplies. Training evolutions included search and rescue; building stabilization; and basement/2nd floor training. There were approximately 30 participants, 15-hour day; Capt. Surls thanked Tony Albertini for stepping up and helping with the documentation. There is a possibility of another vacant house on Jacoby Rd. being donated for fire and rescue training.

Chief Beegle, discussed the Damage to apparatus assessment that his department has been doing. Safety has to be at the forefront of the departmental goals; Trustee Miller suggested using after action review; what happened, what could be done different should be part of the review; Trustee Combs mentioned that he is not in favor of back-end discipline. Chief mentioned that there are newer people in the department; there are vehicle checklists with a written and verbal test; also, skills tests. The department has 4 EVOC Instructors and they are and have identified which employees need additional skills training and they have developed an annual training schedule. The department has identified areas of township roads that may have nuisances to them and these are noted.

Chief Beegle asked the trustees to accept the P&R communication radio maintenance agreement for 2022 and create a P.O. for \$5,115 from 2282-230-360-0000.

Mr. Combs moved to accept P&R communication radio maintenance agreement for 2022 and create a P.O. for \$5,115 from 2282-230-360-0000. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin—aye, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-181

Chief Beegle, asked the trustees to promote to rank of Lieutenants effective November 14, 2021, Adam Bistrek and Carl Schneider.

Mr. Combs moved to promote to rank of Lieutenants effective November 14, 2021, Adam Bistrek and Carl Schneider. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin—aye, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-182

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Chief Beegle asked the trustees to extend a tuition agreement and to create a P.O. for Clark State Community College for a pass-through State grant reimbursement for Cody Dotson FFII for \$1,168.82 from 2282-230-318-0000.

Mr. Combs moved to extend a tuition agreement and to create a P.O. for Clark State Community College for a pass-through State grant reimbursement for Cody Dotson FFII for \$1,168.82 from 2282-230-318-0000. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-183

Chief Beegle asked the trustees to accept the quote from All American Fire for a TIC via remaining Safety Grant Funds and line-item balance of \$2,295.33 from 2111-760-740-1202.

Mr. Miller moved to Move to accept the quote from All American Fire for a TIC via remaining Safety Grant Funds and line-item balance of \$2,295.33 from 2111-760-740-1202. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller – aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-184

Chief Beegle informed the trustees of the Incentive Bonus for November: 1,000 Hours: (10), 600 Hours: (18) Josh Eckley.

Chief Beegle responded to the trustees about the loaning of the township vehicle to the City of Xenia since he was not at the last meeting when the MOU was presented to the trustees. Chief Beegle stated that the intent of the agreement was to provide a collaborative, safe community environment between the two departments; there was nothing subversive in the providing the equipment. Their equipment was down and it was a public service gesture. Trustee Spradlin was not happy about the request, and that the trustees found out about the agreement the day after it happened. In the future, the trustees are responsible for these decisions and they are always available. They do not want to put Chief Beegle in the middle of these types of decisions. Trustee Combs and Miller agreed with Trustee Spradlin, when it come to Chief Beegle. All trustees agreed that the city should have planned ahead.

FISCAL OFFICER:

The Fiscal Officer presented the payroll.

Mr. Combs moved to accept payroll as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-185

The Fiscal Officer presented the bills.

Mr. Miller moved to accept the bill as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-186

The Fiscal Officer presented minutes for the regular meetings: 9.16.21; 10.7.21; and 10.21.21.

Mr. Miller moved to accept the minutes from the 9.16.21 trustee meeting as presented. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-187

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Mr. Miller moved to accept the minutes from the 10.7.21 trustee meeting with corrections as noted. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-188

Mr. Miller moved to accept the minutes from the 10.21.21 trustee meeting with corrections as noted. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-189

**TOWNSHIP ADMINISTRATOR:
ROAD DEPT:**

Mr. Stock asked the trustees to create the following transfer: Transfer \$163,201.00 from 1000-930-930-0000, Contingencies to 1000-760-750-0000 Motor Vehicles for the dump/salt truck for the Road Department, and to accept from Kalida Truck Equipment for \$163,201.00 the State bid for a new Western Star dump/salt truck from 1000-760-750-0000. The plow is on back order and does not include the glide heel. This discussion is on hold.

Mr. Stock asked the trustees to create a Then and Now P.O. to the Greene County Engineer of \$12,718.85 for line striping from 2011-330-360-0000.

Mr. Miller moved to create a Then and Now P.O. to the Greene County Engineer of \$12,718.85 for line striping from 2011-330-360-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-190

Trustee Combs asks to stop the meeting at 7:13pm for a short break. The meeting resumes at 7:21pm.

Mr. Miller moves to go into executive session for 121.22 (G) (1) To consider the appointment, employment, dismissal discipline, promotion, demotion, or compensation of a public employee... Mr. Combs seconded the motion. All elected officials, Fire Chief and the township administrator to attend.

7:47pm out of executive session, the regular meeting resumes.

Mrs. Spradlin moved to transfer \$163,201.00 from 1000-930-930-0000, Contingencies to 1000-760-750-0000 Motor Vehicles for the dump/salt truck for the Road Department. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-191

Mrs. Spradlin moved to accept from Kalida Truck Equipment for \$163,201.00 State bid for a new Western Star dump/salt truck from 1000-760-750-0000. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-192

TOWNSHIP ADMINISTRATOR:

Mr. Stock asked the trustees to transfer \$25,000.00 from 1000-930-930-0000, Contingencies to 1000-130-360-0000, Contracted Services for the in-out transfer of GC CIC grant to Emerge.

Mr. Miller moved to transfer \$ 25,000.00 from 1000-930-930-0000, Contingencies to 1000-130-360-0000, Contracted Services for the in-out transfer of GC CIC grant to Emerge. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin-aye, Mr. Combs-aye,

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Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-193

Mr. Stock asked the trustees to create a P.O. to Emerge of \$25,000.00 from 1000-130-360-0000 for the GC CIC grant.

Mr. Miller moved create a P.O. to Emerge of \$25,000.00 from 1000-130-360-0000 for the GC CIC grant. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin—aye, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-194

Mr. Stock asked the trustees to accept the Major Medical Insurance quote from Ohio Insurance Services for 2022.

Mr. Combs moved to accept the Major Medical Insurance quote from Ohio Insurance Services for 2022. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin—aye, Mr. Combs—aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2021-195

Mr. Stock asked the trustees to accept the to 2022 VVFD Trustee recommendation of Sheila Seiter and Don Dye. After discussion this matter is on hold until Mr. Dye can be reached in person.

Mr. Stock shared information on Chris Stout who has showed an interest in the opening Zoning commission seat that is expiring 12/31/24. Mr. Stout has had the material for about a week, he has 30 days to pass the test. If passes test. Then there will be a full interview with the zoning commission.

Mr. Stock updated the trustees on the Xenia Chamber of Commerce meeting, the city will not be doing Christmas as they have in the past; on December 3, 2021 there will be a celebration downtown Xenia. The Hooven and Allison building has been sold to a corrugated box company.

TRUSTEES' BUSINESS:

Trustee Miller discussed an after-hours noise ordinance. In the south side of the township there have been complaints of noise that is coming from a neighboring plat at 3am. Currently there is not a noise ordinance in the township. Stephen Haller, prosecutor, stated we need to think out of the box in trying to address/enforce the matter. Township administrator will talk with other townships to see if they have similar issues.

Trustee Combs updated the trustees the Kingwood Solar meeting that was recently held at the Greene County Fairgrounds. There is a hearing, December 13, 2021 at 10am in Columbus.

Trustee Miller discussed the grounds of the station 51 and station 52 and is asking the fire personnel to do the same and look to see what needs to be maintenance and or repaired. Mr. Stock mentioned that the carpets will be cleaned before the Christmas party.

Trustee Spradlin expressed deep sadness and condolences on the passing of Sheriff Gene Fischer. Sheriff Fischer was a township resident. The township has ordered two Banners; one for each station.

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Mr. Miller moved to adjourn at 8:59p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

L. Stephen Combs, Chair

Resolution # _____

Attest:

Scott Miller, Trustee

Jacqueline Robinson, Fiscal Officer

Susan Spradlin, Trustee